



AGENDA ITEM 8B

MEETING: January 15, 2020
TO: Humboldt LAFCo Commissioners
FROM: Colette Metz Santsche, Executive Officer
SUBJECT: **Status of Expiring Commissioner Terms**
The Commission will receive a status report regarding expiring commissioner terms in 2020. The Commission will also consider appointing a subcommittee for purposes of interviewing public member candidates.

BACKGROUND

The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 states the composition of Local Agency Formation Commissions (LAFCOs) shall generally include seven regular members consisting of county (two), city (two), special district (two), and public (one) representation. Each category represented on LAFCo also has one alternate member. Appointments for the county, city, and special district seats are made by the board of supervisors, city selection committee, and independent special district selection committee, respectively. Appointments for the public seats are made by the other regular members. All LAFCo terms are four years.

DISCUSSION

Humboldt LAFCo has three members whose terms of office are scheduled to expire in June 2020. These members are as follows:

Paul Pitino (city)
Debra Lake (special district)
Bob McPherson (public)

City Member Selection:

In April, staff will request the City Selection Committee convene in May/June for purposes of appointing a regular city member to serve on LAFCo.

District Member Selection:

In accordance with G.C. Section 56332, the Executive Officer is authorized to conduct a special district nomination and election process by mail. Staff prepared and mailed a Special District Nomination and Candidate Information packet to all independent special districts within the county on December 27, 2019 (see Attachment B). Nominations for special district candidates are due March 20, 2020. Following receipt of nominations, a mailed ballot will be sent to each district for purposes of electing a regular special district member to serve on LAFCo.

Public Member Selection:

In accordance with G.C. Section 56325(d), the Commission is the appointing authority for public members on LAFCo. Staff will publish a notice in March soliciting applications for an alternate public member, with a Commission subcommittee holding interviews in May/June. In accordance with LAFCo policy, the subcommittee shall consist of one county, one city, and one district member. The special committee will review applications, interview candidates, and make a recommendation prior to the Commission voting on the alternate public member appointment at its July meeting.

RECOMMENDATION

Staff recommends the Commission designate a special committee consisting of one county, one city, and one district member for purposes of reviewing applications, interviewing candidates, and making a recommendation for the appointment of a regular public member to serve on LAFCo.

Attachments

Attachment A: Current LAFCo Membership and Terms

Attachment B: Special District Nomination and Candidate Information Packet

ATTACHMENT A
Current LAFCo Membership and Terms

Member	Designation	Appointed	LAFCo Term (June 30)
Estelle Fennell	Regular/County	12/10/2019	By Annual appointment
Virginia Bass	Regular/County	12/10/2019	By Annual appointment
Mike Wilson	Alternate/County	12/10/2019	By Annual appointment
Paul Pitino	Regular/City	2/21/2019*	2016-2020
Stephen Avis	Regular/City	2/21/2019*	2018-2022
Sue Long	Alternate/City	5/17/2018	2018-2022
Debra Lake	Regular/District	5/06/2016	2016-2020
Troy Nicolini	Regular/District	4/11/2018	2018-2022
David Couch	Alternate/District	4/11/2018	2018-2022
Bob McPherson	Regular/Public	7/20/2016	2016-2020
Skip Jorgensen	Alternate/Public	7/18/2018	2018-2022

**Members were appointed to serve remainder of unexpired terms*



Date: December 27, 2019
 To: Board of Directors of Independent Special Districts
 From: Colette Metz Santsche, Executive Officer
Subject: Request for Nominations for District Members to serve on LAFCo

The term of office for one regular special district member on LAFCo expires on June 30, 2020. All terms are four years and end on June 30. There are no term limits.

Current Special District Terms

Designation	Current Member	Term of Office (ends on June 30)
Regular Member	Debra Lake, Fruitland Ridge Fire Protection District	2016 - 2020*
Regular Member	Troy Nicolini, Samoa Peninsula Fire District	2018 - 2022
Alternate Member	David Couch, McKinleyville Community Services District	2018 - 2022

The basic process for selecting special district members to LAFCo is set forth in Government Code Section 56332, which provides for a meeting to be convened among representatives from each of the 48 independent special districts in Humboldt County, unless the Executive Officer determines that a meeting is not feasible. Based on Government Code Section 56332, it has been determined that a meeting of this "Independent Special District Selection Committee" for the purpose of selecting a special district member is not feasible due to the likelihood that a quorum would not be achieved. As such, both the nominating process and the election itself will be conducted by mail.

