



## REGULAR MEETING AGENDA

**Wednesday, May 19, 2021 – 9:00 a.m.**

Consistent with Executive Orders N-25-20 and N-29-20, the Commission meeting location will not be physically open to the public and Commissioners will be teleconferencing into the meeting via Zoom Video Communications. Members of the public are encouraged to observe and participate in the meeting remotely.

### **How to join the meeting:**

Join Teleconference Meeting *Electronically* (computer, tablet or smartphone):  
<https://us02web.zoom.us/j/88699175605?pwd=WmhHNEwrTkVSSkVFalNDenFiQkh2UT09>

Join Teleconference Meeting by Telephone:  
Dial: (669) 900-6833

Meeting ID: 886 9917 5605  
Meeting Passcode: 637342

If you need assistance before or during the meeting, please contact LAFCo Clerk Krystle Heaney at: [krystleh@humboldtlaftco.org](mailto:krystleh@humboldtlaftco.org) or call the LAFCo office at (707) 445-7508.

### **How to use Zoom:**

The LAFCo Meeting will start promptly at 9:00 A.M. so we recommend downloading Zoom prior to this time. Please make sure that you have [downloaded and installed the Zoom program on your computer or mobile device in advance](#). It's fairly fast and easy, but does take a few minutes. And if this is your first time here is a short video tutorial on YouTube from Geeks on Tour: [How do I join a Zoom meeting?](#)

### **How to Submit Public Comment:**

If you are joining the meeting via Zoom and wish to make a comment on an item, press the "raise a hand" button by clicking the "participants" menu. For call-in only attendees, you can mute/unmute by pressing \*6, and raise your hand by pressing \*9.

The chair will call you by name or phone number when it is your turn to comment. Staff will activate and unmute speakers in turn. Please state your name for the record before sharing comments. Speakers will be limited to three minutes.

If you choose not to observe the LAFCo meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 5:00 p.m. the day prior to the meeting. Please submit your comment to [krystleh@humboldtlaftco.org](mailto:krystleh@humboldtlaftco.org). Your comment will be placed into the record at the LAFCo meeting.



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**1. CALL TO ORDER**

**2. FLAG SALUTE**

**3. ROLL CALL**

**4. PUBLIC COMMENTS**

Any person may address the Commission concerning a non-agenda item during this time. However, the Commission cannot discuss or take action on a matter not listed on the agenda.

**5. INFORMATIONAL ITEMS**

Informational items are for review by the Commission and not subject to action.

**A) Regional Early Action Planning (REAP) Grants Program Presentation from HCAOG**

**6. CONSENT CALENDAR**

All consent items are considered routine and may be enacted by the Commission under one motion. With concurrence of the Chair, a Commissioner may request that an item be removed for discussion.

**A) Approval of March 17, 2021 Regular Meeting Minutes**

**7. BUSINESS ITEMS**

Business items are for review and possible action by the Commission.

**A) Proposed Mitchell Road Annexation to Humboldt Community Services District**

**8. PUBLIC HEARING ITEMS**

Any member of the public may address the Commission on scheduled public hearing items. The Chair may regulate the order of such presentations and reserves the right to limit the time allowed for each person to speak.

**A) Final Budget for FY 2021-22**

**B) Municipal Service Review and Sphere of Influence Update for the Westhaven Community Services District (continued from March meeting)**

**C) Municipal Service Review and Sphere of Influence Update for the Willow Creek Community Services District**

**9. INFORMATIONAL AND CONTINUING ITEMS**

An applicant or member of the public may provide comments on an item at the discretion of the Chair. General direction to staff for future action may be provided by Commissioners.

**A) Status of MSR Preparations**

**B) Status of Current and Future Proposals**

## **10. EXECUTIVE OFFICER'S REPORT**

The Commission will receive a verbal report from the Executive Officer regarding current staff activities, communications, studies, legislation, and special projects.

**A) CALAFCO Board of Directors Meeting Report Out (April 30, 2021)**

**B) CALAFCO Daily Legislative Report (May 2021)**

**C) CALAFCO University: Financial Health Indicators for Cities and Districts**

## **11. WRITTEN CORRESPONDENCE**

Correspondence received before 12:00 p.m. the Wednesday prior to the Commission meeting will be included on the agenda. Any supplemental writings or documents submitted to the Commission after the posting of the agenda will be available for public review at the LAFCo office, located at 1125 16<sup>th</sup> Street, Suite 202, Arcata. In addition, such writings or documents will be made available to the Commission and public for review at the meeting.

*None*

## **12. ADJOURNMENT**

The next Humboldt LAFCo meeting will be held on Wednesday, July 21, 2021, at 9:00 a.m. via Zoom videoconference.

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### *Notice:*

This agenda has been posted at least 72 hours prior to the meeting in a location freely accessible to members of the public, in accordance with the Brown Act. The full agenda packet (including staff reports) is also available on the LAFCo website at [www.humboldtlaftco.org](http://www.humboldtlaftco.org).

For items appearing on the agenda, the public is invited to make comments at the time the item comes up for consideration by the Commission. The Chair will call for public comment as each item is heard by the Commission. For items not appearing on the agenda, the public is invited to make comments during the Public Comment period for non-agenda items. All speakers are invited to state their names but are not required to do so. If you wish to submit written material at the meeting, please supply 10 copies.

### *FPPC - Notice to All Parties and Participants in LAFCo Proceedings:*

State law requires that a participant in LAFCo proceedings who has a financial interest in the decision and who has made a campaign contribution to any Commissioner in the past year must disclose the contribution. If you are affected, please notify LAFCo staff before the hearing.

### *Americans with Disabilities Act:*

Commission meetings are held in a wheelchair accessible facility. Individuals requiring special accommodations to participate in this meeting are requested to contact the LAFCo office at (707) 445-7508. Notification 48 hours prior to the meeting will enable the Commission to make reasonable arrangements to ensure accessibility to this meeting.

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