



AGENDA ITEM 7B

MEETING: May 21, 2014
TO: Humboldt LAFCo Commissioners
FROM: Colette Metz, Administrator
SUBJECT: **Countywide Park and Recreation Services Municipal Service Review and Sphere of Influence Updates for the Rohner Community Recreation and Park District and the North Humboldt Recreation and Park District**
The Commission will review a preliminary draft of the Countywide Recreation and Park Services Municipal Service Review. Staff recommends this public hearing item be continued until the July meeting to further address possible reorganization options for the Rohner Community Recreation and Park District.

BACKGROUND

The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 directs LAFCOs to review and update each local agency's sphere of influence every five years, as needed. LAFCOs use spheres to designate the territory it independently believes represents the appropriate future service areas and jurisdictional boundaries of the affected agencies. Importantly, all jurisdictional changes must be consistent with the affected agencies' spheres with limited exceptions. LAFCOs must inform their sphere determinations by preparing municipal service reviews to consider the level, range, and need for governmental services within their county jurisdiction.

DISCUSSION

A preliminary draft municipal service review has been prepared that focuses on countywide recreation and park services. The service review includes an inventory of local recreation and park service providers. In addition, the service review includes an in-depth review of the following recreation and park districts:

- North Humboldt Recreation and Park District (Arcata area)
- Rohner Community Recreation and Park District (Fortuna area)

With regard to the analysis for the Rohner Community Recreation and Park District, staff has evaluated "Governance Structure Options" for potential reorganization. The Three governance structure options for the RCRPD include:

1. Maintain RCRPD as a dependent special district (status quo)
2. Establish the RCRPD as a subsidiary district of the City of Fortuna
3. Dissolve the RCRPD

This service review is a preliminary draft for discussion purposes only. Service review determinations have not been prepared and staff is not providing a recommendation on the sphere of influence or reorganization options at this time.

RECOMMENDATION

Staff recommends the Commission hear staff's presentation and provide input on governance structure options presented in the draft service review.

Attachments

Attachment A: Countywide Recreation and Park Services Municipal Service Review

Countywide Recreation and Park Services Municipal Service Review

Draft May 2014



INTRODUCTION

This report is prepared pursuant to legislation enacted in 2000 that requires Local Agency Formation Commissions (LAFCOs) to conduct a comprehensive review of municipal services and update the spheres of influence of all agencies under LAFCo's jurisdiction. The focus of this report is park and recreation service providers in Humboldt County. This chapter provides a background of the service review requirements and an overview of the process and methodology of the review.

1.1 Service Review and Determinations

The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (California Government Code Section 56000 et seq.) requires LAFCo to review and update spheres of influence not less than once every five years and to review municipal services prior to or in conjunction with sphere updates. The requirement for service reviews arises from the identified need for a more coordinated and efficient public service structure to support California's anticipated growth.

Effective January 1, 2008, Government Code Section 56430 requires LAFCo to conduct a review of municipal services provided in the county by region, sub-region or other designated geographic area, as appropriate, for the service or services to be reviewed, and prepare a written statement of determination with respect to each of the following topics:

- o Growth and population projections for the affected area;
- o The location and characteristics of any disadvantaged unincorporated communities within or contiguous to the sphere of influence (effective July 1, 2012);
- o Present and planned capacity of public facilities, adequacy of public services, and infrastructure needs or deficiencies (including needs or deficiencies related to sewers, municipal and industrial water, and structural fire protection in any disadvantaged, unincorporated communities within or contiguous to the sphere of influence);
- o Financial ability of the agency to provide services;
- o Status of, and opportunities for, shared facilities;
- o Accountability for community service needs, including governmental structure and operational efficiencies; and
- o Any other matter affecting or related to effective or efficient service delivery, as required by Commission policy.

1.2 Uses of the Report

The service review process provides LAFCo with a tool to study current and future public service conditions and to evaluate organizational options for fostering orderly growth and development, promoting the efficient delivery of services, and encouraging the preservation of open space and agricultural lands. The potential uses of this report are described below.

Update Spheres of Influence

LAFCo will use this report as a basis to update the spheres of influence of the two recreation and park districts. With regard to the cities' spheres of influence, LAFCo will use information from this report along with the information gathered in subsequent service reviews to update the spheres of influence of cities.

Consider Jurisdictional Boundary Changes

The report contains a discussion of various alternative government structures for efficient service provision. LAFCo is not required to initiate any boundary changes based on service reviews. However, LAFCo, other local agencies, or the public may subsequently use this report together with additional research and analysis, where necessary, to pursue changes in jurisdictional boundaries.

Resource for Further Studies

Other entities and the public may use this report for further studies and analysis of issues relating to recreation and park services in Humboldt County.

1.3 Spheres of Influence

LAFCo is charged with establishing and updating the sphere of influence for each city and special district within the county. Spheres of influence designate the territory that LAFCo believes represents the affected agencies' appropriate future jurisdictions and service areas. Spheres are planning tools used to provide guidance for individual boundary change proposals and are intended to encourage efficient provision of organized community services, discourage the premature conversion of agricultural and open space lands, and prevent overlapping jurisdictions and duplication of services.

All boundary changes, such as annexations, must be consistent with the affected agencies' spheres of influence with limited exceptions. In other words, the sphere of influence essentially defines where and what types of government reorganizations (e.g., annexation, detachment, dissolution and consolidation) may be initiated. If and when a government reorganization is initiated, there are a number of procedural steps that must be conducted for a reorganization to be approved. Such steps include more in-depth analysis, LAFCo consideration at a noticed public hearing, and processes by which affected agencies and/or residents may voice their approval or disapproval.

The Cortese-Knox-Hertzberg Act requires LAFCo to review and update spheres of influence every five years, as necessary. LAFCo is empowered to adopt, update and amend spheres of influence. They may do so with or without an application and any interested person may submit an application proposing a sphere amendment.

LAFCo may recommend government reorganizations to particular agencies in the county, using the spheres as the basis for those recommendations. In determining spheres, LAFCo is required to complete a service review and adopt the seven determinations previously discussed. In addition, in adopting or amending a sphere, LAFCo must make the following determinations:

- o The present and planned land uses in the area, including agricultural and open-space lands;
- o The present and probable need for public facilities and services in the area;
- o The present capacity of public facilities and adequacy of public services that the agency provides or is authorized to provide;
- o The existence of any social or economic communities of interest in the area if the Commission determines these are relevant to the agency; and
- o The present and probable need for water, wastewater, and structural fire protection facilities and services of any disadvantaged unincorporated communities within the existing sphere of influence (effective July 1, 2012).

By statute, LAFCo must notify affected agencies 21 days before holding the public hearing to consider the sphere and may not update the sphere until after that hearing. The LAFCo Executive Officer must issue a report including recommendations on the sphere amendments and updates under consideration at least five days before the public hearing.

A CEQA determination is made by LAFCo on a case-by-case basis for each sphere of influence action and each change of organization, once the proposed project characteristics are sufficiently identified to assess environmental impacts.

1.4 Review Methods

Each agency reviewed as part of this service review process demonstrated full accountability in disclosure of information and cooperation with LAFCo. The following information was considered in the service review:

- o Agency-specific data: responses to LAFCo requests for information, budgets, fee schedules, maps, and district plans.
- o Demographic data: U.S. Census Bureau; Department of Finance.
- o Population projections: Department of Finance.
- o Long-Term Debt: California State Controller.
- o Revenue: California State Controller; Humboldt County Auditor/Controller; Comprehensive Annual Financial Reports.

Information gathered was analyzed and applied to make the required determinations for each agency. All information gathered for this report is filed by LAFCo for future reference.

RECREATION AND PARK SERVICES OVERVIEW

This chapter provides an inventory of recreation and park facilities and services in Humboldt County.

2.1 Existing Resources

As a rural area, Humboldt County has a wealth of outdoor recreational opportunities. More than 20 percent of the county's 2.3 million acres are protected open space, forests, and recreation areas. Within the county boundaries, there are federal and state parks, 16 county parks and beaches operated by the Humboldt County Parks Division, recreational areas and reserves, city parks, and parks operated by special districts and non-profit organizations. These areas contribute to the quality of life in Humboldt County and provide needed recreation opportunities for residents of neighboring counties and visitors from all over the world.¹

For the purposes of this plan, the inventory of parks and facilities is classified by scale and function. This allows each resource to be viewed by the intended geographic range within which visitors travel to the site and by the amenities that are provided in the park. The review of existing resources includes a comprehensive list of park and recreation sites throughout Humboldt County.

SCALE

Scale is representative of the service area of a resource or the distance people are willing to travel to visit it. There are two scales in Humboldt County: regional resources that serve the entire county (and beyond) and local resources that are primarily used by a surrounding community. This distinction can be used to describe the role that the County and other entities should play in providing park and recreation facilities and services.

Regional

A regional facility is designed to appeal to residents from throughout the county and beyond. Regional facilities provide access to unique natural or cultural features and/or regional-scale recreation facilities that can accommodate large group activities. Regional facilities enhance the economic vitality and identity of the region.

