



RESOLUTION NO. 25-04

ADOPTING A FINAL BUDGET FOR FISCAL YEAR 2025-26

WHEREAS, the Humboldt Local Agency Formation Commission ("Commission") is required by the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 to adopt a proposed budget no later than May 1st and a final budget no later than June 15th for the next fiscal year; and

WHEREAS, the Commission adopted a proposed budget at a noticed public hearing on March 19, 2025; and

WHEREAS, at the direction of the Commission, the Executive Officer circulated the adopted proposed budget to each member agency for review and comment; and

WHEREAS, the Executive Officer prepared a report with recommendations for a final budget; and

WHEREAS, the Commission heard and fully considered all the evidence presented at its public hearing on the final budget held on May 21, 2025; and

WHEREAS, the Commission determined the final budget projects the staffing and program costs of the agency as accurately and appropriately as is possible.

NOW, THEREFORE, BE IT RESOLVED by the Commission as follows:

1. The Commission hereby approves the final budget for fiscal year 2025-26 as outlined in Exhibit A.
2. The overall operating costs provided in the final budget will allow the Commission to fulfill its regulatory and planning responsibilities as required under Government Code Section 56381(a).

PASSED AND ADOPTED at a meeting of the Humboldt Local Agency Formation Commission on the 21st day of May 2025, by the following roll call vote:

AYES: Bushnell, Couch (alt), Kelly, Madrone, Matthews, Nicolini, Weinreb

NOES: None

ABSENT: Benzonelli

ABSTAIN: None

Attest:

A handwritten signature in blue ink that reads "Steve Madrone".

Steve Madrone, Chair
Humboldt LAFCo

A handwritten signature in blue ink that reads "Colette Santsche".

Colette Santsche, Executive Officer
Humboldt LAFCo

Humboldt LAFCo Operating Budget

Revenues:

		FY 2023-2024		FY 2024-2025		FY 2025-2026	
<u>Account</u>	<u>Revenue Category</u>	Adopted	Year-End Actual	Adopted	Mid Year Actual	Adopted	% Change from Prior Year
800870	Charges for Services	\$185,200	\$221,669.74	\$189,250	\$169,362.20	\$193,000	2.0%
	County	\$43,400	\$43,400.00	\$44,750	\$44,750.00	\$46,000	2.8%
	Cities	\$43,400	\$43,400.00	\$44,750	\$44,750.00	\$46,000	2.8%
	Special Districts	\$43,400	\$39,279.19	\$44,750	\$43,525.95	\$46,000	2.8%
	Application Fees	\$55,000	\$95,590.55	\$55,000	\$36,336.25	\$55,000	0.0%
402205	Interest	\$2,510	\$3,737.49	\$2,990	2,094.35	\$3,000	0.3%
	REVENUE SUBTOTAL	\$187,710	\$225,407.23	\$192,240	\$171,457	\$196,000	2.0%

Operating Expenses:

		FY 2023-2024		FY 2024-2025		FY 2025-2026	
<u>Account</u>	<u>Expense Category</u>	Adopted	Year-End Actual	Adopted	Mid-Year Actual	Adopted	% Change from Prior Year
2106	Communications	\$160	\$155.40	\$240	\$120.00	\$240	0.0%
2110	Insurance	\$3,400	Posted FY2022 \$0.00	\$3,400	\$3,071.47	\$3,500	2.9%
2115	Memberships	\$4,750	\$4,518.00	\$4,750	\$4,664.00	\$4,850	2.1%
2117	Office Supplies	\$500	\$740.30	\$500	\$136.71	\$500	0.0%
2118	Professional & Special Services	\$165,900	\$196,632.25	\$171,550	\$102,206.45	\$174,760	1.9%
	Legal Services	\$5,000	\$2,484.50	\$5,000	\$795.50	\$5,000	0.0%
	Application Processing	\$55,000	\$87,305.55	\$55,000	\$42,336.25	\$55,000	0.0%
	Basic Services-EO/Clerk	\$55,000	\$55,930.00	\$60,000	\$30,388.75	\$61,000	1.7%
	MSRs/SOs	\$50,000	\$50,415.00	\$50,000	\$27,648.75	\$52,000	4.0%
	Website Services	\$200	\$97.20	\$850	\$797.20	\$1,000	17.6%
	Meeting Exp/Stipends	\$700	\$400.00	\$700	\$240.00	\$760	8.6%
2119	Publications & Legal Notices	\$1,500	\$1,063.85	\$1,000	-	\$1,000	0.0%
2121	Rents & Leases - Structures	\$5,400	\$5,400.00	\$6,000	\$3,000.00	\$6,000	0.0%
2125	Transportation & Travel	\$6,100	\$3,258.71	\$4,800	\$4,370.32	\$5,150	7.3%
	Mileage/Travel (In-County)	\$800	\$444.36	\$600	\$314.89	\$650	8.3%
	Mileage/Travel (Out-of-County)	\$3,300	\$1,039.35	\$2,800	\$2,363.43	\$3,000	7.1%
	Conference Registration	\$2,000	\$1,775.00	\$1,400	\$1,692.00	\$1,500	7.1%
Contingency/ Carryover							
2020	Contingency	-	-	-	-	-	0.0%
	Contingency Total	-	-	-	-	-	-
	EXPENSE SUBTOTAL	\$ 187,710	\$ 211,768.51	\$ 192,240	\$117,568.95	\$ 196,000	2.0%

Operating Difference

(Negative Balance Indicates Use of Reserves)

\$ - \$13,638.72 \$ - \$53,887.60 \$ -

Unreserved/Unrestricted Fund Balance

Beginning \$112,408.42 \$126,047.14
Ending \$126,047.14