



AGENDA ITEM 8B

MEETING: January 20, 2016
TO: Humboldt LAFCo Commissioners
FROM: George Williamson, Executive Officer
SUBJECT: **Special District Member Nomination and Election**
The Commission will receive an update on the Special District Member Nomination and Election process. This agenda item is for information only.

BACKGROUND

The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 states the composition of Local Agency Formation Commissions (LAFCOs) shall generally include seven regular members consisting of county (two), city (two), special district (two), and public (one) representatives, with one alternate member for each category. Appointments for the county, city, and special district seats are made by the board of supervisors, city selection committee, and mail ballot processed by LAFCo, respectively. Appointments for the public seats are made by the other regular members. All terms are four years.

DISCUSSION

The term of office for one of the special district members on LAFCo, currently held by Humboldt Bay Municipal Water District Board Member Bruce Rupp, expires on June 30, 2016. Staff has initiated a mail ballot election process for the next special district term (2016-2020), beginning with a call for nominations from independent special districts. The call for nominations was sent by certified mail on December 18, 2015 (see attached). The deadline for submitting nominations is February 19, 2016.

RECOMMENDATION

Staff recommends the Commission receive and file this report. The Commission is invited to discuss the item and provide direction to staff as needed.

Attachments

Attachment A: Call for Nominations Letter



Date: December 18, 2015
To: Board of Directors of Independent Special Districts
From: George Williamson, Executive Officer
Subject: CALL FOR NOMINATIONS – Humboldt LAFCo Independent Special District Member

The term of office for one of the special district members on LAFCo, currently held by Bruce Rupp of the Humboldt Bay Municipal Water District, expires on June 30, 2016. The basic process for selecting special district members to LAFCo is set forth in Government Code Section 56332. This provides for a meeting to be convened among representatives from each of the 48 independent special districts in Humboldt County, unless the Executive Officer determines that a meeting is not feasible. Based on Government Code Section 56332, it has been determined that a meeting of this "Independent Special District Selection Committee" for the purpose of selecting a special district member is not feasible due to the likelihood that a quorum would not be achieved. As such, both the nominating process and the election itself will be conducted by mail.

Your district is encouraged to participate in this election process. A schedule is enclosed together with a list of the 48 independent special districts in Humboldt County that are eligible to participate. If your district wishes to nominate a Board member to be a candidate for the LAFCo district member, the nomination procedures are as follows:

1. Each district may nominate one person; Nominees must be board members, not staff.
2. All nominations must be accompanied with a completed nomination form approved by a majority of your Board (enclosed).
3. The nomination form and a candidate's statement or letter of interest and qualifications must be returned to Humboldt LAFCo, 1125 16th Street, Suite 202, Arcata, CA 95521, or faxed 707-825-9181.
4. Upon receipt of nominations, LAFCo will prepare and send a ballot to each district. The ballot will state the return date and how successful candidates will be notified.

The deadline for submitting nominations is Friday, February 19, 2016. Any nomination that is submitted after the deadline will not be considered.

General information about LAFCo is available at the Humboldt LAFCo website at www.humboldtlafo.org. The Commission is comprised of seven regular and four alternate members representing the county, cities, independent special districts, and general public. All terms are four years and end on June 30. Regular meetings are held at 9:00 a.m. on the third Wednesday of every other month in the Humboldt County Board of Supervisors Chamber, with special meetings held as needed.

If you have any questions, please contact LAFCo staff at 707-445-7508.

Election Schedule

LAFCo call for nominations letter mailed via certified mail	Friday, December 18, 2015
Nominations due to LAFCo	By 5:00 p.m., Friday, February 19, 2016
Ballots mailed from LAFCo via certified mail	No later than Friday, March 4, 2016
Election Day – Ballots due to LAFCo	By 5:00 p.m., Friday, May 6, 2016
Election results mailed from LAFCo via certified mail	No later than Friday, May 20, 2016

Current Special District Terms

Designation	Current Member	Term of Office (ends on June 30)
Regular Member	Bruce Rupp, Humboldt Bay Municipal Water District	2012 - 2016
Regular Member	Troy Nicolini, Samoa Peninsula Fire District	2014 - 2018
Alternate Member	Frank Scolari, Humboldt Community Services District	2014 - 2018

Independent Special Districts

Big Lagoon Community Services District	Arcata Fire Protection District
Briceland Community Services District	Blue Lake Fire Protection District
Carlotta Community Services District	Briceland Fire Protection District
Fieldbrook-Glendale Community Services District	Bridgeville Fire Protection District
Humboldt Community Services District	Ferndale Fire Protection District
Loleta Community Services District	Fruitland Ridge Fire Protection District
Manila Community Services District	Garberville Fire Protection District
McKinleyville Community Services District	Humboldt No. 1 Fire Protection District
Miranda Community Services District	Kneeland Fire Protection District
Orick Community Services District	Myers Flat Fire Protection District
Orleans Community Services District	Petrolia Fire Protection District
Palmer Creek Community Services District	Redway Fire Protection District
Patrick Creek Community Services District	Rio Dell Fire Protection District
Phillipsville Community Services District	Samoa Peninsula Fire District
Redway Community Services District	Telegraph Ridge Fire Protection District
Riverside Community Services District	Willow Creek Fire Protection District
Scotia Community Services District	
Weott Community Services District	Humboldt Bay Harbor, Recreation and Conservation District
Westhaven Community Services District	Humboldt County Resource Conservation District
Willow Creek Community Services District	North Humboldt Recreation and Park District
Alderpoint County Water District	Southern Humboldt Community Healthcare District
Hydesville County Water District	Fortuna Cemetery District
Jacoby Creek County Water District	Petrolia Cemetery District
Humboldt Bay Municipal Water District	
Garberville Sanitary District	
Resort Improvement District No. 1	



Special District Member Nomination Form

Name of District: _____

Address: _____

Telephone: _____

The Board hereby nominates _____ to fill the term beginning on June 30, 2016 and expiring June 30, 2020 as a regular member of the Humboldt Local Agency Formation Commission representing independent special districts of Humboldt County.

Board action taken on the _____ day of _____, 2016, by the following vote:

AYES: _____

NOSE: _____

ABSTAIN: _____

ABSENT: _____

District Representative:

Signature

Printed Name



Special District Member Candidate Information Sheet

Providing this form or a letter of interest and qualifications is voluntary. It will be kept on file at the LAFCo offices and made available on request. It will not be distributed with the ballots.

Candidate Name: _____

Address: _____

Phone: _____

E-mail: _____

District: _____

Title: _____

Length of service with District:

Present Occupation:

Personal and Professional Background:

Summarize your interest in serving on LAFCo:

Summarize your qualifications for serving on LAFCo:

List local government and/or civic organization involvement:

List special interests: