



**NOVEMBER 20, 2019
REGULAR MEETING MINUTES**

1. CALL TO ORDER

The meeting was called to order at 9:00 a.m. in the Board of Supervisors Chamber, Humboldt County Courthouse, Eureka, with Chair Fennell presiding.

2. FLAG SALUTE

3. ROLL CALL

Members Present: Stephen Avis, David Couch*, Debra Lake, Virginia Bass, Robert McPherson, Paul Pitino, and Estelle Fennell

Members Absent: Troy Nicolini

Alternates Present: Skip Jorgensen

Alternates Absent: Sue Long and Mike Wilson

Staff: Colette Metz Santsche, Executive Officer
Ryan Plotz, Legal Counsel

**Alternate Member seated as a voting member*

4. PUBLIC COMMENTS - None

5. CONSENT CALENDAR

A) Approval of September 18, 2019 Regular Meeting Minutes

Motion McPherson/Avis to approve consent calendar. Motion passed by 7-0-0 voice vote.

6. BUSINESS ITEMS

A) Time Extension Request for Samoa Peninsula FPD Reorganization to Peninsula CSD

Executive Officer Metz presented the staff report discussing the progress of the reorganization and the need for further time extension to complete the requirements set forth by LAFCo. She noted a change to the resolution stating the time extension be approved "effective November 7, 2019".

Motion Bass/Pitino to adopt Resolution 19-06, as amended, approving a time extension for the Reorganization to November 7, 2020.

7. PUBLIC HEARING ITEMS - None

8. INFORMATIONAL AND CONTINUING ITEMS

A) CALAFCO 2019 Annual Conference Report Out

Executive Officer Metz presented the staff report on the CALAFCO 2019 Annual Conference. Chair Fennell presented a Certificate of Appreciation to Commissioner Lake for her two-year service on the CALAFCO Board of Directors. In addition, Chair Fennell recognized Commissioner Couch as the newly elected special district member on CALAFCO Board representing the Northern Section. A report-out of the CALAFCO Conference was provided by attending Commissioners, including new

CALAFCO dues structure, regional roundtable participation, climate change emphasis in MSRs, and CALAFCO role in Sacramento.

B) Expiring Commissioner Terms in 2020

Executive Officer Metz presented the staff report on expiring commissioner terms. She provided a brief overview of the selection process for both special district and public commission seats. The process will begin in early 2020 for the special districts seat as it is a more involved process. Commissioner Lake indicated she is planning to run again for appointment to the commission for the special district seat.

C) SB 929 Website Requirements

Executive Officer Metz presented the staff report on SB 929 which takes effect on January 1, 2020. She provided an overview of the FAQ handout prepared by LAFCo staff which includes a checklist of website requirements prepared by CSDA. This handout will be mailed out to all the special districts in Humboldt County. The Commission discussed the website requirements and asked if there are any resources for districts who have never operated a website or have limited access to internet services. Executive Officer Metz stated that there are resources available including Streamline which has partnered with CSDA.

D) Status of Current and Future Proposals

Executive Officer Metz presented the staff report on current and future proposals including the GSD out of area services, fire services coordination efforts, City of Arcata Creekside Homes annexation, and Humboldt CSD McKay Ranch annexation.

GSD is now working with the State Water Resources Control Board on further approvals for out of area services. GSD will also be paying the full invoice for LAFCo costs and will coordinate with SHCP on a payment. Fire services in the Rio Dell area have been working diligently on annexation including funding mechanisms and tax agreements. It is likely that an application will come before LAFCo in Spring 2020. Applications for Creekside Homes and McKay will likely be seen in late 2020.

The Commission discussed fire services reorganization and how the efforts in Rio Dell will likely inspire other departments to look at more efficient governance options. Chair Fennell stated she hopes Rio Dell will act as an example for other districts.

9. EXECUTIVE OFFICER'S REPORT

The Commission received a brief verbal report from Executive Officer Metz on current staffing for LAFCo. Commissioner Avis asked if reorganization of the Samoa Peninsula FPD is likely to be completed in 2020. Executive Officer Metz stated that good progress is being made on the reorganization and that a certificate of completion should be recorded in 2020.

10. WRITTEN CORRESPONDENCE - None

11. ADJOURNMENT

The meeting was adjourned at 10:00 a.m. The next regular meeting of the Commission will be held on Wednesday, January 15, 2020, at 9:00 a.m. in the Board of Supervisors Chamber, Humboldt County Courthouse, Eureka.