



**SEPTEMBER 18, 2019**  
**ADOPTED REGULAR MEETING MINUTES**

**1. CALL TO ORDER**

The meeting was called to order at 9:01 a.m. in the Board of Supervisors Chamber, Humboldt County Courthouse, Eureka, with Chair Fennell presiding.

**2. FLAG SALUTE**

**3. ROLL CALL**

Members Present:	Stephen Avis, Troy Nicolini, Debra Lake, Virginia Bass, Robert McPherson, Sue Long*, and Estelle Fennell
Members Absent:	Paul Pitino
Alternates Present:	Skip Jorgensen, David Couch
Alternates Absent:	Mike Wilson
Staff:	Colette Metz, Executive Officer George Williamson, Senior Advisor Sarah West, Clerk/Analyst Ryan Plotz, Legal Counsel

*\*Alternate Member seated as a voting member*

**4. PUBLIC APPEARANCES - None**

**5. CONSENT CALENDAR**

**A) Approval of, July 17, 2019, Regular Meeting Minutes**

**Motion Bass/ McPherson** to approve consent calendar. Motion passed by 7-0-0 voice vote.

**6. BUSINESS ITEMS:**

**A) Year-End Financial Report for Fiscal Year 2018-19**

Executive Officer Metz presented the staff report discussing the budget numbers for the previous fiscal year. She noted that this was the report to date, however some items were still being finalized. The Commission discussed and asked questions of staff. Chair Fennell open the item to public comment. No members of the public commented on the item.

**Motion Nicolini/ Avis** to receive and file the report as presented. Motion passed by 7-0-0 voice vote.

**B) Request to Waive Fees – Garberville Sanitary District Out of Agency Water Service Connection Application**

Executive Officer Metz presented the staff report and described the request by Southern Humboldt Community Park (SHCP) to waive fees associated with the Garberville Sanitary District (GSD) Out of Agency Water Service Connection Application. She summarized staff's recommendation that fees be reduced by \$3,000 associated with LAFCo's preparation of a CEQA Addendum for the application. The estimated final cost of the application is approximately \$5,500, of which \$2,000 has been covered by the initial deposit from the applicant. The Commission discussed and asked questions of the staff and public.

Carolyn Hino-Bourassa, acting treasurer for SHCP discussed the debt incurred by the park for the County rezoning process and described the various sources of income that the park relies on. She requested the Commission consider waiving all application fees. Laura Cochrane, SHCP Executive Director added to the discussion of income for the park including applicability of grant programs. There was also a brief discussion of other fees that have been waived for SHCP.

The Chair opened the item for public comment. Kristin Vogel, Garberville resident commented on the history of SHCP and the debt it has incurred over the years. She believes it is important to ask if the SHCP can cover the cost of and pay down this debt. No further public comment was received. Legal counsel advised that the waiver of fees is at the discretion of the Commission.

**Motion Nicolini/Avis** to reduce fees by \$3,000 and for staff to bring back a payment plan for the remaining balance (~\$3,500). Motion passed by 7-0-0 roll call vote.

**7. PUBLIC HEARING ITEMS**

**A) Garberville Sanitary District Out of Agency Water Service Connection Application and CEQA Addendum**

Senior Advisor Williamson presented the staff report and record for the GSD Application and CEQA Addendum. He noted the importance of building a defensible record for the proposed application and the previous efforts of both SHCP and GSD in building that record. Jennie Short from GSD also provided additional information on the GSD resolution for service to the park and delineation of water service areas based on Public Facility zoning and current use trends. Senior Advisor Williamson presented the staff recommendation to adopt the CEQA Addendum and approve the Out of Agency Water Service application. The Commission discussed and asked questions of staff. Concerns were raised about the amount of water being requested and whether or not it is sufficient to cover current needs. Jennie Short discussed calculations conducted by GSD showing that the volume is sufficient to cover current needs.

The Chair opened the item for public comment. Kristin Vogel, Garberville resident stated that over 600 people signed a petition against development of the park for public facilities. She inquired about the extent of land being considered for the current application and why the acreage is much larger than the individual drinking fountains

proposed. She also discussed the capacity of the river to support additional use by the park and other projects proposed in the area such as a new hospital, cannabis projects, and hotels. No further public comment was received.

Chair Fennell and Commissioner Bass provided clarification on the LAFCo process and the role of LAFCo in approving water service to the park.

**Motion Long/ Bass** to adopt Resolution 19-04 approving the Addendum to the Garberville Sanitary District Annexation Project: Change in Jurisdictional Boundary and Place of Use Final Recirculated Initial Study/ Mitigated Negative Declaration. Passed by 7-0-0 roll call vote.

**Motion Long/Avis** to adopt Resolution 19-05 authorizing the Garberville Sanitary District to provide water services outside the district boundary to APN 222-091-015 (Southern Humboldt Community Park) amended to state that fees are subject to payment plan before service is extended. Passed by 7-0-0 roll call vote.

Chair Fennell closed the public hearing after the votes.

## **8. INFORMATIONAL AND CONTINUING ITEMS**

### **A) CALAFCO August 9, 2019 Board of Directors Meeting (San Diego)**

Executive Officer Metz reported that the CALAFCO Board of Directors Meeting was held on August 9, 2019 and opened the topic for Commissioner Lake to report out. Commissioner Lake reported that discussions focused on the proposed rate changes for CALAFCO member dues and the upcoming annual conference in Sacramento.

### **B) CALAFCO 2019 Annual Conference Items (Sacramento)**

Executive Officer Metz provided information on the upcoming CALAFCO annual conference. LAFCo budgeted for four commissioners to attend and currently five are interested in attending. Commissioner Lake stated that she would not be interested in running for the CALAFCO Board again. Two seats are opening for the North Region - a county seat (currently held by Bill Connelly of Butte County) and a special district seat (currently held by Commissioner Lake). Alternate Couch stated he may be interested in running for the special district position. Commissioner Bass and Chair Fennell discussed their interest in running for the County seat.

**Motion Lake/ McPherson** to support any Humboldt LAFCo commissioners that wish to run for a seat on the CALAFCO Board of Directors. Approved by 7-0-0 voice vote.

**Motion Bass/ Nicolini** to appoint Commissioner McPherson as the voting delegate for Humboldt LAFCo and Commissioner Avis as the alternate voting delegate. Approved by 7-0-0 voice vote.

### **C) CALAFCO Dues Structure Proposed Changes**

LAFCo Clerk/Analyst Sarah West presented the staff report on the proposed dues structure changes for CALAFCO. The new structure would reduce Humboldt LAFCo's fees for membership. The Commission discussed the rate changes and the effects on different members. The Commission stated support for the rate changes.

#### **D) Status of Current and Future Proposals**

LAFCo Clerk/Analyst Sarah West presented the staff report on the status of current and future proposals including the Peninsula CSD, City of Blue Lake out of area services, and fire district reorganization for the Rio Dell area. The Commission discussed fire district planning efforts, annexation boundary considerations, and fire district revenue sources.

#### **9. EXECUTIVE OFFICER'S REPORT**

The Commission received a brief verbal report from Executive Officer Metz.

#### **10. WRITTEN CORRESPONDENCE - None**

#### **11. ADJOURNMENT**

The meeting was adjourned at 11:10 a.m. The next regular meeting of the Commission will be held on Wednesday, November 20<sup>th</sup>, 2019, at 9:00 a.m. in the Board of Supervisors Chamber, Humboldt County Courthouse, Eureka.