Your district is encouraged to participate in this election process. A schedule is enclosed together with a list of the 48 independent special districts in Humboldt County that are eligible to participate. If your district wishes to nominate a Board member to be a candidate for the LAFCo district member, the nomination procedures are as follows:

1. Each district may nominate one person. Nominees must be board members, not staff.
2. All nominations must be accompanied with a completed nomination form approved by a majority of your Board (enclosed).
3. A candidate information form (enclosed) or a letter of interest and qualifications may be submitted with the nomination. This is voluntary and will be kept on file at the LAFCo offices to be made available upon request. It will not be distributed with the ballots.
4. All nomination materials must be returned to Humboldt LAFCo, 1125 16th Street, Suite 202, Arcata, CA 95521, or faxed 707-825-9181.
5. Upon receipt of nominations, LAFCo will prepare and send a ballot to each district. The ballot will state the return date and how successful candidates will be notified.

The deadline for submitting nominations is Friday, March 20, 2020. Any nomination that is submitted after the deadline will not be considered.

General information about LAFCo is available at the Humboldt LAFCo website at www.humboldtlaftco.org. The Commission is comprised of seven regular and four alternate members representing the county, cities, independent special districts, and general public. All terms are four years and end on June 30. Regular meetings are held at 9:00 a.m. on the third Wednesday of odd numbered months in the Humboldt County Board of Supervisors Chamber, with special meetings held as needed.

If you have any questions, please contact LAFCo staff at 707-445-7508.

Election Schedule

LAFCo call for nominations letter mailed	Friday, December 27, 2019
Nominations due to LAFCo	By 5:00 p.m., Friday, March 20, 2020
Ballots mailed from LAFCo via certified mail	No later than Friday, April 3, 2020
Election Day – Ballots due to LAFCo	By 5:00 p.m., Friday, June 19, 2020
Election results mailed from LAFCo	No later than Tuesday, June 30, 2020

Independent Special Districts

- | | |
|---|---|
| Big Lagoon Community Services District | Arcata Fire Protection District |
| Briceland Community Services District | Blue Lake Fire Protection District |
| Carlotta Community Services District | Briceland Fire Protection District |
| Fieldbrook-Glendale Community Services District | Bridgeville Fire Protection District |
| Humboldt Community Services District | Ferndale Fire Protection District |
| Loleta Community Services District | Fruitland Ridge Fire Protection District |
| Manila Community Services District | Garberville Fire Protection District |
| McKinleyville Community Services District | Humboldt No. 1 Fire Protection District |
| Miranda Community Services District | Kneeland Fire Protection District |
| Orick Community Services District | Myers Flat Fire Protection District |
| Orleans Community Services District | Petrolia Fire Protection District |
| Palmer Creek Community Services District | Redway Fire Protection District |
| Patrick Creek Community Services District | Rio Dell Fire Protection District |
| Phillipsville Community Services District | Samoa Peninsula Fire District |
| Redway Community Services District | Telegraph Ridge Fire Protection District |
| Riverside Community Services District | Willow Creek Fire Protection District |
| Scotia Community Services District | Humboldt Bay Harbor, Recreation and Conservation District |
| Weott Community Services District | Humboldt County Resource Conservation District |
| Westhaven Community Services District | North Humboldt Recreation and Park District |
| Willow Creek Community Services District | Southern Humboldt Community Healthcare District |
| Alderpoint County Water District | Fortuna Cemetery District |
| Hydesville County Water District | Petrolia Cemetery District |
| Jacoby Creek County Water District | |
| Humboldt Bay Municipal Water District | |
| Garberville Sanitary District | |
| Resort Improvement District No. 1 | |



Special District Member Nomination Form 2020

Name of District: _____

Address: _____

Telephone: _____

The Board hereby nominates _____ to fill the term beginning on June 30, 2020 and expiring June 30, 2024 as a Regular Member of the Humboldt Local Agency Formation Commission representing independent special districts of Humboldt County.

Board action taken on the _____ day of _____, 2020, by the following vote:

AYES: _____

NOSE: _____

ABSTAIN: _____

ABSENT: _____

District Representative:

Signature

Printed Name



Special District Member Candidate Information Sheet 2020

Providing this form or a letter of interest and qualifications is voluntary. It will be kept on file at the LAFCo offices and made available on request. It will not be distributed with the ballots.

Candidate Name: _____

Address: _____

Phone: _____

E-mail: _____

District: _____

Title: _____

Length of service with District:

Present Occupation:

Personal and Professional Background:

Summarize your interest in serving on LAFCo:

Summarize your qualifications for serving on LAFCo:

List local government and/or civic organization involvement: