



AGENDA ITEM 8B

MEETING: January 21, 2026
TO: Humboldt LAFCo Commissioners
FROM: Colette Santsche, Humboldt LAFCo
SUBJECT: **Appointment of Voting Delegate for CALAFCO Business Meeting**
The Commission will consider appointing a voting delegate to represent Humboldt LAFCo at the 2026 CALAFCO Special Corporate Business Meeting, scheduled for February 23, 2026 (remote participation).

BACKGROUND

The California Association of Local Agency Formation Commissions (CALAFCO) has issued a formal notice for a Special Corporate Business Meeting to be held virtually on Monday, February 23, 2026, from 10:00 AM to 11:30 AM. Pursuant to CALAFCO Bylaws, each Member LAFCO must designate a voting delegate in writing prior to the meeting.

DISCUSSION

The primary purpose of the meeting is to consider and approve recommended changes to the Association Bylaws. The meeting will also include a report on the Association's future work and updates from the Transition Team.

Meeting Details:

- **Date:** February 23, 2026
- **Time:** 10:00 AM-11:30AM
- **Location:** Virtual via Zoom
- **Agenda Items:** Approval of Bylaw changes and a report on the Association's work ahead

RECOMMENDATION

Staff recommends the Commission appoint a voting delegate for the CALAFCO Business Meeting and direct staff to submit the required information to CALAFCO by the January 30, 2026 deadline.

Attachment A: CALAFCO 2026 Special Meeting Notice and Agenda

MEMORANDUM

DATE: December 9, 2025

TO: Member LAFCOs, Officers of Member LAFCOs, and Associate Members

CC: CALAFCO Board of Directors

FROM: Michelle McIntyre, Interim Executive Director

RE: **CALAFCO 2026 Special Corporate Business Meeting Notice and Agenda**

CALAFCO Bylaws (Section 3.4) require the Association to notify each Member LAFCO and Associate Member of the Corporation of meetings, not less than 30 days prior to that meeting.

NOTICE

A Special Meeting of the California Association of Local Agency Formation Commissions will be held:

DATE: Monday, February 23, 2026
TIME: 10:00 a.m. – 11:30 a.m.
LOCATION: Virtual via Zoom
Meeting Access:
<https://us02web.zoom.us/j/87609758294?pwd=NNdzOU0B9qrp2nVx6KiOqVxZh2iWyl.1>
Meeting ID: 876 0975 8294
Passcode: 639868
Phone: 669-444-9171

Attached is the agenda for the special meeting, which is also posted in the Members section of the CALAFCO website.

CALAFCO Bylaws (Section 3.7.1) also require each Member LAFCO designate in writing their voting delegate prior to the meeting. Please e-mail the name, title, and email address of your voting delegate to Pamela Miller at pmiller@millermcg.com **by January 30, 2026 at 5:00 p.m.** *If your LAFCO is unable to provide your voting delegate information by this date due to your meeting schedule, please email Pamela with the date your LAFCO will provide that information in advance of the special meeting.* An updated list of voting delegates will be posted in the Members section of the website. The full meeting packet will be distributed in advance of the meeting.



2026 Special Corporate Business Meeting

Monday, February 23, 2026

10:00 a.m. to 11:30 a.m.

Meeting Access

<https://us02web.zoom.us/j/87609758294?pwd=NNdzOU0B9qrp2nVx6KiOqVxZh2iWyl.1>

Meeting ID: 876 0975 8294

Passcode: 639868

Phone: 669-444-9171

SPECIAL MEETING AGENDA

1. **Call to Order/Roll Call of Member LAFCOs**
Wendy Root Askew, Chair
José Henríquez, CALAFCO Executive Officer
2. **New Business**
2.1. Consider and Approve recommended changes to the Association Bylaws
Wendy Root Askew, Chair
Michelle McIntyre, Interim Executive Director
Pamela Miller, Transition Team Consultant
3. **Report on the Association's work ahead**
Wendy Root Askew, Chair
Michelle McIntyre, Interim Executive Director
Pamela Miller, Transition Team Consultant
4. **Announcements/Comments**

Adjourn to the 2026 Annual Business Meeting, to be held on Thursday, October 22, 2026, at 9:00 a.m. at the Sheraton Grand Sacramento Hotel, located at 1230 J Street, Sacramento, CA, 95814.