Most parks in Humboldt County are regional in scope. There are nearly 468,000 acres of Federally-managed parklands in the county including National Forest, National Parks, and National Wildlife Areas, and 7,600 acres of Bureau of Land Management Reserve Lands. There are also nearly 76,000 acres of State Beach, State Parks, and State Reserve Lands. The Humboldt County Parks Division operates approximately 850 acres of parkland that includes ocean beaches, river access, boat ramps, and trails.²

Local

A local facility provides close-to-home recreation opportunities for nearby residents. Typically smaller in size, these facilities are designed to serve neighbors within walking and bicycling

¹ Humboldt County General Plan Update, Part 2 Chapter 5 Community Infrastructure and Services Element

² Humboldt County General Plan Update PEIR, Chapter 3.14 Parks and Recreation

distance of the facility. Local facilities include amenities such as playgrounds, outdoor sport courts, sport fields, picnic tables, pathways and multi-use open grass areas. In Humboldt County, most local facilities are provided within incorporated cities. In addition, there are a number of special districts that provide recreation services throughout the county. Other recreation service providers include schools, non-profit organizations or private facilities.

FUNCTION

Function is the use of the facility/site and the role it plays in the recreation system in Humboldt County. The following categories have been identified for this discussion. It is important to note that many of the key resources serve many of these functions. The functions and a brief description are listed below.

- **Boat/Water Access:** These facilities provide opportunities for fishing, boating, water edge play and access and swimming. Examples include Fields Landing County Park and Samoa Boat Launch.
- **Natural/Scenic:** These facilities provide viewpoints, rare or unique habitats and opportunities to enjoy and explore nature. Examples include Arcata Marsh and Wildlife Sanctuary and Centerville Beach County Park. Depending on the type of resource, these may be more or less accessible or protected.
- **Trails:** These facilities include access points such as trailheads and corridors as seen on the Waterfront Trail in Eureka. Other examples include the recreational trails in the Arcata Community Forest.
- **Camping:** These facilities include overnight sites intended for RV, car or walk-in opportunities. Examples include Big Lagoon County Park.
- **Community Space:** These facilities provide opportunities for picnicking, community gatherings, and playgrounds. Examples include the facilities provided at Perigot Park in Blue Lake and Russ Park in Ferndale.
- **Sports Fields/Active-Use:** These sites provide outdoor sport fields, courts and other active-use facilities. Examples include the Hiller Sports Complex in McKinleyville and the Rohner Park Pavilion in Fortuna.
- **Indoor Facilities/Venue:** These sites offer indoor facilities that provide recreational, social, educational, and cultural activities within the community. Examples include the Humboldt Bay Aquatic Center and the Arcata Community Center.
- **Swimming Pools:** These sites provide swimming pool facilities. An example includes the Arcata Community Pool.
- **Visitor Amenities:** These facilities include information kiosks, restrooms and other features that assist visitors and local users in enjoying travel and the exploration of Humboldt County.

HUMBOLDT COUNTY

Park Name	Location	Park Type	Water Access	Natural / Scenic	Trails	Camping	Community Space	Sports / Active-Use	Indoor Facilities	Swimming Pool	Visitor Amenities
Arthur W. Way County Memorial Park	36594 Mattole Rd, Honeydew	Regional				✓	✓				
Big Lagoon County Park	505 A St, Big Lagoon	Regional	✓	✓		✓					
Centerville Beach County Park	4000 Centerville Rd, Ferndale	Regional		✓							
Clam Beach County Park	1100 Clam Beach Rd, McKinleyville	Regional		✓	✓	✓					
Crab County Park	4000 Cannibal Rd, Loleta	Regional		✓							
Fields Landing County Park	160 Railroad Ave, Fields Landing	Regional	✓								✓
Freshwater County Park	Freshwater Rd, Freshwater	Regional					✓				
Hammond Trail	McKinleyville	Regional		✓	✓						
Luffenholtz Beach County Park	Scenic Drive, Westhaven	Regional		✓							
Mad River County Park	150 Mad River Rd, Arcata	Regional	✓	✓	✓						
Margarite Lockwood Park	Maple Hills Rd, Miranda	Regional									
Moonstone Beach County Park	Moonstone Beach Rd, Westhaven	Regional		✓							
Pedrazzini County Park	Pedrazzini Park Ln, Loleta	Regional									
Samoa Boat Launch County Park	New Navy Base Rd, Samoa	Regional	✓			✓					
Table Bluff County Park	Table Bluff Rd, Loleta	Regional		✓							✓
McKay Tract Community Forest (Proposed)	Southeast of Eureka	Regional		✓	✓						
Van Duzen County Park	Hwy 36, Carlotta	Regional		✓	✓	✓					

CITY OF ARCATA

Park Name	Location	Park Type	Water Access	Natural / Scenic	Trails	Camping	Community Space	Sports / Active-Use	Indoor Facilities	Swimming Pool	Visitor Amenities
Arcata Community Forest	Arcata	Community		✓	✓						
Arcata Marsh and Wildlife Sanctuary	600 South G St, Arcata	Community	✓	✓	✓				✓		✓
Arcata Ball Park	888 F Street, Arcata	Neighborhood					✓		✓		✓
Arcata Community Park & Sports Complex	321 Community Park Way, Arcata	Community			✓		✓	✓	✓		✓
Arcata Plaza	801 G Street, Arcata	Community									
Arcata Skateboard Park	900 Sunset Boulevard, Arcata	Neighborhood					✓				✓
Bayside Park	930 Old Arcata Road, Arcata	Neighborhood									
Bloomfield Park	Zehnder Avenue, Arcata	Neighborhood					✓				
Cahill Park	1300 Stromberg Avenue, Arcata	Neighborhood					✓				
California Park	California Street, Arcata	Neighborhood									
Carlson Park	Giuntoli Lane, Arcata	Neighborhood	✓		✓						
Chevret-Vaissade Park	1760 Felix Avenue, Arcata	Neighborhood					✓				
D-Street Linear Park	1301 D Street (9th-14th), Arcata	Neighborhood							✓		
Ennes Park and Park Expansion	1851 Stewart Avenue, Arcata	Neighborhood					✓				
Forest Avenue Park	Forest Avenue, Arcata	Neighborhood									
Greenview Park	1116 Lewis Court, Arcata	Neighborhood					✓	✓			
Janes Creek Linear Park	Villa Way, Arcata	Neighborhood									

Park Name	Location	Park Type	Water Access	Natural / Scenic	Trails	Camping	Community Space	Sports / Active-Use	Indoor Facilities	Swimming Pool	Visitor Amenities
Janes Creek Meadows Park	Janes Creek Drive, Arcata	Neighborhood					✓				
Jolly Giant Creek	Alliance & 17th St, Arcata	Neighborhood		✓							
Larson Park	901 Grant Avenue, Arcata	Neighborhood					✓	✓			
Mountain View Park	2117 Sandra Court, Arcata	Neighborhood					✓				
Pacific Union Park	Spear Avenue, Arcata	Neighborhood					✓	✓			
Redwood Park	490 East Park Road, Arcata	Community		✓	✓		✓		✓		✓
Rotary Park	101 F Street, Arcata	Neighborhood					✓				✓
Shay Park	1385 Foster Avenue, Arcata	Neighborhood			✓						
Stewart Park	1090 15th Street, Arcata	Neighborhood					✓				
Sunny Brae Park	Virginia Way / Marylin Street, Arcata	Neighborhood			✓						
Valley West Park	1340 Hallen Drive, Arcata	Neighborhood					✓				
Vinum Park	1450 F Street, Arcata	Neighborhood					✓				
Westwood Manor Park	2175 Wisteria Way, Arcata	Neighborhood					✓				
Windsong Park	Maria Court, Arcata	Neighborhood					✓				
Woodland Heights	Diamond Drive, Arcata	Neighborhood									

CITY OF EUREKA

Park Name	Location	Park Type	Water Access	Natural / Scenic	Trails	Camping	Community Space	Sports / Active-Use	Indoor Facilities	Swimming Pool	Visitor Amenities
20/30 Park	2605 Pine Street, Eureka	Neighborhood					✓				
Adorni Recreation Center	1011 Waterfront Drive, Eureka	Community							✓		
Carson Park	Carson and H Streets, Eureka	Neighborhood					✓				✓
Clara Mae Berry Park	3rd & O Streets, Eureka	Neighborhood					✓				
Clark Plaza	3rd & E Street, Eureka	Community					✓				
Cooper Gulch Park & Recreation Center	8th & R Streets, Eureka	Community			✓		✓	✓	✓		✓
Elk River-Hikshari' Trail	Elk River Access Area, Eureka	Regional	✓	✓	✓						✓
Eureka (PALCO) Marsh	Del Norte & Railroad Ave, Eureka	Regional	✓		✓						
Eureka Municipal Auditorium	1120 F Street, Eureka	Community							✓		
Eureka Public Marina	500 West Waterfront Drive, Eureka	Community	✓								✓
Eureka Waterfront Trail	Waterfront Drive, Eureka	Regional	✓	✓	✓						
Halvorsen Park	1201 Waterfront Drive, Eureka	Community	✓				✓				
Hammond Park	14th & E Streets, Eureka	Neighborhood					✓	✓			
Hartman/Kennedy Ball Fields	3555 W Street, Eureka	Neighborhood						✓			✓
Highland Park	Highland & Glen Streets, Eureka	Neighborhood					✓	✓			
Jacob-Haney Ballfield	2605 Union Street, Eureka	Neighborhood						✓			
John Ryan Youth Center	1653 J Street, Eureka	Community							✓		

