



**MARCH 15, 2017
REGULAR MEETING MINUTES**

1. CALL TO ORDER

The meeting was called to order at 9:00 a.m. in the Board of Supervisors Chamber, Humboldt County Courthouse, Eureka, with Chair Fennell presiding.

2. FLAG SALUTE

3. ROLL CALL

Members Present: Estelle Fennell, Virginia Bass, Gordon Johnson, Debra Lake, Sue Long, Robert McPherson, and Troy Nicolini
Members Absent: None
Alternates Present: Skip Jorgensen
Alternates Absent: Ryan Sundburg and Frank Scolari
Staff: George Williamson, Executive Officer
Colette Metz, Administrator
Paul Brisso, Legal Counsel

4. PUBLIC APPEARANCES

None

5. CONSENT CALENDAR

A) Approval of January 18, 2017 Regular Meeting Minutes

Motion Long/Lake to approve consent calendar. Motion passed by 5-0-2 vote (Bass and McPherson). Commissioners Bass and McPherson abstained, noting they were absent from the subject meeting.

6. BUSINESS ITEMS

A) 2017 Commission Work Plan

Administrator Metz presented the item, noting that the work plan reflected feedback received at the January 18th meeting. The Commission discussed workplan content, noting that the website should be updated to include LAFCo definitions, rules, and generally provide more information on LAFCo's guiding principles. Other items discussed include prime agricultural lands policy, LAFCO education and outreach, and more emphasis on the guiding rules of LAFCo when conducting Commission business. The Commission then received and filed the report.

7. PUBLIC HEARING ITEMS

A) Proposed Fiscal Year 2017-18 Budget

Chair Fennell opened the public hearing at 9:12 am. Executive Officer Williamson presented the proposed budget for the upcoming fiscal year. He noted that staffing services costs would remain the same. He also noted that MSR costs were increased last year and are expected to stay the same for the coming year. Seeing no members of the public wishing to comment, Chair Fennell opened up the item for Commission discussion. Several commissioners discussed their interest and the importance of

attending the annual CALAFCO conference. Chair Fennell highlighted the increase in fees for member agencies, noting she felt it was appropriate. Chair Fennell closed the hearing at 9:27 a.m.

Motion McPherson/Bass to adopt Resolution No. 17-05, approving the proposed budget for fiscal year 2017-18 and directing the Executive Officer to distribute the proposed budget to cities, special districts and the County; and to schedule the final budget for a public hearing in May. Motion passed by roll call vote of 7-0-0.

8. INFORMATIONAL AND CONTINUING ITEMS

A) Initial Review of Proposed Reorganization of the Samoa Peninsula Fire Protection District to a Community Services District

Executive Officer Williamson presented the staff report, discussing the reorganization process and projected timeline. The Commission asked questions regarding the boundary, noting it excludes the North Jetty, and discussed the boundary's exclusion of federal lands. They also discussed service funding, phasing, and infrastructure improvements. It was noted that the CSD would need to be financially palatable for the community, but that it also needs to be solvent. Commissioner Nicolini inquired about his possible conflict of interest as a Board Member of the Samoa Peninsula FPD. Legal counsel noted that LAFCo law allows for Commissioners to participate in LAFCo proceedings which concern their affiliated organization, and therefore there is no conflict of interest.

Chair Fennell left at 9:41. Vice-Chair McPherson took over chair duties.

B) Status of Current and Future Proposals

Administrator Metz presented the item, summarizing active and future proposals. By order of the Chair, the Commission received and filed the report.

9. EXECUTIVE OFFICER'S REPORT

A) Community Participation Fair

B) City Alternate Vacancy

Executive Officer Williamson reported on the above items.

10. WRITTEN CORRESPONDENCE

None

11. ADJOURNMENT

The meeting was adjourned at 10:00 a.m. The next regular meeting of the Commission, May 17, 2017, is cancelled. A special meeting of the Commission will be held on May 15, 2017 at 9:00 a.m. in the Board of Supervisors Chamber, Humboldt County Courthouse, Eureka.