

# 2014 CALAFCO STAFF WORKSHOP



*Building Bridges to the Future:  
Collaboration & Cooperation*



**April 23 - 25, 2014**  
**DoubleTree Hotel**  
**Berkeley, CA**

*Hosted by Alameda LAFCo with assistance from the other Bay Area LAFCos*



## Tuesday, April 22, 2014

4:00 pm – 6:00 pm      **Registration - LOBBY**

## Wednesday, April 23, 2014

7:00 am – 5:00 pm      **Registration - LOBBY**

7:45 am – 12:30 pm    **Mobile Workshop**  
Meet at CALAFCO Registration Area - **LOBBY**

1:30 pm – 1:45 pm      **Workshop Welcome - BELVEDERE/ANGEL**

**Sblend Sblendorio**, Chairperson, Alameda LAFCo  
**Christine Daniel**, Berkeley City Manager  
**Pamela Miller**, Executive Director, CALAFCO

1:45 pm – 3:15 pm      **General Session - BELVEDERE/ANGEL**

### Collaborating With and Influencing Others

Understanding the Role of Neuro-Science in our Actions and Reactions

**Speaker:** Scott Winter

3:15 pm – 3:30 pm      **BREAK - FOYER**

3:30 pm – 5:00 pm      **Concurrent Sessions**

1. **Consolidated Staff Roundtable - BELVEDERE/ANGEL**
2. **Attorney Roundtable - MARIPOSA**
3. **Associate Members - LOUNGE**

5:30 pm – 7:00 pm      **Beer and Wine Competition Reception - OUTDOOR PATIO**  
(QUARTER DECK ROOM IF BAD WEATHER)



## Thursday, April 24, 2014

8:00 am – 5:00 pm      **Registration - LOBBY**

7:00 am – 9:00 am      **Breakfast - FOYER/LOUNGE**

9:00 am – 10:30 am    **Concurrent Sessions**

### 1. **Walking with Dinosaurs - BELVEDERE/ANGEL**

The session will provide an overview of LAFCo and boundary law preceding CKH, including how procedures and responsibilities changed over the years. One objective of the session is to better understand documentation in files predating CKH. The session will touch upon:

- Boundary commissions
- Knox-Nisbet Act of 1963
- District Reorganization Act of 1965
- Municipal Organization Act of 1977
- Completion procedures & documents under prior laws

*Attendees will receive CD with course content.*

**Speakers:** Kathy Rollings-McDonald, Executive Officer, San Bernardino LAFCo  
Bob Braitman, Executive Officer, San Benito LAFCo

**Moderator:** George Spillotis, Executive Officer, Riverside LAFCo

### 2. **Creating a Clerks' Manual: A Roadmap for Success - MARIPOSA**

LAFCo Clerks will continue work to create a standardized clerks manual, which can be customized with your specific LAFCo's processes and procedures.

**Speaker:** Pamela Miller, Executive Director, CALAFCO

**Moderators:** Jillian Rachal, Clerk, San Joaquin LAFCo  
Jennifer Goss, Clerk, Stanislaus LAFCo

10:30 am - 10:45 am    **BREAK - FOYER**



**Thursday, April 24, 2014 con't.**

10:45 am - 12:00 pm **Concurrent Sessions**

**1. Building Bridges to Somewhere: Toolkits for LAFCos in Scoping MSRs - BELVEDERE**

Worn out with completing MSRs the way you always have? Join this session which will focus on practical tools and procedures that you can use to efficiently and effectively develop MSRs that will be of value to your commission, the public and other agencies.

**Speakers:** Christine Crawford, Executive Officer, Yolo LAFCo  
Marjorie Blom, Executive Officer, Stanislaus LAFCo

**Moderator:** Carole Cooper, Assistant Executive Officer, Sonoma LAFCo

**2. What's in Your Staff Report? - ANGEL**

This will be a case study on an actual pending city annexation and an assessment of how the regions approach staff's analysis, report format, and presentation. Everyone attending the session will be considered commissioners and will observe how the different regions present the proposal information.

**Speakers:** Crystal Craig, Analyst, Riverside LAFCo  
Kris Berry, Executive Officer, Placer LAFCo  
Keene Simonds, Executive Officer, Marin LAFCo  
Jan Lopez, Executive Officer, Shasta LAFCo

**Moderator:** Doug Dorado, Analyst, Los Angeles LAFCo

**3. Creating a Clerks' Manual: A Roadmap for Success (continuation) - MARIPOSA**

12:00 – 1:30 pm

**LUNCH - TREASURE/YERBA BUENA**

**Keynote Speaker: Dr. Frances Malamud-Roam**, will discuss her recent book *The West Without Water: What Past Floods, Droughts, and Other Climatic Clues Tell Us about Tomorrow*, which documents the tumultuous climate of the American West over twenty millennia, with tales of past droughts and deluges and predictions about the impacts of future climate change on water resources.

1:45 pm – 3:15 pm

**Concurrent Sessions**

**1. MSRs for a Brave New World - BELVEDERE**

MSRs will be examined as instruments in a logical evolution of LAFCo authority. This session will summarize MSR history and current function and use, to set a foundation for a panel discussion that explores how MSRs may be used in the future, how the legislative context could change, and how LAFCo could choose to increase the benefit of MSRs for local agencies through local policies and practices or through greater interaction with other regulatory agencies. The panel will also address whether these changes would result in greater benefit or simply additional workload. CEQA and its evolution since the early 1970s will be presented as a possible analogue.

**Speakers:** Pat McCormick, Executive Officer, Santa Cruz LAFCo  
Kathy Rollings-McDonald, Executive Officer, San Bernardino LAFCo  
Neelima Palacherla, Executive Officer, Santa Clara LAFCo

**Moderator:** David Fey, Executive Officer, Fresno LAFCo

**2. Building Bridges with Memoranda of Agreement - ANGEL**

MOAs/MOUs can be used as a bridge building tool and help clarify the roles and responsibilities of agencies. This tool can also shape future land uses within a SOI and processes for coordinating and moving forward with development. Monterey and San Luis Obispo LAFCos have used the MOA/MOU process to get agencies on the same page and help promote interagency coordination. This session will explore the value of these agreements, the issues that can be addressed, and the methods for getting the MOA/MOU done.

**Speakers:** Kate McKenna, Executive Officer, Monterey LAFCo  
Thomas Truskowski, Community Development Director, City of Gonzales

**Moderator:** David Church, Executive Officer, San Luis Obispo LAFCo

**Building Bridges**



San Mateo Bridge



Bay Bridge



Golden Gate



**Thursday, April 24, 2014 con't.**

1:45 pm – 3:15 pm

**3. Clerks' Breakout - MARIPOSA**

**PART I: Why does the County Care about LAFCo?**

This part of the session will provide a real life example of how (& why) various county departments assist with the LAFCo process.

**Speakers:** Carol Orth, Division Chief, Alameda County Auditor's Office  
Chuck Ludwig, Mapping Supervisor, Alameda County Assessor's Office  
Rich Conway, Administrative Analyst, Alameda County Administrator's Office  
Dustin Zafren, GIS Technician, Alameda County Registrar of Voters  
Albert Lopez, Director, Alameda County Planning Department

**PART II: Why does the State Board of Equalization Care about LAFCo?**

This part of the session will review the Statement of Boundary Change form and most current requirements.

**Speakers:** Ric Schwarting, Research Manager, Tax Area Services Section, SBOE; Anna Marie Price, Research Analyst II, SBOE; Errol Tankiamco, Research Analyst II, SBOE; Nikkole Smith, Research Analyst II, SBOE

**Moderator:** Sandy Hou, Clerk, Alameda LAFCo

3:15 pm – 3:30 pm

**BREAK - FOYER**

3:30 pm – 5:00 pm

**Concurrent Sessions**

**1. Is it Getting Hot in Here? - BELVEDERE**

How to manage a meeting, deal with political pressure, keep your integrity and your job...effectively guiding your commission

**Speakers:** Scott Browne, LAFCo Legal Counsel  
Paul Hood, Executive Officer, Santa Barbara LAFCo  
Rich Bottarini, Executive Officer, Sonoma LAFCo

**Moderator:** Steve Lucas, Executive Officer, Butte LAFCo

**2. Who Is OPEB and Why Is He Getting All My Money? - ANGEL**

An overview of the concepts of OPEB (Other Post-Employment Benefits) costs and unfunded pension liabilities and identifying ways to address them

**Speakers:** Marilyn Everett, Matson & Isom Accountants  
John E. Bartel, Bartel Associates

**Moderator:** José Henriquez, Executive Officer, El Dorado LAFCo

**3. Clerks' Breakout - MARIPOSA**

**Part I: Minutes - How Much is Enough?**

Information on the purpose of minutes, incorporating the changes of SB751 and the Clerk's role in administering the rules of order

**Part II: The LAFCo File: Paper Trail or Administrative Record**

Key points of records maintenance and documentation of LAFCo actions.

**Speaker:** Rebecca Lowery, Clerk, San Bernardino LAFCo

**Moderators:** Candice Bozzard, Clerk, Marin LAFCo  
Patricia Wood, Clerk, Los Angeles LAFCo

6:00 pm – 6:30 pm

**CALAFCO Pre-Dinner Reception - FOYER**

6:30 pm – 8:30 pm

**CALAFCO Dinner - TREASURE/YERBA BUENA**

**Building Bridges**



Bay Bridge



San Rafael Bridge



Benecia-Martinez Bridge



**Friday, April 25, 2014**

- 7:00 am – 9:00 am      **Breakfast** - FOYER /LOUNGE
- 9:00 am – 10:15 am    **General Session** - BELVEDERE/ANGEL  
                                  **Collaboration and Insights into Common Legislative Issues**  
                                  A panel discussion with our legislative staff partners from the California State Association of Counties, League of California Cities, and California Special Districts Association  
                                  **Speakers:**    Kiana Buss, Legislative Representative, CSAC  
                                                     Kirstin Kolpitcke, Legislative Representative, League of California Cities  
                                                     Kyle Packham, Director, Advocacy & Public Affairs, CSDA  
                                  **Moderator:** Pamela Miller, Executive Director, CALAFCO
- 10:15 am – 10:30 am    **BREAK** - FOYER
- 10:30 am – 11:00 am    **CALAFCO Business** - BELVEDERE/ANGEL  
                                  **Speaker:**     Pamela Miller, Executive Director, CALAFCO
- 11:00 am – 11:45 am    **Debrief and Evaluation** - BELVEDERE/ANGEL  
                                  **Speaker:**     Pamela Miller, Executive Director, CALAFCO

**THANK YOU FOR VISITING BERKELEY...SAFE TRAVELS!!**

**UPCOMING CALAFCO EVENTS**

**CALAFCO U SESSIONS**

*June 16, 2014*

*LAFCo Best Practices in Sacramento*

Featuring 2013 Project of the Year nominations from Contra Costa, San Diego, San Joaquin, Stanislaus\*, and Ventura LAFCos  
\*named Project of the Year

*August 11, 2014*

*Ag Mitigation in Sacramento*

*December 8, 2014*

*Legal Interpretations of C-K-H in Sacramento*

**CALAFCO ANNUAL CONFERENCE**

*October 15 - 17, 2014*

*DoubleTree by Hilton in Ontario  
San Bernardino LAFCo, Host*

