



AGENDA ITEM 8A

MEETING: March 21, 2018
TO: Humboldt LAFCo Commissioners
FROM: George Williamson, Executive Officer
SUBJECT: **Status of Expiring Commissioner Terms**
The Commission will receive a status report regarding expiring Commissioner terms in 2018. The report is being presented for information only.

The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 states the composition of Local Agency Formation Commissions (LAFCOs) shall generally include seven regular members consisting of county (two), city (two), special district (two), and public (one) representation. Each category represented on LAFCo also has one alternate member. Appointments for the county, city, and special district seats are made by the board of supervisors, city selection committee, and mail ballot processed by LAFCo, respectively. Appointments for the public seats are made by the other regular members. All terms are four years.

BACKGROUND

Humboldt LAFCo has five members whose terms are scheduled to expire on June 30, 2018. These members are as follows:

Sue Long (city, regular)
Frank Jager (city, alternate)
Troy Nicolini (district, regular)
Frank Scolari (district, alternate)
Skip Jorgensen (public, alternate)

DISCUSSION

City Member Selection:

In addition to the expiring city terms, Commissioner Johnson has indicated he will not be seeking re-election to the Rio Dell City Council (term ends in December 2018). LAFCo staff will request the City Selection Committee convene in May/June for purposes of appointing a regular and alternate city member to serve on LAFCo.

District Member Selection:

In accordance with G.C. Section 56332, the Executive Officer is authorized to conduct a special district nomination and election process by mail. The attached Request for Nominations was mailed to each independent special district on January 24th. The deadline for submitting nominations is Friday, March 30th. Following receipt of

nominations, a mailed ballot will be sent to each district for purposes of electing a regular and alternate special district member to serve on LAFCo.

Public Member Selection:

In accordance with G.C. Section 56325(d), the Commission is the appointing authority for public members on LAFCo. Staff will publish a notice in April soliciting applications for an alternate public member, with a Commission subcommittee holding interviews in May/June. In accordance with LAFCo policy, the subcommittee shall consist of one county, one city, and one district member. The special committee will review applications, interview candidates, and make a recommendation prior to the Commission voting on the alternate public member appointment at its July meeting.

RECOMMENDATION

Staff recommends the Commission designate a special committee consisting of one county, one city, and one district member for purposes of reviewing applications, interviewing candidates, and making a recommendation for the appointment of an alternate public member to serve on LAFCo.

Attachments

Attachment A: Request for Nominations for District Members to serve on LAFCo



Date: January 24, 2018
 To: Board of Directors of Independent Special Districts
 From: George Williamson, Executive Officer
 Subject: **Request for Nominations for District Members to serve on LAFCo**

The term of office for two of the special district members on LAFCo expires on June 30, 2018 - one Regular Member seat and one Alternate Member seat. All terms are four years and end on June 30. There are no term limits.

Current Special District Terms

Designation	Current Member	Term of Office (ends on June 30)
Regular Member	Debra Lake, Fruitland Ridge Fire Protection District	2016 - 2020
Regular Member	Troy Nicolini, Samoa Peninsula Fire District	2014 - 2018
Alternate Member	Frank Scolari, Humboldt Community Services District	2014 - 2018

The basic process for selecting special district members to LAFCo is set forth in Government Code Section 56332, which provides for a meeting to be convened among representatives from each of the 48 independent special districts in Humboldt County, unless the Executive Officer determines that a meeting is not feasible. Based on Government Code Section 56332, it has been determined that a meeting of this "Independent Special District Selection Committee" for the purpose of selecting a special district member is not feasible due to the likelihood that a quorum would not be achieved. As such, both the nominating process and the election itself will be conducted by mail.

Your district is encouraged to participate in this election process. A schedule is enclosed together with a list of the 48 independent special districts in Humboldt County that are eligible to participate. If your district wishes to nominate a Board member to be a candidate for the LAFCo district member, the nomination procedures are as follows:

1. Each district may nominate two persons- one for the Regular Member seat and one for the Alternate Member seat. Nominees must be board members, not staff.
2. All nominations must be accompanied with a completed nomination form approved by a majority of your Board (enclosed).
3. A candidate information form (enclosed) or a letter of interest and qualifications may be submitted with the nomination. This is voluntary and will be kept on file at the LAFCo offices to be made available upon request. It will not be distributed with the ballots.
4. All nomination materials must be returned to Humboldt LAFCo, 1125 16th Street, Suite 202, Arcata, CA 95521, or faxed 707-825-9181.
5. Upon receipt of nominations, LAFCo will prepare and send a ballot to each district. The ballot will state the return date and how successful candidates will be notified.

The deadline for submitting nominations is Friday, March 30, 2018. Any nomination that is submitted after the deadline will not be considered.

General information about LAFCo is available at the Humboldt LAFCo website at www.humboldtlaftco.org. The Commission is comprised of seven regular and four alternate members representing the county, cities, independent special districts, and general public. All terms are four years and end on June 30. Regular meetings are held at 9:00 a.m. on the third Wednesday of every other month in the Humboldt County Board of Supervisors Chamber, with special meetings held as needed.

If you have any questions, please contact LAFCo staff at 707-445-7508.

Election Schedule

LAFCo call for nominations letter mailed	Wednesday, January 24, 2018
Nominations due to LAFCo	By 5:00 p.m., Friday, March 30, 2018
Ballots mailed from LAFCo via certified mail	No later than Wednesday, April 11, 2018
Election Day – Ballots due to LAFCo	By 5:00 p.m., Friday, June 15, 2018
Election results mailed from LAFCo	No later than Friday, June 29, 2018

Independent Special Districts

- | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> Big Lagoon Community Services District Briceland Community Services District Carlotta Community Services District Fieldbrook-Glendale Community Services District Humboldt Community Services District Loleta Community Services District Manila Community Services District McKinleyville Community Services District Miranda Community Services District Orick Community Services District Orleans Community Services District Palmer Creek Community Services District Patrick Creek Community Services District Phillipsville Community Services District Redway Community Services District Riverside Community Services District Scotia Community Services District Weott Community Services District Westhaven Community Services District Willow Creek Community Services District
 Alderpoint County Water District Hydesville County Water District Jacoby Creek County Water District Humboldt Bay Municipal Water District Garberville Sanitary District Resort Improvement District No. 1 | <ul style="list-style-type: none"> Arcata Fire Protection District Blue Lake Fire Protection District Briceland Fire Protection District Bridgeville Fire Protection District Ferndale Fire Protection District Fruitland Ridge Fire Protection District Garberville Fire Protection District Humboldt No. 1 Fire Protection District Kneeland Fire Protection District Myers Flat Fire Protection District Petrolia Fire Protection District Redway Fire Protection District Rio Dell Fire Protection District Samoa Peninsula Fire District Telegraph Ridge Fire Protection District Willow Creek Fire Protection District
 Humboldt Bay Harbor, Recreation and Conservation District Humboldt County Resource Conservation District North Humboldt Recreation and Park District Southern Humboldt Community Healthcare District Fortuna Cemetery District Petrolia Cemetery District |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|