



## AGENDA ITEM 7B

**MEETING:** July 20, 2016  
**TO:** Humboldt LAFCo Commissioners  
**FROM:** George Williamson, Executive Officer  
**SUBJECT:** **CALAFCO Annual Conference Items**  
The Commission will consider action items relating to CALAFCO's Annual Conference scheduled for October 26-28<sup>th</sup> in Santa Barbara. Requested actions include appointment of voting delegates, board nominations for city and public member seats, and achievement award submittals.

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California Association of Local Agency Formation Commission (CALAFCO) sponsors a three-day annual conference towards the end of the calendar year with the participation of one or more hosting LAFCOs. The program is typically theme-based with sessions oriented accordingly by an appointing planning committee and with content generally geared towards commissioners and executive staff.

### BACKGROUND

Santa Barbara LAFCo is hosting the 2016 CALAFCO Annual Conference at the Fess Parker DoubleTree Hotel in Santa Barbara. The conference flyer is Attachment A. This year's theme is: Orchards to Oceans – Balancing California's Diversity.

Last year, Chair Bass and Commissioner McPherson attended CALAFCO Conference in Sacramento. This year, the Commission has budgeted \$6,000 for conference registration, travel, and related expenses, which could fund up to 3 commissioners and/or staff to attend. Several commissioners have expressed interest in attending.

### DISCUSSION

There are three separate actions tied to the upcoming CALAFCO Annual Conference. These actions are to (a) appoint voting delegates and consider making nominations for (b) board vacancies for city and public member seats and (c) achievement awards. An expanded discussion follows.

#### Appointment of Voting Delegates

Each LAFCo is responsible under CALAFCO bylaws for appointing a delegate and alternate delegate to participate in the board elections and business meeting held at the Annual Conference. The board elections will be conducted by regions while the business meeting provides an opportunity for the entire membership to hear from CALAFCO regarding organization activities. Delegates may be commissioners or staff.

#### Board Nominations

The Commission is assigned to CALAFCO's northern region with 18 other LAFCOs. This region has one city seat and one public seat up for election in October. Terms for both seats expire at the end of the calendar year and CALAFCO invites LAFCOs to nominate

candidates. Terms are four years and nominations for open seats must be signed by the respective LAFCo Chair and include a completed resume form for the candidate. The deadline for submitting nominations is Monday, September 26, 2016. A detailed summary of the nomination process provided as Attachment B.

#### Achievement Awards

CALAFCO invites LAFCos to nominate for various achievement awards. The awards were established in 1997 and currently include 12 categories range from "Most Effective Commission" to "Government Leadership Award." The deadline for submitting nominations is Wednesday, August 31<sup>st</sup> and recipients will be selected by a Board committee with announcements made at the banquet dinner on Thursday, October 27<sup>th</sup>. A complete listing of award categories is provided as Attachment C.

#### **RECOMMENDATION**

Staff recommends that Commissioners indicate their interest in attending the CALAFCO Conference in October and consider appointing a delegate and alternate delegate accordingly. It would also be appropriate for city and public members state their interest in running for the open regional seats on the CALAFCO Board and consider a formal nomination. Staff will provide a verbal report on possible achievement award nominations at the meeting.

#### **Attachments**

Attachment A: CALAFCO Conference Flyer

Attachment B: CALAFCO Board Nomination Packet

Attachment C: CALAFCO Achievement Award Nomination Packet

# Announcing The 2016 CALAFCO Annual Conference

Hosted by Santa Barbara LAFCo

**October 26-28, 2016**

Fess Parker DoubleTree by Hilton  
Santa Barbara, CA



## Value-Added and Relevant General & Breakout Session Topics

- 🌱 The Big Picture: A Water Report From a State, Regional and Local Level\*
- 🌱 Back to Our Roots: Ag Preservation – Where Are We and Where Are We Going?\*
- 🌱 Cutting Edge Trends & LAFCo: GIS, Public Policy Future Challenges
- 🌱 AB 8 – Property Tax Exchanges and LAFCo
- 🌱 Water Alternatives: Desal, Recycled Water and Interagency Coordination
- 🌱 Growth & Development by the Numbers: A Look at Key Demographics & Governance Changes post CKH
- 🌱 CEQA and LAFCo as a Responsible Agency
- 🌱 DUCs: How Is It Going?
- 🌱 LAFCo and State Legislative Overrides – What's That All About Anyway?\*
- 🌱 Annual CALAFCO Legislative Update\*

*Plus more!*

Note: The Program is subject to change.

\*Indicates General Session

## Special Highlights

### Mobile Workshop

We will start with a tour of a greenhouse filled with flowers grown with cutting edge technology, including robotics, in Carpinteria. The tour then winds up into the Los Padres National Forest offering breathtaking views of the Santa Barbara coastline before arriving at Lake Cachuma, a primary County water source now at 14% capacity, to learn how local water agencies are coping with extended drought. The workshop concludes with lunch at Lake Cachuma County Park before returning to the hotel.

**Wednesday from  
7:30 a.m. to 12:30 p.m.**  
(times approx..)

### LAFCo 101

An introduction to LAFCo and LAFCo law for commissioners, staff, and anyone interested in learning more about LAFCo

**Wednesday from  
10: 00 a.m. to Noon**

**Thursday Luncheon  
Keynote**

**To Be Announced**

## Invaluable Networking Opportunities

- 🌱 Regional Roundtable discussions on current regional LAFCo issues
- 🌱 Roundtable discussions for LAFCo counsel and CALAFCO Associate members
- 🌱 10<sup>th</sup> CALAFCO Beer & Wine Competition and Reception
- 🌱 Networking breakfasts
- 🌱 Receptions
- 🌱 Awards Banquet

## Fess Parker DoubleTree by Hilton



Make your reservations now at the Fess Parker DoubleTree by Hilton at the special CALAFCO special rate of \$165. Special rates available two days pre-conference. Reservation cutoff date is 9/25/16. Find the link at [www.calafco.org](http://www.calafco.org).

**Mark your calendar and  
plan to attend!**

**Registration is now open!  
Visit [www.calafco.org](http://www.calafco.org)**

June 27, 2016

**To:** Local Agency Formation Commission  
Members and Alternate Members

**From:** Jim Curatalo, Committee Chair  
Board Recruitment Committee  
CALAFCO Board of Directors



**RE: Nominations for 2016/2017 CALAFCO Board of Directors**

Nominations are now open for the fall elections of the CALAFCO Board of Directors. Serving on the CALAFCO Board is a unique opportunity to work with other commissioners throughout the state on legislative, fiscal and operational issues that affect us all. The Board meets four to five times each year at alternate sites around the state. Any LAFCo commissioner or alternate commissioner is eligible to run for a Board seat.

CALAFCO's Recruitment Committee is accepting nominations for the following seats on the CALAFCO Board of Directors:

**Northern Region**

City Member  
Public Member

**Central Region**

County Member  
District Member

**Coastal Region**

County Member  
District Member

**Southern Region**

City Member  
Public Member

The election will be conducted during Regional Caucuses at the CALAFCO Annual Conference prior to the Annual Membership Meeting on Thursday, October 27, 2016 at the Fess Parker DoubleTree in Santa Barbara, CA.

**Please inform your Commission that the CALAFCO Recruitment Committee is accepting nominations for the above-cited seats until *Monday, September 26, 2016*.**

Incumbents are eligible to run for another term. Nominations received by September 26 will be included in the Recruitment Committee's Report and will be on the ballot. The Report will be distributed to LAFCo members no later than October 12 and ballots made available to Voting Delegates at the Annual Conference. Nominations received after this date will be returned; however, nominations will be permitted from the floor during the Regional Caucuses or during at-large elections, if required, at the Annual Membership Meeting.

For those member LAFCos who cannot send a representative to the Annual Meeting an electronic ballot will be made available if requested in advance. The ballot request must be made no later than Monday, September 26, 2016. Completed absentee ballots must be returned by October 21, 2016.

***Should your Commission nominate a candidate, the Chair of your Commission must complete the attached Nomination Form and the Candidate's Resume Form, or provide the specified information in another format other than a resume. Commissions may also include a letter of recommendation or resolution in support of their nominee.***

**The nomination forms and materials must be received by the CALAFCO Executive Director no later than *Monday, September 26, 2016***

Here is a summary of the deadlines for this year's nomination process:

- **June 27** – Nomination Announcement and packet sent to LAFCo membership and posted on the CALAFCO website.
- **September 26** – Completed Nomination packet due
- **September 26** – Request for an absentee/electronic ballot due
- **September 26** – Voting delegate name due to CALAFCO
- **October 12** – Distribution of the Recruitment Committee Report (includes all completed/submitted nomination papers)
- **October 12** – Distribution of requested absentee/electronic ballots.
- **October 21** – Absentee ballots due to CALAFCO
- **October 27** - Elections

Returning the nomination form prior to the deadline ensures your nominee is placed on the ballot. Electronic filing of nomination forms and materials is encouraged to facilitate the recruitment process. Please send e-mails with forms and materials to [info@calafco.org](mailto:info@calafco.org). Alternatively, nomination forms and materials can be mailed or faxed to the address or fax number below. Please forward nominations to:

CALAFCO Recruitment Committee c/o Executive Director  
California Association of Local Agency Formation Commissions  
1215 K Street, Suite 1650  
Sacramento, California 95814  
FAX: 916-442-6535  
EMAIL: [info@calafco.org](mailto:info@calafco.org)

Questions about the election process can be sent to the Chair of the Committee, Jim Curatalo, at [jcuratalo@calafco.org](mailto:jcuratalo@calafco.org) or by calling him at 909-261-7005. You may also contact CALAFCO Executive Director Pamela Miller at [pmiller@calafco.org](mailto:pmiller@calafco.org) or by calling 916-442-6536.

