



AGENDA ITEM 9A

MEETING: January 20, 2021
TO: Humboldt LAFCo Commissioners
FROM: Krystle Heaney, LAFCo Clerk/Analyst
SUBJECT: Status of MSR Preparations
The Commission will receive a report summarizing activity on MSR/SOI Updates including a FY 2020-21 MSR workplan and schedule.

BACKGROUND

The Cortese-Knox-Hertzberg Local Government Reorganization Act directs Local Agency Formation Commissions (LAFCos) to regularly prepare municipal service reviews (MSRs) in conjunction with establishing and updating each local agency's sphere of influence (SOI). The legislative intent of MSRs is to proactively assess the availability, capacity, and efficiency of local governmental services. MSRs may also lead LAFCos to take other actions under their authority, such as forming, consolidating, or dissolving one or more local agencies in addition to any related sphere changes. As part of the Commission's annual budget process, a work plan for MSR completion is adopted.

DISCUSSION

Following is a summary of FY 2020-21 MSR Updates.

Humboldt Bay Municipal Water District MSR and SOI Update

In process; HBMWD is a wholesale water supplier that provides water to many agencies throughout the Humboldt Bay Region. The District is looking into preparing a feasibility study for extension of water service to the Trinidad Rancheria. LAFCo staff recently received information from the District and will begin drafting the MSR in the next few months.

Big Lagoon CSD MSR and SOI Update

In process; Big Lagoon CSD is an independent special district that was formed to provide water service to the Big Lagoon subdivision and school. LAFCo staff has coordinated with the CSD Board and staff from the Department of Water Resources to gain further information on the District. An administrative draft is being finalized and will be sent to the District for review.

Willow Creek CSD MSR and SOI Update

In process; Willow Creek CSD provides water, parks and recreation, and street lighting to Willow Creek along Highway 299. The District is also working towards providing wastewater service to the area. LAFCo staff received information from the District and is in the process of finalizing an administrative draft for District review.

Patrick Creek CSD MSR and SOI Update

Completed. MSR and SOI updated was adopted at the November 2020 meeting.

McKinleyville CSD MSR and SOI Update

In progress; McKinleyville CSD provides four distinct services to the unincorporated community of McKinleyville. Services include potable water, wastewater collection and treatment, parks and recreation services, and street lighting. LAFCo staff has received information from the district and is in the process of drafting the MSR.

Upon consideration of the remaining FY2020/21 MSRs and budget, staff has chosen to push the remaining MSRs (Riverside CSD, City of Eureka, and Phillipsville) to the next fiscal year.

Activity	Tentative Time Frame
Patrick Creek CSD MSR/SOI	Completed
Big Lagoon CSD MSR/SOI	Mar 2021 Hearing
Willow Creek CSD MSR/SOI	Mar 2021 Hearing
McKinleyville CSD MSR/SOI	May 2021 Hearing
Humboldt Bay Municipal Water District MSR/SOI	May 2021 Hearing
Riverside CSD MSR/SOI	FY2021/22
City of Eureka MSR/SOI	FY2021/22
Phillipsville CSD MSR/SOI	FY2021/22

Fiscal Year 2019/20 MSR/SOI Updates

Staff will continue to work towards completion of the FY 2019/20 MSR/SOI updates. An updated schedule is provided below along with the status of the remaining reports.

Activity	Tentative Time Frame
City of Trinidad MSR/SOI Update	Jan 2021 Hearing
Westhaven CSD MSR/SOI Update	Mar 2021 Hearing
City of Fortuna MSR/SOI Update	Jan 2020 Continued

City of Trinidad MSR and SOI Update

See agenda item 8C.

Westhaven CSD MSR and SOI Update

In progress; Westhaven CSD provides water services to district residents. Staff is continuing to coordinate information gathering with the District and the State Water Resources Control Board.

City of Fortuna MSR and SOI Update

See agenda item 8B.

RECOMMENDATION

Staff recommends the Commission receive and file this report.