Park Name	Location	Park Type	Water Access	Natural / Scenic	Trails	Camping	Community Space	Sports / Active-Use	Indoor Facilities	Swimming Pool	Visitor Amenities
Lundbar Hills Park	4708 Frederick Street, Eureka	Neighborhood					✓				
Municipal Golf Course	4750 Fairway Drive, Eureka	Community						✓	✓		✓
Old Town Gazebo	2nd & F Street, Eureka	Community					✓				
Ross Park	12th and M Streets, Eureka	Neighborhood					✓	✓			
Sacco Ampitheater	1101 Waterfront Drive, Eureka	Community					✓				
Sequoia Park Zoo	W Street, Eureka	Community		✓			✓		✓		✓
Wharfinger Building	1 Marina Way, Eureka	Community							✓		

CITY OF BLUE LAKE

Park Name	Location	Park Type	Water Access	Natural / Scenic	Trails	Camping	Community Space	Sports / Active-Use	Indoor Facilities	Swimming Pool	Visitor Amenities
Gymkhana Field	210 Chartin Road, Blue Lake	Neighborhood					✓	✓			
Perigot Park / Prash Hall	312 South Railroad Ave, Blue Lake	Neighborhood					✓	✓	✓		✓
Tot Lot	4th and I Streets, Blue Lake	Neighborhood					✓				

CITY OF FERNDALE

Park Name	Location	Park Type	Water Access	Natural / Scenic	Trails	Camping	Community Space	Sports / Active-Use	Indoor Facilities	Swimming Pool	Visitor Amenities
Firemen's Park & Community Center	100 South Berding Street, Ferndale	Neighborhood					✓	✓	✓		✓
Russ Park	Bluff Street, Ferndale	Community		✓	✓						
City Hall & The Village Green	834 Main Street, Ferndale	Neighborhood					✓		✓		✓

CITY OF FORTUNA

Park Name	Location	Park Type	Water Access	Natural / Scenic	Trails	Camping	Community Space	Sports / Active-Use	Indoor Facilities	Swimming Pool	Visitor Amenities
Rohner Park	Park Street, Fortuna	Community		✓	✓		✓	✓	✓		✓
Newburg Park	Rohnverville Rd @ Newburg Rd	Community			✓		✓	✓			✓
Overlook Park / River Lodge	1800 Riverwalk Drive, Fortuna	Community		✓	✓				✓		
Monday Club	610 Main Street, Fortuna	Community							✓		

CITY OF TRINIDAD

Park Name	Location	Park Type	Water Access	Natural / Scenic	Trails	Camping	Community Space	Sports / Active-Use	Indoor Facilities	Swimming Pool	Visitor Amenities
Trinidad Tennis Courts	409 Trinity Street, Trinidad	Community						✓			
Trinidad Head	Lighthouse Road, Trinidad	Community		✓	✓						

RIO DELL FIRE PROTECTION DISTRICT

Park Name	Location	Park Type	Water Access	Natural / Scenic	Trails	Camping	Community Space	Sports / Active-Use	Indoor Facilities	Swimming Pool	Visitor Amenities
Fireman's Park	50 West Center Street, Rio Dell	Neighborhood					✓	✓			✓

LOLETA COMMUNITY SERVICES DISTRICT

Park Name	Location	Park Type	Water Access	Natural / Scenic	Trails	Camping	Community Space	Sports / Active-Use	Indoor Facilities	Swimming Pool	Visitor Amenities
Thomas Carr Park	Loleta Drive, Loleta	Community						✓			
Loleta Fire Protection District Field	Pershing & Lincoln, Loleta	Special Use Area					✓				
Railroad Park	Main Street, Loleta	Neighborhood					✓				

MANILLA COMMUNITY SERVICES DISTRICT

Park Name	Location	Park Type	Water Access	Natural / Scenic	Trails	Camping	Community Space	Sports / Active-Use	Indoor Facilities	Swimming Pool	Visitor Amenities
Manila Dunes Recreation Area & Community Center	Peninsula Drive, Manila	Regional		✓	✓				✓		✓
Manila Community Park	Lupin Ave & Peninsula Drive, Manila	Community				✓	✓				✓

MCKINLEYVILLE COMMUNITY SERVICES DISTRICT

Park Name	Location	Park Type	Water Access	Natural / Scenic	Trails	Camping	Community Space	Sports / Active-Use	Indoor Facilities	Swimming Pool	Visitor Amenities
Hiller Sports Complex	675 Hiller Road, McKinleyville	Community					✓	✓			✓
Hiller Park	675 Hiller Road, McKinleyville	Community			✓		✓				✓
Pierson Park	1608 Pickett Road, McKinleyville	Community					✓		✓		✓
Larissa Park	Larissa Circle, McKinleyville	Neighborhood					✓				
Hewitt Ranch	North Bank Rd / Azalea Rd, McKinleyville	Neighborhood		✓	✓						
Washington Avenue Property	School Road and Washington Avenue	Neighborhood		✓							
Teen Center (Proposed)	Gwin Road	Community									

RESORT IMPROVEMENT DISTRICT NO. 1 (SHELTER COVE)

Park Name	Location	Park Type	Water Access	Natural / Scenic	Trails	Camping	Community Space	Sports / Active-Use	Indoor Facilities	Swimming Pool	Visitor Amenities
Shelter Cove Golf Course	1555 Upper Pacific Drive, Shelter Cove	Regional		✓			✓				✓
Shelter Cove Community Clubhouse	9126 Shelter Cove Road, Shelter Cove	Community					✓		✓		✓

SCOTIA COMMUNITY SERVICES DISTRICT

Park Name	Location	Park Type	Water Access	Natural / Scenic	Trails	Camping	Community Space	Sports / Active-Use	Indoor Facilities	Swimming Pool	Visitor Amenities
Soccer Field and Firemen's Park	Between Railroad Avenue and the Eel River	Neighborhood						✓	✓		✓
Community Forest	Along Eel River	Community		✓	✓						
Carpenter's Field	Between Williams St and Railroad Ave	Neighborhood						✓			
Pocket Parks	Adjacent to museum, and at Main & B Street	Neighborhood									
Recreation Center	Adjacent to Stanwood Murphy School	Neighborhood						✓	✓		✓
Winema Theater	113 Main Street, Scotia	Community							✓		

WILLOW CREEK COMMUNITY SERVICES DISTRICT

Park Name	Location	Park Type	Water Access	Natural / Scenic	Trails	Camping	Community Space	Sports / Active-Use	Indoor Facilities	Swimming Pool	Visitor Amenities
Camp Kimtu & Kimtu Beach	Kimtu Road, Willow Creek	Regional	✓	✓		✓					✓
Veteran's Park	100 Kimtu Road, Willow Creek	Neighborhood			✓		✓	✓			✓
Creek Side Park	Willow Road, Willow Creek	Neighborhood			✓		✓	✓			
Community Commons	38919 Hwy 299, Willow Creek	Neighborhood									✓

2.2 Service Gaps

Outside the seven incorporated cities, there are few local community or neighborhood parks. As part of the proposed Community Infrastructure and Services Element of the Humboldt County General Plan Update, the following standard has been proposed to specify land dedication, in-lieu fee, or other mechanisms for recreation and park purposes. This standard has been supported by a straw vote by the Board of Supervisors and are expected to be implemented subsequent to General Plan adoption.

IS-S7. Parkland Requirements. New residential subdivisions shall dedicate land or pay in-lieu fees for parkland pursuant to the Quimby Act, which requires up to five (5) acres of parkland per thousand persons, and consistent with parkland dedication standards.
[BOS tentative revision 4-22-2013: Straw Vote 5:0]

The Quimby Act (California Government Code Section 66477) allows cities and counties to, by ordinance, require that developers dedicate land, pay fees in lieu of dedication, or a combination of both, for park or recreational purposes. It should be noted that the Quimby Act only applies to the acquisition of new parkland; it does not apply to the physical development of new park facilities or associated operations and maintenance costs. Therefore the Quimby Act effectively preserves open space needed to develop park and recreation facilities, but it does not ensure the development of the land or the provision of park and recreation services to residents. In addition, the Quimby Act only applies to residential subdivisions. Other projects such as ministerial residential and commercial development could contribute to the demand for park and recreation facilities without providing land or funding for such facilities.

Please note: this section will be expanded in the final draft to identify communities that lack recreation services/facilities. Emphasis will be placed on those communities that have a special district service provider, such as a community services district.

SERVICE AGENCY PROFILES

This chapter provides an in-depth review of two recreation and park districts in Humboldt County. Included is a description of the recreation services and facilities provided by each district, as well as growth and population projections, current and future service needs, infrastructure needs, service adequacy, and financing.

3.1 Rohner Community Recreation and Park District

The Rohner Community Recreation and Park District (RCRPD) was formed on July 16, 1968 by the Humboldt County Board of Supervisors (Resolution No. 68-59), following a successful special election. The RCRPD is a dependent, single-purpose special district governed by a five-member board of directors. Since the special district includes both the City of Fortuna and unincorporated areas surrounding the City, the County Board of Supervisors and the Fortuna City Council share authority for appointing board members.³ Two board members are appointed by and serve at the pleasure of the County Board of Supervisors and three members are appointed by and serve at the pleasure of the Fortuna City Council (non-fixed terms).

