



**NOVEMBER 14, 2018**  
**ADOPTED REGULAR MEETING MINUTES**

**1. CALL TO ORDER**

The meeting was called to order at 9:00 a.m. in the Board of Supervisors Chamber, Humboldt County Courthouse, Eureka, with Chair Fennell presiding.

**2. FLAG SALUTE**

**3. ROLL CALL**

Members Present: Gordon Johnson, Debra Lake, Frank Jager, Virginia Bass, Robert McPherson, Estelle Fennell  
Members Absent: Troy Nicolini  
Alternates Present: Skip Jorgensen  
Alternates Absent: Ryan Sundberg, Sue Long, David Couch  
Staff: Colette Metz, Executive Officer  
Sarah West, Clerk/Analyst  
Paul Brisso, Legal Counsel

**4. PUBLIC APPEARANCES - None**

**5. CONSENT CALENDAR**

- A) Approval of September 19, 2018 Regular Meeting Minutes**
- B) Notice of Expiring Commissioner Terms**

**Motion Johnson/ Lake** to approve the consent calendar. Motion passed by a voice vote of 6-0-0.

**6. BUSINESS ITEMS**

**A) Time Extension Request for City of Eureka Brainard Site Annexation**

Executive Officer Metz summarized the staff report and discussed the City of Eureka's progress towards fulfilling the conditions of the Brainard Annexation approval. Eureka Senior Planner Kristen Goetz was present to answer Commission questions. The Commission reviewed the extension timeframe as presented in the staff report and discussed providing until June 30<sup>th</sup> to allow extra time for completion, if needed.

**Motion Johnson/ Long** to adopt Resolution No. 18-15, as amended, to authorize a time extension for the Brainard Annexation to June 30, 2019. Motion passed by a roll-call vote of 6-0-0.

**7. PUBLIC HEARING ITEMS**

**A) City of Ferndale Municipal Service Review and Sphere of Influence Update**

Executive Officer Metz presented the staff report and discussed the recommendations of the MSR, including maintaining the current SOI as coterminous with the City of Ferndale's boundary. She noted that the hearing had been continued from the September 2018 Commission meeting to provide additional time to receive

city comments. Commissioners discussed the city's WWTP upgrade and efforts to address inflow and infiltration, flooding, and other infrastructure upgrades. No members of the public commented during the public comment period.

**Motion McPherson/ Bass** to adopt Resolution No. 18-16, thereby approving the City of Ferndale Municipal Service Review and Sphere of Influence Update, as described in the staff report. Motion passed by a roll-call vote of 6-0-0.

**B) City of Rio Dell Municipal Service Review and Sphere of Influence Update**

Executive Officer Metz presented the staff report and discussed the recommendations of the MSR, including expanding the City's SOI to include the Rio Dell Wastewater Disposal Irrigation Fields Area. The Commission discussed the Scotia study area and opportunities for shared services with Rio Dell. No members of the public commented during the public comment period.

**Motion Johnson/ McPherson** to adopt Resolution No. 18-17, thereby approving the City of Rio Dell Municipal Service Review and Sphere of Influence Update, as described in the staff report. Motion passed by a roll-call vote of 6-0-0.

**8. INFORMATIONAL AND CONTINUING ITEMS**

**A) SB 929 Website Requirements**

Executive Officer Metz discussed the new website requirements of State Bill 929 as it relates to local public agencies under LAFCo's purview. Commissioner Johnson requested periodic updates from Commission staff on special district compliance. Commissioner McPherson requested that staff look into how LAFCo can help support special districts in complying with the new law. Staff to explore options and bring back the item for future Commission discussion. As an informational item, the Commission received and filed this report as presented.

\*Commissioner Bass left the meeting early at 9:55 a.m.

**B) Status of Current and Future Proposals**

Executive Officer Metz discussed the status of active and future proposals. As an informational item, the Commission received and filed this report as presented.

**9. EXECUTIVE OFFICER'S REPORT**

**A) CALAFCO Annual Conference Report Out**

**B) CALAFCO Calendar for 2019**

Executive Officer Metz presented the report. Commissioner Lake reported out on the Conference. As informational items, no formal action was taken by the Commission.

**10. WRITTEN CORRESPONDENCE - None**

**11. ADJOURNMENT**

The meeting was adjourned at 11:22 a.m. The next regular meeting of the Commission will be held on Wednesday, March 20<sup>th</sup>, 2019, at 9:00 a.m. in the Board of Supervisors Chamber, Humboldt County Courthouse, Eureka.

*(Note, the Commission's January meeting was cancelled).*