



## AGENDA ITEM 8A

**MEETING:** March 18, 2020  
**TO:** Humboldt LAFCo Commissioners  
**FROM:** Colette Metz Santsche, Executive Officer  
**SUBJECT:** **Status of Expiring Commissioner Terms**  
The Commission will receive a status report regarding expiring commissioner terms in 2020.

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### BACKGROUND

The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 states the composition of Local Agency Formation Commissions (LAFCos) shall generally include seven regular members consisting of county (two), city (two), special district (two), and public (one) representation. Each category represented on LAFCo also has one alternate member. Appointments for the county, city, and special district seats are made by the board of supervisors, city selection committee, and independent special district selection committee, respectively. Appointments for the public seats are made by the other regular members. All LAFCo terms are four years.

### DISCUSSION

Humboldt LAFCo has three members whose terms of office are scheduled to expire in June 2020. These members are as follows:

Paul Pitino (city)  
Debra Lake (special district)  
Bob McPherson (public)

#### *City Member Selection:*

In April, staff will request the City Selection Committee convene in May/June for purposes of appointing a regular city member to serve on LAFCo.

#### *District Member Selection:*

In accordance with G.C. Section 56332, the Executive Officer is authorized to conduct a special district nomination and election process by mail. Staff prepared and mailed a Special District Nomination and Candidate Information packet to all independent special districts within the county on December 27, 2019. Nominations for special district candidates are due March 20, 2020. Following receipt of nominations, a mailed ballot will be sent to each district for purposes of electing a regular special district member to serve on LAFCo. To date, staff has received two nominations as follows:

- Debra Lake, Fruitland Ridge Volunteer Fire Protection District
- Desiree Davenport, Humboldt Community Services District

*Public Member Selection:*

In accordance with G.C. Section 56325(d), the Commission is the appointing authority for public members on LAFCo. Staff will publish a notice by the end of the month (March), soliciting applications for a regular public member, with the Commission subcommittee holding interviews in May/June. The special committee, designated at the January commission meeting (Fennell, Avis, and Lake), will review applications, interview candidates, and make a recommendation prior to the Commission voting on the public member appointment at its July meeting.

**RECOMMENDATION**

This item has been agendized for information only. The Commission is invited to discuss the item and provide direction to staff as needed.

**Attachments**

Attachment A: Current LAFCo Membership and Terms

Attachment B: Draft Public Member Notice

**ATTACHMENT A**  
**Current LAFCo Membership and Terms**

<b>Member</b>	<b>Designation</b>	<b>Appointed</b>	<b>LAFCo Term (June 30)</b>
Estelle Fennell	Regular/County	12/10/2019	By Annual appointment
Virginia Bass	Regular/County	12/10/2019	By Annual appointment
Mike Wilson	Alternate/County	12/10/2019	By Annual appointment
Paul Pitino	Regular/City	2/21/2019*	2016-2020
Stephen Avis	Regular/City	2/21/2019*	2018-2022
Sue Long	Alternate/City	5/17/2018	2018-2022
Debra Lake	Regular/District	5/06/2016	2016-2020
Troy Nicolini	Regular/District	4/11/2018	2018-2022
David Couch	Alternate/District	4/11/2018	2018-2022
Bob McPherson	Regular/Public	7/20/2016	2016-2020
Skip Jorgensen	Alternate/Public	7/18/2018	2018-2022

*\*Members were appointed to serve remainder of unexpired terms*



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## DRAFT PRESS RELEASE

### NOTICE OF VACANCY

#### PUBLIC MEMBER

The Humboldt Local Agency Formation Commission (LAFCo) invites interested persons to apply for the position of Public Member on the Commission. The public member fully participates in the discussion and deliberation at LAFCo meetings and votes on all items put before the commission. LAFCo meetings are held at least six times per year on the third Wednesday of odd-numbered months at the County Courthouse in Eureka. The four-year term for the Public Member runs through June 30, 2024.

LAFCo is an independent government agency created in each county by the California State Legislature in 1963. LAFCo is responsible for facilitating changes in local governmental structure and boundaries that fosters orderly growth and development, promotes the efficient delivery of services, and encourages the preservation of open space and agricultural lands. Most notably, this includes approving or disapproving boundary change proposals, such as annexations and detachments, consistent with adopted spheres of influence for cities and special districts.

The Public Member must be a resident of Humboldt County. No person may serve as the Public Member of LAFCo who at the same time is an officer or employee of a local public agency or who is a member of a public board, commission, or committee that has the authority to make advisory or final decisions on matters relating to land use or the provision of services.

To obtain an application, please visit LAFCo's website at [www.humboldtlafo.org](http://www.humboldtlafo.org) or call 707-445-7508. A completed application form must be returned to the LAFCo Office no later than 5:00 p.m. on May 1, 2020. LAFCo will consider the appointment of the Public Member at its meeting on July 15, 2020. For additional information, please call the LAFCo office at 707-445-7508.

***Humboldt LAFCo will be considering the appointment of a public member to serve on the Commission through June 30, 2024. The regular member fully participates in the discussion and deliberation at LAFCo meetings and votes on all items put before the commission.***