The principal act that governs the District is the Recreation and Park District Law.⁴ The principal act empowers recreation and park districts to 1) organize, promote, conduct, and advertise programs of community recreation, including, but not limited to, parks and open space, parking, transportation, and other related services that improve the community's quality of life, 2) establish systems of recreation and recreation facilities, including, but not limited to, parks and open space, and 3) acquire, construct, improve, maintain, and operate recreation facilities, including, but not limited to, parks and open space, both inside and beyond the district's boundaries.⁵ The principal act also defines the powers and duties of recreation and park districts in cooperating with other local governments.⁶ Districts must apply and obtain LAFCo approval to exercise latent powers, that is, those services authorized by the principal act but not provided by the district by the end of 2000.⁷ There are 107 recreation and park districts in the State. The RCRPD is one of two districts of its type in Humboldt County.

The RCRPD was originally formed for the purpose of overseeing the planning, acquisition and construction of a community swimming pool. In 1969, the District was unsuccessful in receiving voter approval of a bond measure as well as federal grant funds for construction of the public swimming pool facility. No further attempts have been made by the District to raise the necessary funds for this purpose.

Currently, the RCRPD oversees annual funds of approximately \$13,000 that are levied from property taxes. These funds are used to offset recreation programs to the community offered by the City of Fortuna Parks and Recreation Department, including service to residents in the unincorporated Fortuna area.

³ California Public Resources Code §5783.5.

⁴ California Public Resources Code §5780-5791.

⁵ California Public Resources Code §5786.

⁶ California Public Resources Code §5786.11-5786.13.

⁷ California Government Code §56824.10.

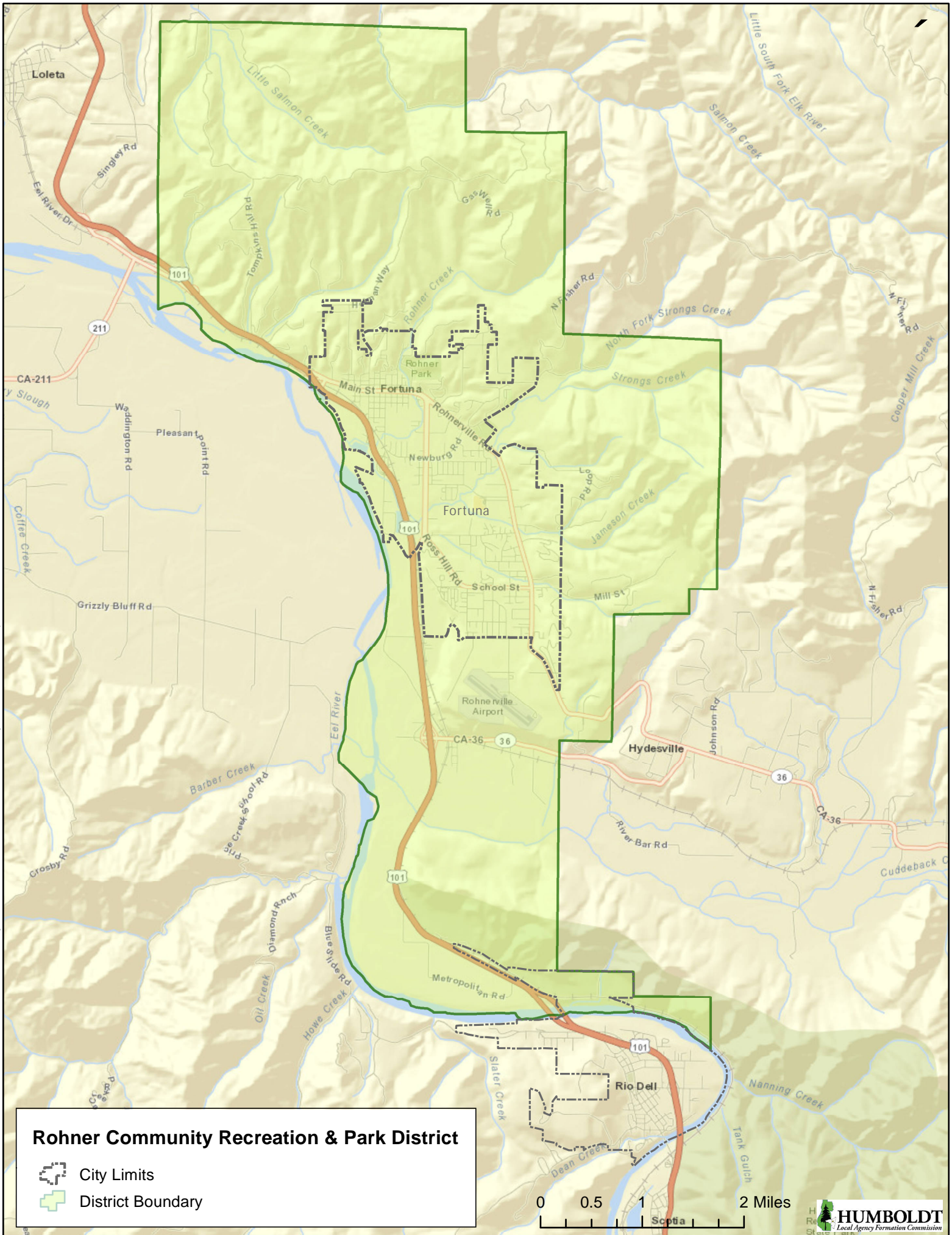


Table 3-1: RCRPD Overview

Rohner Community Recreation and Park District	
PRINCIPAL ACT	Recreation and Park District Law (California Public Resources Code §5780-5791)
FORMATION	July 16, 1968
DISTRICT TYPE	Dependent, Single-Function
SERVICES PROVIDED	Provides limited funds for recreation services provided by the City of Fortuna
AREAS SERVED	Greater Fortuna area
DISTRICT AREA	30 square miles (19,190 acres)
POPULATION	13,806 residents (2010 census)

Boundary and Sphere

The RCRPD encompasses an area of approximately 30 square miles (19,190 acres) and includes the entire City of Fortuna and the surrounding unincorporated areas along Tompkins Hill Road, Eel River Drive, Sandy Prairie Road, and Metropolitan Road. The City of Fortuna comprises less than 20 percent of the territory in the District boundaries.

As originally proposed, the RCRPD was to include all territory within the existing Fortuna Union High School District. However, the proposed boundaries were reduced at the time of formation to exclude the Bridgeville and Hydesville areas, due to concerns voiced by residents in those areas that they would be too remote from the proposed swimming facility to benefit from its construction. Therefore, the boundary was made contiguous with those of the Fortuna Union School District and the Rohnerville Union School District, as existed at that time.

The District's sphere of influence was first established by LAFCo in 1974 and is coterminous with the existing district boundary. The 1974 Sphere Report recommended that a reorganization committee be formed for purposes of studying dissolution of the district and incorporating its functions into the existing City of Fortuna recreation program. There is no record of whether a reorganization committee was formed.

Type and Extent of Services

Services Provided

The RCRPD does not provide their own recreation facilities or programs. In past years the District has been awarded grant funding to support City of Fortuna park improvements and recreation programs. This included funding in the amount of \$20,000 in fiscal years 1987/88 (1986 Bond Act) and 1989-90 (1988 Bond Act). These funds were used to support Rohner Park improvements including renovation of the Fireman's Pavilion where public roller skating is available.

Below are excerpts of grant records administered by the California Department of Parks and Recreation Office of Grants and Local Services:

Rohner Community Recreation and Park District:

1989/9	Pavilion Renovation	88	Per Capita	\$20,000
1987/8	Rohner Park	86	Per Capita	\$20,000
Total for Rohner Community PRD				\$40,000

City of Fortuna:

1980/8	Fortuna Community Park	LW	Competitive	\$73,804
1985/8	Newberg Park	84	Competitive	\$50,000
1981/8	Newburg Park	RZ	Roberti-Z'berg-Harris - Nonurban	\$100,000
2000/0	NEWBURG PARK REC	00	2000 Bond Act Per Capita	\$66,000
1999/0	Newburg Park Recreation	GF	Specified Grants	\$49,250
1989/9	Pavilion Renovation	88	Per Capita	\$25,000
1978/7	Rohner Park	74	Per Capita	\$18,562
1987/8	Rohner Park	86	Per Capita	\$22,000
2001/0	Rohner Park Playground	00	Roberti-Z'berg-Harris - Nonurban	\$31,500
1980/8	Rohnerville & Newberg Park	76	Per Capita	\$39,250
1980/8	Rohnerville & Newberg Rd	74	Per Capita	\$33,679
1982/8	Rohnerville & Newburg	80	Per Capita	\$49,000
Total for City of Fortuna				\$558,045

Service to Other Agencies

The RCRPD does not have any contracts to provide services to other public agencies.

Service Contracts

The RCRPD does not have any contracts with public agencies for service delivery.

Overlapping and Neighboring Service Providers

The City of Fortuna Parks and Recreation Department is responsible for managing and maintaining city parks and recreational facilities, coordinating recreation programs and service club activities, and managing a senior bus program.

