



AGENDA ITEM 8A

MEETING: July 15, 2020
TO: Humboldt LAFCo Commissioners
FROM: Krystle Heaney, LAFCo Clerk/Analyst
SUBJECT: **Status of MSR Preparations**
The Commission will receive a report summarizing activity on MSR/SOI Updates including a FY 2020-21 MSR workplan and schedule.

BACKGROUND

The Cortese-Knox-Hertzberg Local Government Reorganization Act directs Local Agency Formation Commissions (LAFCOs) to regularly prepare municipal service reviews (MSRs) in conjunction with establishing and updating each local agency's sphere of influence (SOI). The legislative intent of MSRs is to proactively assess the availability and sufficiency of local governmental services. MSRs may also lead LAFCOs to take other actions under their authority, such as forming, consolidating, or dissolving one or more local agencies in addition to any related sphere changes. As part of the Commission's annual budget process, a work plan for MSR completion is adopted.

DISCUSSION

Following is a summary of FY 2020-21 MSR Updates.

Humboldt Bay Municipal Water District MSR and SOI Update

Scheduled; HBMWD is a wholesale water supplier that provides water to many agencies throughout the Humboldt Bay Region. The District is currently investigating options for use of water allocations that were previously dedicated to industrial uses along the Samoa peninsula. LAFCo Executive Officer attended the District Board's July meeting to answer questions regarding the MSR process including its SOI.

Big Lagoon CSD MSR and SOI Update

Scheduled; Big Lagoon CSD is an independent special district that was formed to provide water service to the Big Lagoon subdivision and school.

McKinleyville CSD MSR and SOI Update

Scheduled; McKinleyville CSD provides four distinct services to the unincorporated community of McKinleyville. Services include potable water, wastewater collection and treatment, parks and recreation services, and street lighting.

Patrick Creek CSD MSR and SOI Update

Scheduled; Patrick Creek CSD is a dependent special district located on the northern edge of McKinleyville along Patrick Creek Drive. The CSD provides water for domestic, industrial, and irrigation uses, streets and road maintenance, and construction and improvement of bridges, culverts, curbs, gutters, and drains.

City of Eureka MSR and SOI Update

Scheduled; the City of Eureka is the economic hub of Humboldt County and provides a full range of municipal services including law enforcement, parks and recreation, public facilities, public roads, solid waste collection and disposal, storm water, wastewater, and potable water.

Phillipsville CSD MSR and SOI Update

Scheduled; Phillipsville CSD is located along the Avenue of the Giants. The district is authorized to provide water services.

Activity	Time Frame
Humboldt Bay Municipal Water District MSR/SOI	Jan 2021 Hearing
Big Lagoon CSD MSR/SOI	Jan 2021 Hearing
McKinleyville CSD MSR/SOI	Mar 2021 Hearing
Patrick Creek CSD MSR/SOI	Mar 2021 Hearing
City of Eureka MSR/SOI	May 2021 Hearing
Phillipsville CSD MSR/SOI	July 2021 Hearing

Fiscal Year 2019/20 MSR/SOI Updates

Staff will continue to work towards completion of the FY 2019/20 MSR/SOI updates. An updated schedule is provided below along with the status of the remaining reports.

Activity	Time Frame
City of Arcata MSR/SOI Update	Sept 2020 Hearing
Jacoby Creek CWD MSR/SOI Update	Sept 2020 Hearing
City of Trinidad MSR/SOI Update	Sept 2020 Hearing
Westhaven CSD MSR/SOI Update	Nov 2020 Hearing
City of Fortuna MSR/SOI Update	Nov 2020 Hearing

City of Arcata MSR and SOI Update

In progress; the City of Arcata covers a wide range of services including water, wastewater, parks and recreation, police services, street maintenance, and many others. LFACo staff has prepared an administrative draft of the document and provided it to City staff for review and comment.

Jacoby Creek County Water District MSR and SOI Update

In progress; the Jacoby Creek CWD obtains all of its water from the City of Arcata and supplies it to the community of Jacoby Creek to the east of Highway 101 along Graham Road and Jacoby Creek Road. LAFCo staff has contacted the current Chairman of the Board and is awaiting additional information to include in the MSR.

City of Trinidad MSR and SOI Update

In progress; the City of Trinidad provides several services to the area including police, volunteer fire, street maintenance, stormwater, and water services. This MSR and SOI update will highlight the City's capacity to provide water to the area in anticipation of future development projects. LAFCo staff has completed draft sections for

demographics, land use, and City services. Staff is currently coordinating with the City to obtain financial information.

Westhaven CSD MSR and SOI Update

In progress; Westhaven CSD provides water services to district residents. Staff has had preliminary discussions with the current General Manager and has requested additional information to include in the MSR.

City of Fortuna MSR and SOI Update

In progress; the City of Fortuna offers a wide range of services including water, wastewater, street maintenance, stormwater, police, and parks and recreation services. LAFCo staff held a conference call with City staff to discuss the MSR process, potential areas of special study, and next steps for obtaining information. LAFCo staff is now preparing additional information requests for the City.

RECOMMENDATION

Staff recommends the Commission receive and file this report.