



SPECIAL MEETING AGENDA

Thursday, May 23, 2024 – 9:00 a.m.

Eureka City Hall Council Chambers (2nd Floor)

531 K Street, Eureka, CA 95501

The Commission will hold a hybrid meeting which will allow public participation in person and online via Zoom video conference. Commissioners will attend in person in accordance with the Brown Act unless otherwise noticed or approved in accordance with AB 2449. Instructions for remote public participation are included below.

How to join the meeting:

Join Teleconference Meeting *Electronically* (computer, tablet or smartphone):

<https://us02web.zoom.us/j/88156300198?pwd=ak0vNUJlVjVRRQmh5azVrRzJlTXR3QT09>

Join Teleconference Meeting by *Telephone*:

Dial: (669) 900-6833

Meeting ID: 881 5630 0198

Meeting Passcode: 448465

If you need assistance before or during the meeting, please contact LAFCo Clerk Krystle Heaney at: krystleh@humboldtlafo.org or call the LAFCo office at (707) 445-7508.

How to use Zoom:

The LAFCo Meeting will start promptly at 9:00 A.M. so we recommend downloading Zoom prior to this time. Please make sure that you have [downloaded and installed the Zoom program on your computer or mobile device in advance](#).

How to Submit Public Comment:

If you are joining the meeting via Zoom and wish to make a comment on an item, press the "raise a hand" button by clicking the "participants" menu. For call-in only attendees, you can mute/unmute by pressing *6, and raise your hand by pressing *9.

The chair will call you by name or phone number when it is your turn to comment. Staff will activate and unmute speakers in turn. Please state your name (voluntary) for the record before sharing comments. Speakers will be limited to three minutes.

If you choose not to observe the LAFCo meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 5:00 p.m. the day prior to the meeting. Please submit your comment to krystleh@humboldtlafo.org. Your comment will be placed into the record at the LAFCo meeting.



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1. CALL TO ORDER

2. FLAG SALUTE

3. ROLL CALL

4. PUBLIC COMMENTS

Any person may address the Commission concerning a non-agenda item during this time. However, the Commission cannot discuss or take action on a matter not listed on the agenda.

5. CEREMONIAL ITEMS

A) Certificates of Appreciation for Debra Lake, Ali Lee, and Mike Losey

6. CONSENT CALENDAR

All matters on the consent calendar are considered routine and may be enacted by the Commission under one motion. With concurrence of the Chair, a Commissioner may request that an item be removed for discussion and considered separately.

A) Approval of March 20, 2024 Regular Meeting Minutes

7. BUSINESS ITEMS

Business items are for review and possible action by the Commission.

A) Professional Services Contract for Executive Officer and Support Staff

The Commission will consider approving a two-year contract extension for staffing services with Planwest Partners, Inc.

B) Professional Services Contract for Legal Counsel

The Commission will consider approving a two-year contract extension for legal services with Mitchell Law Firm, LLP.

8. PUBLIC HEARING ITEMS

Any member of the public may address the Commission on scheduled public hearing items. The Chair may regulate the order of such presentations and reserves the right to limit the time allowed for each person to speak.

A) Orick Community Services District Municipal Service Review and Sphere of Influence Update

The Commission will open the public hearing and receive comment on the Orick Community Services District Municipal Service Review and Sphere of Influence Update. This item is anticipated to be continued to the next regular meeting.

B) Final Budget and Work Plan for Fiscal Year 2024-25

The Commission will consider adopting a Final Budget and Work Plan for Fiscal Year 2024-25 in accordance with California Government Code Section 56381(c). The final budget will be presented to the Commission for approval and authorization.

9. INFORMATIONAL AND CONTINUING ITEMS

An applicant or member of the public may provide comments on an item at the discretion of the Chair. General direction to staff for future action may be provided by the Commission.

A) Status of Expiring Commissioner Terms

B) Status of MSR Preparations

C) Status of Current and Future Proposals

10. EXECUTIVE OFFICER'S REPORT

The Commission will receive a verbal report from the Executive Officer regarding current staff activities, communications, studies, legislation, and special projects. These items are for informational purposes only.

A) CALAFCO Daily Legislative Report (May 2024)

The Commission will receive a report summarizing current legislation that is being tracked by CALAFCO.

B) CALAFCO Staff Workshop (April 2024)

The Commission will receive a report on the recent CALAFCO Staff Workshop that was attended by the Executive Officer and Clerk.

11. WRITTEN CORRESPONDENCE - None

Correspondence received before 12:00 p.m. the Wednesday prior to the Commission meeting will be included on the agenda. Any supplemental writings or documents submitted to the Commission after the posting of the agenda will be available for public review at the LAFCo office, located at 670 9th Street, Suite 202, Arcata, CA 95521. In addition, such writings or documents will be made available to the Commission and public for review at the meeting.

12. ADJOURNMENT

The next Humboldt LAFCo meeting will be held on Wednesday, July 17th, 2024, at 9:00 a.m. at the Eureka City Hall Council Chambers, 531 K Street, Eureka, CA 95501.

Notice:

This agenda has been posted at least 72 hours prior to the meeting in a location freely accessible to members of the public, in accordance with the Brown Act. The full agenda packet (including staff reports) is also available on the LAFCo website at www.humboldtlaico.org.

For items appearing on the agenda, the public is invited to make comments at the time the item comes up for consideration by the Commission. The Chair will call for public comment as each item is heard by the Commission. For items not appearing on the agenda, the public is invited to make comments during the Public Comment period for non-agenda items. All speakers are invited to state their names but are not required to do so. If you wish to submit written material at the meeting, please supply 10 copies.

FPPC - Notice to All Parties and Participants in LAFCo Proceedings:

State law requires that a participant in LAFCo proceedings who has a financial interest in the decision and who has made a campaign contribution to any Commissioner in the past year must disclose the contribution. If you are affected, please notify LAFCo staff before the hearing.

Americans with Disabilities Act:

Commission meetings are held in a wheelchair accessible facility. Individuals requiring special accommodation to participate in this meeting are requested to contact the LAFCo office at (707) 445-7508. Notification 48 hours prior to the meeting will enable the Commission to make reasonable arrangements to ensure accessibility to this meeting.