The City's Parks and Recreation Commission acts in an advisory capacity to the City Council and is responsible for reviewing and recommending plans for the development of the City's parks, recreation facilities, programs, and services.

Accountability and Governance

The RCRPD is governed by a five-member Board of Directors, with two members appointed by Humboldt County Board of Supervisors and three members appointed by the Fortuna City Council. The RCRPD is a dependent special district, meaning board members do not have fixed terms but instead serve at the pleasure of the board of supervisors or the city council which made the appointments. Currently, there are two vacancies on the RCRPD Board. According to the Board President, there is no record of when the Board of Director appointments were made by the City or the County; however, the current directors have been service since before 2002.

The RCRPD Board of Directors does not have regularly scheduled meetings. According to the Board President, the RCRPD Board has been not met for several years. However, the next meeting of the Board is planned for June 2014. Board meetings are held at the City Parks and Recreation Office at Rohner Park in Fortuna. Board members serve in a voluntary capacity and do not receive compensation.

Table 3-2: RCRPD Contact Information and Governing Body

Contact Information			
CONTACT	Allan Baird, President		
MAILING ADDRESS	PO Box 396, Fortuna, CA 95540		
PHONE	(707) 599-4776		
E-MAIL	ambaird@suddenlinkmail.com		
Board of Directors			
GOVERNING BODY	Five-member Board of Directors with two members appointed by Humboldt County Board of Supervisors and three members appointed by the Fortuna City Council		
TERMS	Non-Fixed Terms		
BOARD MEMBERS	Member Name	Position	Began Serving
	Allan Baird	President	Prior to 2002
	Charles Stoltz	Director	Prior to 2002
	Jacques Debets	Director	Prior to 2002
	Vacancy	Director	n/a
	Vacancy	Director	n/a
BOARD MEETINGS	Unscheduled		

Management and Staffing

The RCRPD Board of Directors is responsible for the District management. The District has no employees.

The RCRPD has not adopted a mission statement, bylaws, goals, objectives or long-range plans to guide district functions.

Government Code §53901 states that within 60 days after the beginning of the fiscal year each local agency must submit its budget to the county auditor. These budgets are to be filed and made available on request by the public at the county auditor's office. According to the County Auditor, it has not been the practice of the RCRPD to file its budget with the County.

Special districts must submit a report to the State Controller of all financial transactions of the district during the preceding fiscal year within 90 days after the close of each fiscal year, in the form required by the State Controller, pursuant to Government Code §53891. If filed in electronic format, the report must be submitted within 110 days after the close of the fiscal year. This requirement is being met; however, it is unknown at this time whether the County Auditor's Office or the City of Fortuna is submitting the District's financial transaction reports.

All special districts are required to submit annual audits to the County within 12 months of the completion of the fiscal year, unless the Board of Supervisors has approved a biennial or five-year schedule.⁸ According to the County Auditor, an audit has not been submitted in the last five years.

⁸ California Government Code §26909.

Population and Projected Growth

Land Uses

The RCRPD encompasses the entire City of Fortuna and surrounding unincorporated areas along Tompkins Hill Road, Eel River Drive, Sandy Prairie Road, and Metropolitan Road. The District is comprised of a mixture of rural residential, agriculture and timber related uses, with urban uses predominantly within the City of Fortuna.

Current Population

As of 2010, the District's population was approximately 13,806 residents, based on GIS analysis of 2010 Census data. Of the District's population, approximately 11,926 residents or 86 percent reside in the City of Fortuna, while the remaining 1,880 residents or 14 percent reside in the unincorporated areas of the District.

Disadvantaged Unincorporated Communities

LAFCo is required to evaluate disadvantaged unincorporated communities as part of this service review, including the location and characteristics of any such communities. A disadvantaged unincorporated community is defined as any area with 12 or more registered voters, or as determined by commission policy, where the median household income is less than 80 percent of the statewide annual median.⁹

The California Department of Water Resources (DWR) has developed a mapping tool to assist in determining which communities meet the disadvantaged communities' median household income definition. DWR is not bound by the same law as LAFCo to define communities with a minimum threshold of 12 or more registered voters. However, the DWR data can be used for the purposes of this report as an indicator of larger geographic areas that may meet the income definition of disadvantaged.¹⁰

Based on mapping information from DWR, the majority of the unincorporated area within the RCRPD is designated as disadvantaged. In addition, the Loleta, Scotia and Hydesville areas, which are located outside of the District to the northwest, south and southeast, respectively, are also designated as disadvantaged unincorporated communities by the DWR.

Projected Growth

While population projections specific to the District are not available, future population may be estimated using population projections developed by the Department of Finance for California counties in January 2013.¹¹ Using the average Humboldt County growth rate of approximately 0.4 percent per year, the RCRPD is anticipated to have a 2035 population of 15,255, or an additional 1,449 residents.

⁹ California Government Code §56033.5.

¹⁰ DWR maps and GIS files are derived from the US Census Bureau's American Community Survey (ACS) using different census geographies (Place, Tract, and Block Group) and are compiled for the five-year period of 2006-2010.

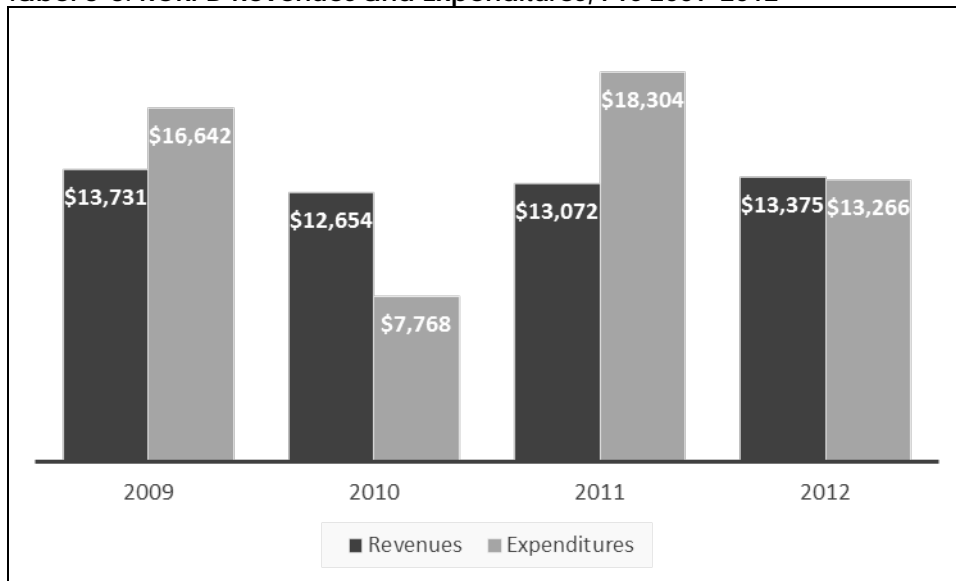
¹¹ Department of Finance, Population Projections for California and its Counties 2010-2060, or Table P-1.

Financing

Revenues and Expenditures

RCRPD's revenues are funded through property taxes averaging \$13,000 per year. Property tax revenue is collected in both the incorporated and unincorporated areas within the District's boundaries. The funds collected are transferred annually to the City of Fortuna to offset recreation programs offered by the City's Parks and Recreation Department, including service to unincorporated residents in the greater Fortuna area.

Tabel 3-3: RCRPD Revenues and Expenditures, FYs 2009-2012



Source: FY 2009-2012 annual financial reports, State Controller

Reserves

The District does not maintain a reserve.

Debt

The District does not have any long-term debt.

Infrastructure and Facilities

The RCRPD does not own, operate or maintain an office building or recreation facilities. The District Board meets unregularly at the City of Fortuna Parks and Recreation Office located at Rohner Park in Fortuna.

Other Recreation Facilities

The City's Parks and Recreation Department manages a range of recreation facilities and programs in the community. The Department administers the following city-owned facilities and activities: the Fortuna Depot Museum; the Fireman's Pavilion; sporting and community activities; events at Rohner Park, the Monday Club, the River Lodge meeting/conference facility; and a range of year-round and seasonal programs for individuals, clubs, and organizations.

The Parks and Recreation Department has a shared agreement with Fortuna high school and elementary schools to use gym and school field facilities for community soccer, basketball, and football programs with reciprocal use rights for school teams to use Rohner and Newburg Parks

for certain track and athletic events. This partnership allows the community to maximize use of available parks and facilities.

Demand for Services

Given the projected population growth and potential for future residential subdivision and development within the Fortuna area over the next 20 years, community demand for additional parks and recreational facilities would correspondingly be expected to increase, particularly in the under 18 and over 64 age groups.

In 2004, the City of Fortuna conducted a community needs survey which identified a list of recreational suggestions or needs for the community. Key needs identified included: a community swimming pool; skate park; teen center; bike and pedestrian lanes; senior activities; a series of mini parks or green areas; fitness and hiking trails; a park in Campton Heights area; land for parks to relieve use on existing parks; historic home tour; and more sporting fields.

Governance Structure Options

In the Fortuna area, recreation facilities, services and programs are primarily administered by the City of Fortuna Parks and Recreation Department. The RCRPD does not own, operate, or maintain recreation facilities, and has delegated its responsibilities to provide recreation services or programs.

The RCRPD minimally meets the requirements as set forth for the conduct of special districts. The District Board has not met in several years and there is little community participation or interest in the business of the District.

The District oversees annual funds of approximately \$13,000 that are levied from property taxes. The revenues collected from property taxes and grant funds (when available) are used to offset recreation programs to the community offered by the City of Fortuna Parks and Recreation Department, including service to residents in the unincorporated Fortuna area.

Additionally, RCRPD's primary revenue source is a portion of the one percent property tax, meaning that city residents of the area are paying for recreation services to two separate public entities and that the City receives less property tax revenue from the areas within RCRPD. Operation and governance alternatives exist for a more efficient approach to delivering recreational services to the Fortuna community.

There are three governance structure options for RCRPD:

- Maintain RCRPD as a dependent special district (status quo)
- Establish the RCRPD as a subsidiary district of the City of Fortuna
- Dissolve the RCRPD

Maintain RCRPD as a Dependent Special District (Status Quo)

The first alternative is maintaining RRRPD as a dependent special district, with steps to improve the transparency and accountability of the District. Under this alternative, the District could remain intact, and work to make improvements, including the following:

- Long-term business planning by the District, including conducting a recreation needs assessment, developing a business plan, and developing a mission statement, goals, objectives, and performance measures;

- o Enhancing accountability and transparency by adopting policies and administrative regulations, and developing and implementing a plan to enhance outreach to district residents in an effort to increase interest in board activities.
- o Develop a formal contract or agreement with the City of Fortuna for the provision of recreational services to the incorporated and unincorporated areas within the District.

Adopting this alternative would have the following potential advantages and disadvantages, should conditions remain unchanged.

Table 3-4: Advantages and Disadvantages of Continuing as a Special District

Advantages	Disadvantages
The long-term business planning of the District would be enhanced by conducting a recreation needs assessment.	The District could potentially revert to old practices over time.
The long-term financial planning of the District could be enhanced by adopting policies and procedures for adopting a budget, conducting financial audits, and reviewing use of funds transferred to the City.	Property tax revenues levied from within the District would continue to be dispersed to two agencies providing recreation services (RCRPD and the City).
The accountability and transparency of the District could be enhanced by adopting a formal contract or agreement with the City of Fortuna for the delivery of recreational services within the district boundaries, and implementing efforts to enhance interest in district activities.	The property tax revenues collected by RCRPD would continue to be directed away from the City's general fund used for general city services. District residents would continue to benefit from these city services but contribute less for these services than other city residents.

Note: Advantages contingent on increased District Board activity.

Establish the RCRPD as a subsidiary district of the City of Fortuna

Another governance option may be establishing the District as a subsidiary district of the City of Fortuna. As a subsidiary district, RCRPD would continue to exist as a legal entity, but the City Council would be designated as the ex officio board of directors of the District. At least 70 percent of the territory within the District or 70 percent of registered voters of the District must be within the City, in order to meet legal requirements of establishing a subsidiary district.¹² In the case of RCRPD, 86 percent of the District's population is within the City limits, meeting the subsidiary district requirements.

The establishment of RCRPD as a subsidiary district would not change the legal status of the District as a special district; however, it would exchange the existing appointed District Board for the City Council as the ex-officio board of directors. The City would assume all assets, functions and governance along with all debts and liabilities of the subsidiary district. The establishment of the District as a subsidiary district of the City would not change the designation of the share of the ad valorem property tax received by the District. This option may be initiated by LAFCo,¹³ the

¹² Government Code §57105.

¹³ Government Code §56375(a)(2)(D).

legislative body of the district wishing to establish itself as a subsidiary district,¹⁴ the legislative body of a city wishing to establish a subsidiary district,¹⁵ or by petition.¹⁶

Adopting this alternative would have the following potential advantages and disadvantages, should conditions remain unchanged.

Table 3-5: Advantages and Disadvantages of Establishing a Subsidiary District

Advantages	Disadvantages
The property tax revenues collected by RCRPD would continue to be levied and dedicated to recreation services in the community provided by the City's Parks and Recreation Department.	The property tax revenues collected by RCRPD would continue to be directed away from the City's general fund used for general city services. District residents would continue to benefit from these city services but contribute less for these services than other city residents.
The fragmentation in service delivery of recreation services in Fortuna would be eliminated by a single entity providing services.	The lack of a separate governing body may diminish representation of residents within the unincorporated areas of the District.
Long-term planning for the delivery of recreation services to the residents of Fortuna would be enhanced.	
Enhanced efficiencies by eliminating an additional level of government.	
Enhanced ease of use for constituents, with a single provider of services.	

The alternative would allow the property tax revenue presently collected by RCRPD be guaranteed to continue to be dedicated to recreation services in the community. The City would receive the property taxes and would be required to account for the activities associated with the District's functions separately from other city services.

This alternative should be the subject of additional study to determine the level of benefit in terms of services and anticipated costs and savings. The special study should also describe in more detail the process of a merger or becoming a subsidiary district. Prior to moving forward with this option, the City of Fortuna would need to be approached regarding interest in taking on the associated responsibilities.

Dissolution of the RCRPD

Another governance structure option for the RCRPD may be dissolution of the District and designating the City of Fortuna as the successor¹⁷ for the purpose of winding up the affairs of the district. A dissolution is defined as the extinguishment or termination of the existence of a district and the cessation of all its corporate powers.¹⁸

¹⁴ Government Code §56658(a).

¹⁵ Government Code §56658(a).

¹⁶ Government Code §56866.

¹⁷ Government Code §57453.

¹⁸ Government Code §86035.

Government Code Sections 57450 through 57463 provide detailed information and procedures for successor agencies in concluding the affairs of a dissolved district. Assuming that the dissolved district has no long-term debt, the increment of property taxes that had been apportioned to the dissolved district would be redistributed among the remaining public agencies within the tax rate areas.

Table 3-6: Advantages and Disadvantages of Dissolution

Advantages	Disadvantages
The District's property tax revenue may be disbursed among other taxing agencies that receive a portion of the one percent property tax.	The City may experience a slight increase in property taxes but it may be less than what was dedicated by the District prior to dissolution.
The fragmentation in service delivery of recreation services in Fortuna would be eliminated by a single entity providing services.	The lack of a separate governing body may diminish representation of residents within the unincorporated areas of the District.
Long-term planning for the delivery of recreation services to the residents of Fortuna would be enhanced.	
Enhanced efficiencies by eliminating an additional level of government.	
Enhanced ease of use for constituents, with a single provider of services.	

3.2 North Humboldt Recreation and Park District

The North Humboldt Recreation and Park District (NHRPD) is an independent special district formed on October 1, 1968 by the Humboldt County Board of Supervisors (Resolution No. 68-101) following a successful special election.

The principal act that governs the NHRPD is the Recreation and Park District Law.¹⁹ The principal act empowers recreation and park districts to 1) organize, promote, conduct, and advertise programs of community recreation, including, but not limited to, parks and open space, parking, transportation, and other related services that improve the community's quality of life, 2) establish systems of recreation and recreation facilities, including, but not limited to, parks and open space, and 3) acquire, construct, improve, maintain, and operate recreation facilities, including, but not limited to, parks and open space, both inside and beyond the district's boundaries.²⁰ The principal act also defines the powers and duties of recreation and park districts in cooperating with other local governments.²¹ Districts must apply and obtain LAFCo approval to exercise latent powers, that is, those services authorized by the principal act but not provided by the district by the end of 2000.²² There are 107 recreation and park districts in the State. The NHRPD is one of two districts of its type in Humboldt County.

The NHRPD was formed for the purpose of overseeing the planning, acquisition, and construction of a community swimming pool. In 1975, the District completed construction of the Arcata Community Pool, located at 1150 16th Street in Arcata. The NHRPD contracts with the University Center at Humboldt State University for business and management services associated with daily facility operations.

Table 3-7: NHRPD Overview

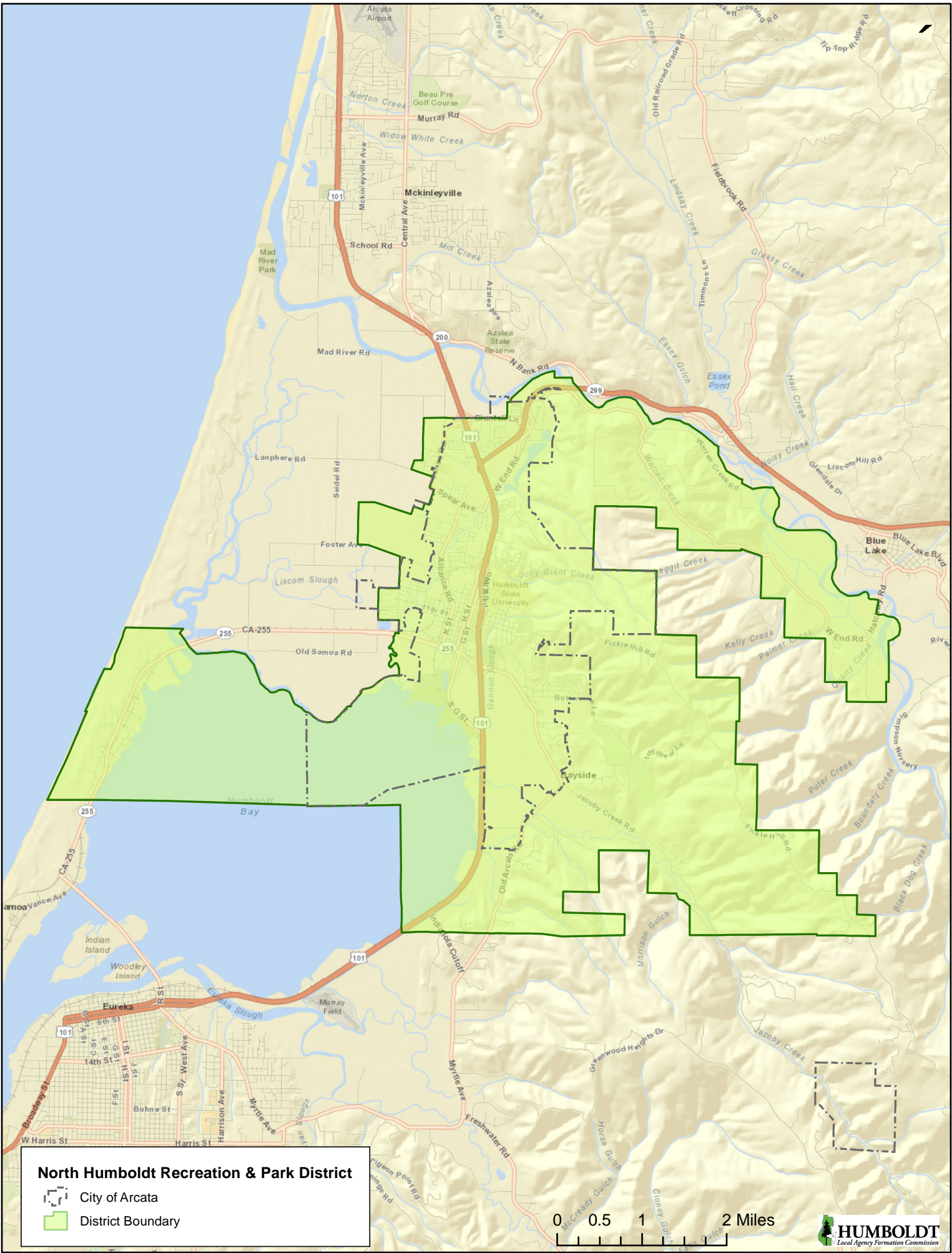
North Humboldt Recreation and Park District	
PRINCIPAL ACT	Recreation and Park District Law (California Public Resources Code §5780-5791)
FORMATION	October 1, 1968
DISTRICT TYPE	Independent, Single-Function
SERVICES PROVIDED	Recreation services associated with public swimming pool
AREAS SERVED	Arcata, Manila, Jacoby Creek
DISTRICT AREA	32 square miles (20,304 acres)
POPULATION	21,523 residents (2010 census)

¹⁹ California Public Resources Code §5780-5791.



²⁰ California Public Resources Code §5786.

²¹ California Public Resources Code §5786.11-5786.13.

²² California Government Code §56824.10.



North Humboldt Recreation & Park District

-  City of Arcata
-  District Boundary

0 0.5 1 2 Miles



Boundary and Sphere

The NHRPD encompasses an area of approximately 31 square miles (20,300 acres) and includes the City of Arcata, the town of Manila and the surrounding unincorporated areas along West End Road, Fickle Hill Road, and Jacoby Creek Road. The District's sphere of influence was last updated in 2009 and is coterminous with the existing district boundary.

Type and Extent of Services

Services Provided

The NHRPD provides all services via its single swimming facility. The maintenance and operation of this building and property, including the delivery of swimming programs and services at that facility are the sole services provided by the District. The District offers the following recreation programs through a contract with the University Center at Humboldt State University:

- Recreational swim: Recreational swim is a drop-in swim program for all ages typically offered daily from January until the end of August.
- Lap swim: Lap swim is offered year round for adults.
- Water exercise: Water exercise classes are one-hour long, medium intensity aerobic workouts offered Monday through Friday.
- Adaptive aquatics: Adaptive aquatic classes are offered on Fridays for children of exceptional needs.
- Prenatal and post-partum exercise: Prenatal and post-partum classes are designed for expectant and new mothers and are offered Monday through Friday.
- Swim lessons: Swim lessons are typically offered Monday through Thursday during the summer/fall months, from mid-April through the end of October. The curriculum blends water safety and competitive swimming principles combined with conventional learn-to-swim programs. The program includes levels for infants and toddlers, and a core program of seven levels of proficiency that build upon each other. Classes are 30 minutes and 45 minutes for advanced levels.
- Certification programs: Certification programs offered include lifeguard, CPR/AED rescue, first aid, and scuba programs. All programs are taught to American Red Cross standards.
- Facility rental: The swimming pool, waterslide and individual lap lanes are available for rent. The barbecue/patio area is available during private functions.
- Swim club: This program is designed for beginning to advanced swimmers ages 18 and over.
- Kayak instruction: Private kayak instruction and drop-in kayak roll sessions are provided. Equipment is available to a limited number of people on a first-come, first-served basis. Others may bring their own equipment.

Contracts for Services

Since 1993, the University Center (UC) at Humboldt State University (HSU) has contracted with the NHRPD to supply business and management services to the District. The UC's Administrative and Business Office provides accounting, payroll, and audit management services, while Center Activities is involved with running the facility, programming, publicity, and risk management.

The Arcata Community Pool provides a site for Center Activities' kayak, lifeguard and scuba programs, and it employs a number of HSU students. This partnership brings funds back to campus in the way of fees NHRPD compensates the University Center to provide these services. The current business and accounting services agreement between the University Center and the NHRPD is \$5,166 per month for the period of July 1, 2012 through June 30, 2015. The agreement contains indemnification language that protects the University Center from liability associated with services it provides to the NHRPD. The contract also allows for either party to terminate the agreement with a 90-day notice.

Collaboration

The District has a memorandum of understanding with Arcata High School for parking and student use of the Arcata Community Pool.

Overlapping and Neighboring Service Providers

The City of Arcata is almost entirely within the NHRPD boundaries. The City is a major provider of parks and recreation facilities such as community centers, sports fields and playgrounds. Additionally, public schools provide many active-use facilities in Arcata, including Arcata High School which is located adjacent to the District's facility. The community relies on schools, Humboldt State University, and other providers to help meet facility needs.

There are limited swimming pool facilities located in and around the District. The pool at Humboldt State University is free for students and \$5 for community members. The swimming pool facilities at the Arcata and Eureka HealthSPORT locations are available for members only.

Accountability and Governance

The NHRPD is governed by a five-member Board of Directors elected to four-year fixed terms of office. There are no term limits. The Humboldt County Board of Supervisors appoints members to the District's Board, if there is a lack of candidates for election. All five of the current Directors were appointed. As the four-year term of an incumbent board member expires, existing members have been re-appointed by the Board of Supervisors in lieu of an election. The current Board member names, positions, and term expiration dates are presented in Table 3-8.

Table 3-8: NHRPD Contact Information and Governing Body

Contact Information	
CONTACT	Dave Nakamura
MAILING ADDRESS	1150 16 th Street, Arcata, CA 95521
PHONE	(707) 822-6801
E-MAIL	dwn1@humboldt.edu
Board of Directors	
GOVERNING BODY	Elected five-member Board of Directors
TERMS	4-year fixed terms

	Member Name	Position	Term
BOARD MEMBERS	Jan Ross	Chair	12/11 - 12/15
	Verne Skjonsby	Vice Chair	12/13 - 12/17
	Ronald Fritzsche	Secretary	12/11 - 12/15
	Harvey Kelsey	Treasurer	12/13 - 12/17
	Mike Morrison	Director	12/11 - 12/15
BOARD MEETINGS	Meets the third Wednesday of each month at 3:30 p.m. at the California Welcome Center, 1635 Heindon Road, Arcata		

The NHRPD Board typically meets on the third Wednesday of each month at 3:30 p.m. at the California Welcome Center, 1635 Heindon Road, Arcata. Agendas are posted 72 hours prior to every Board meeting at the meeting location.

The NHRPD publishes the Board of Directors' meeting agendas and minutes to the District's website. The agenda is posted 72 hours prior to every Board meeting at the entrance of the California Welcome Center, and also on the District's website. The District conducts constituent outreach in addition to legally required agenda posting via its website. The District posts a variety of information to its website, including a description of recreation services (e.g., aquatics, facility rentals); the phone and e-mail address for the District; a map of the District's boundary; and the agendas and minutes for the Board of Directors meetings. The District also has a Facebook page to promote the programs and events held at the Arcata Community Pool.

Management and Staffing

The Board of Directors govern the District, while an operations manager and general manager oversees the day-to-day District operations. All business, accounting and management consultation services are provided by contract with the University Center at Humboldt State University. On a day-to-day basis, the NHRPD employs a good amount of HSU students that comprise a large portion of its payroll. The NHRPD Board has established a policy to cover health insurance benefits to the operations manager and general manager.

The District has not adopted a mission statement, goals, objectives, long-range plans or performance measures. However, the District adopts policies and procedures to guide district programs and operations. Other documents that the District uses to guide efforts and services include the annually adopted budget. The District's annual financial reports and annual budgets are not available on its website.

Government Code §53901 states that within 60 days after the beginning of the fiscal year each local agency must submit its budget to the county auditor. These budgets are to be filed and made available on request by the public at the county auditor's office. The District has submitted its budget for the most recent fiscal year.

Special districts must submit a report to the State Controller of all financial transactions of the district during the preceding fiscal year within 90 days after the close of each fiscal year, in the form required by the State Controller, pursuant to Government Code §53891. If filed in electronic format, the report must be submitted within 110 days after the close of the fiscal year. The District has complied with this requirement.

All special districts are required to submit annual audits to the County within 12 months of the completion of the fiscal year, unless the Board of Supervisors has approved a biennial or five-year schedule.²³ The last independent audit was prepared for fiscal year 2013.

Population and Projected Growth

Land Uses

The NHRPD encompasses the City of Arcata and surrounding unincorporated areas along West End Road, Fickle Hill Road, and Jacoby Creek Road. The District is comprised of a mixture of rural residential, agriculture, and timber related uses, with urban uses predominantly within the City of Arcata.

Current Population

As of 2010, the District's population was approximately 21,523 residents, based on GIS analysis of 2010 Census data. Of the District's population, approximately 17,231 residents or 80 percent reside in the City of Arcata, while the remaining 4,292 residents or 20 percent reside in the unincorporated areas of the District.

Disadvantaged Unincorporated Communities

LAFCo is required to evaluate disadvantaged unincorporated communities as part of this service review, including the location and characteristics of any such communities. A disadvantaged unincorporated community is defined as any area with 12 or more registered voters, or as determined by commission policy, where the median household income is less than 80 percent of the statewide annual median.²⁴

The California Department of Water Resources (DWR) has developed a mapping tool to assist in determining which communities meet the disadvantaged communities' median household income definition. DWR is not bound by the same law as LAFCo to define communities with a minimum threshold of 12 or more registered voters. However, the DWR data can be used for the purposes of this report as an indicator of larger geographic areas that may meet the income definition of disadvantaged.²⁵

Based on mapping information from DWR relative to the location of community centers within and surrounding the NHRPD, the majority of the District does not meet the disadvantaged unincorporated community definition. However, the town of Manila, which is within the District boundaries, is designated as disadvantaged.

Projected Growth

While population projections specific to the District are not available, future population may be estimated using population projections developed by the Department of Finance for California counties in January 2013.²⁶ Using the average Humboldt County growth rate of approximately 0.4 percent between 2010 and 2035, the District is anticipated to have a 2035 population of 23,782, or an additional 2,259 residents.

²³ California Government Code §26909.

²⁴ California Government Code §56033.5.

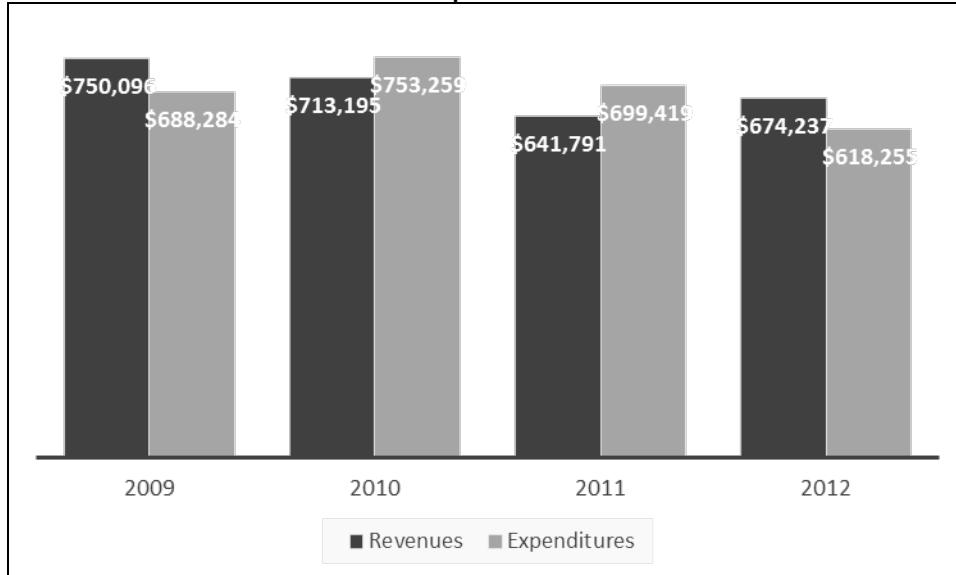
²⁵ DWR maps and GIS files are derived from the US Census Bureau's American Community Survey (ACS) using different census geographies (Place, Tract, and Block Group) and are compiled for the five-year period of 2006-2010.

²⁶ Department of Finance, Population Projections for California and its Counties 2010-2060, or Table P-1.

Financing

The NHRPD has reported that the current level of financing is adequate to provide services. District revenues have exceeded expenditures in fiscal years 2010 and 2011, as shown in Figure 3-9. This is due in part to capital improvements conducted by the District. The last independent audit conducted by the District was for fiscal year 2013, in which there were no significant findings made.

Table 3-9: NHRPD Revenues and Expenditures, FYs 2009-2012



Revenues

In fiscal year 2012, the District received \$674,237 in revenues, as depicted in Table 3-11. NHRPD's revenues are primarily funded through property taxes (22 percent) and service charges (76 percent). Other funding sources include interest income, grant funding, and community fundraising. Table 3-10 presents a list of rates and user fees charged by the District.

Table 3-10: NHRPD Rates for Residents and Non-Residents

PASSES	REGULAR	DISCOUNT*
One Visit		
Adult	\$7.00	\$5.25
Senior	\$6.00	\$4.50
Youth	\$4.50	\$3.50
Ten Visit Pass		
Adult	\$63	-
Senior	\$54	-
Youth	\$40	-
One Month Pass		
Adult	\$64	\$51
Senior	\$57	\$45
Youth	\$44	\$35
Family	\$135	\$94
Three Month Pass		

Adult	\$190	-
Senior	\$170	-
Youth	\$130	-
Family	\$360	-
Season Pass		
Adult	\$465	-
Senior	\$420	-
Youth	\$285	-
Family	\$875	-

Notes: Youth (ages 4 - 17), Adult (ages 18 - 61), Senior (ages 62 +)
Discount Recipients include: SSI Disability, Medi-Cal, EBT

Expenses

In fiscal year 2012, the District expended a total of \$618,255, with the majority of expenses attributable to salaries, wages and benefits (50 percent) and services and supplies (50 percent). For the last several years, the District has invested in infrastructure and facility upgrades, such as new facility windows and a pool liner.

Table 3-11: NHRPD Detailed Budget, FY 2012

NHRPD Detailed Budget	
Expenditures	
Salaries, Wages, and Benefits	307,296
Services and Supplies	310,959
Total Expenditures	\$ 618,255
Revenue	
Property Tax	151,676
Interest Income	2,266
Intergovernmental (State)	2,568
Charges for Service	512,803
Other Revenue	4,924
Total Revenue	\$ 674,237

Debt

The District does not have any long-term debt.

Infrastructure and Facilities

The NHRPD owns and operates the Arcata Community Pool at 1150 16th Street, next to Arcata High School. This property and facility are the District's sole assets.

The Arcata Community Pool has four main sections which allow different programs to occur at the same time.

- Pool Area: The pool includes six, 25-yard lap lanes, a shallow area ranging from 2.5 to 4 feet deep, and a deep area ranging from 7 to 12 feet deep, with a 1-meter diving board and observation seating area.
- Water Slide: Humboldt County's only water slide offers a 122 foot ride with two 360 degree turns. You must be 4 feet tall to enjoy.
- Fitness Center: The fitness center offers treadmills, steppers, elliptical, recumbent and upright bike, gravitron, universal machine, dumbbells, benches and stretching mats. This room is available for adults. Special arrangements can be made for youth 16 and older with both parent and management approval.
- Patio Area: The patio area has picnic benches, lounge chairs and two barbeques for gatherings. There is a hot tub and sauna available for adult patrons.

The Arcata Community Pool is open year around. The hours of operation are 5:30 am to 9:00 pm Monday through Friday, 8:00 am through 6:00 pm on Saturdays, and 1:00 pm through 4:00 pm on Sundays.

In the past five fiscal years, the District has made a number of improvements, including installing sky windows in the facility, new handrails and stairs in the shallow pool area to meet ADA requirements, and a new pool liner to address drainage issues. There is a need to replace the aging water boiler for heating the pool, the domestic water, and the building. The District continues to monitor and prioritize facility improvement needs.

Demand for Services

The District has a variety of special programs and activities for small and large groups and for different ages and levels of swimming proficiency. Drop in activities, such as the lap swimming, are well attended and designated classes are provided for different types of groups. The District provides varying admission rates and passes, including a one-visit, 10-visit, one-month, three-month, and season passes. Together, the programs and admissions are very accessible and appropriate for a broad range of visitors. The District distributes a newsletter, conducts advertising, and puts on fundraisers, such as "lap-a-thons" to raise money for such things as water climbing walls.

Governance Structure Options

There are no governance structure options for NHRPD.