Members of the 2016/2017 CALAFCO Recruitment Committee are:

James Curatalo, Chair <a href="mailto:jcuratalo@calafco.org">jcuratalo@calafco.org</a>	San Bernardino LAFCo (Southern Region) 909-261-7005
Bill Connelly <a href="mailto:bconnelly@calafco.org">bconnelly@calafco.org</a>	Butte LAFCo (Northern Region) 530-538-2134
John Marchand <a href="mailto:jmarchand@calafco.org">jmarchand@calafco.org</a>	Alameda LAFCo (Coastal Region) 925-960-4020
Anita Paque <a href="mailto:apaque@calafco.org">apaque@calafco.org</a>	Calaveras LAFCo (Central Region) 408-893-4353

Attached please find a copy of the CALAFCO Board of Directors Nomination and Election Procedures.

*Please consider joining us!*

Enclosures

## **Board of Directors Nomination and Election Procedures and Forms**

The procedures for nominations and election of the CALAFCO Board of Directors [Board] are designed to assure full, fair and open consideration of all candidates, provide confidential balloting for contested positions and avoid excessive demands on the time of those participating in the CALAFCO Annual Conference.

The Board nomination and election procedures shall be:

### **1. APPOINTMENT OF A RECRUITMENT COMMITTEE**

- a. Following the Annual Membership Meeting the Board shall appoint a Committee of four members of the Board. The Recruitment Committee shall consist of one member from each region whose term is not ending.
- b. The Board shall appoint one of the members of the Recruitment Committee to serve as Chairman. The CALAFCO Executive Officer shall appoint a CALAFCO staff member to serve as staff for the Recruitment Committee in cooperation with the CALAFCO Executive Director.
- c. Each region shall designate a regional representative to serve as staff liaison to the Recruitment Committee.
- d. Goals of the Committee are to encourage and solicit candidates by region who represent member LAFCOs across the spectrum of geography, size, and urban-suburban-rural population, and to provide oversight of the elections process.

### **2. ANNOUNCEMENT TO ALL MEMBER LAFCOs**

- a. No later than three months prior to the Annual Membership Meeting, the Recruitment Committee Chair shall send an announcement to each LAFCo for distribution to each commissioner and alternate. The announcement shall include the following:
  - i. A statement clearly indicating which offices are subject to the election.
  - ii. A regional map including LAFCOs listed by region.
  - iii. The dates by which all nominations must be received by the Recruitment Committee. The deadline shall be no later than 30 days prior to the opening of the Annual Conference. Nominations received after the closing date shall be returned to the proposing LAFCo marked "Received too late for Nominations Committee action."
  - iv. The names of the Recruitment Committee members with the Committee Chair's LAFCo address and phone number, and the names and contact information for each of the regional representatives.
  - v. The address to send the nominations forms.
  - vi. A form for a Commission to use to nominate a candidate and a candidate resume form of no more than one page each to be completed for each nominee.
- b. No later than four months before the annual membership meeting, the Recruitment Committee Chair shall send an announcement to the Executive Director for distribution to each member LAFCo and for publication in the newsletter and on the website. The announcement shall include the following:

#### **Key Timeframes for Nominations Process**

Days\*

90	Nomination announcement
30	Nomination deadline
14	Committee report released

*\*Days prior to annual membership meeting*

- i. A statement clearly indicating which offices are subject to the election.
  - ii. The specific date by which all nominations must be received by the Recruitment Committee. Nominations received after the closing dates shall be returned to the proposing LAFCo marked "Received too late for Recruitment Committee action."
  - iii. The names of the Recruitment Committee members with the Committee Chair's LAFCo address and phone number, and the names and contact information for each of the regional representatives.
  - iv. Requirement that nominated individual must be a commissioner or alternate commissioner from a member in good standing within the region.
- c. A copy of these procedures shall be posted on the web site.

### **3. THE RECRUITMENT COMMITTEE**

- a. The Recruitment Committee and the regional representatives have the responsibility to monitor nominations and help assure that there are adequate nominations from each region for each seat up for election. No later than two weeks prior to the Annual Conference, the Recruitment Committee Chair shall distribute to the members the Committee Report organized by regions, including copies of all nominations and resumes, which are received prior to the end of the nomination period.
- b. At the close of the nominations the Recruitment Committee shall prepare regional ballots. Each region will receive a ballot specific to that region. Each region shall conduct a caucus at the Annual Conference for the purpose of electing their designated seats. Caucus elections must be held prior to the annual membership meeting at the conference. The Executive Director or assigned staff along with a member of the Recruitment committee shall tally ballots at each caucus and provide the Recruitment Committee the names of the elected Board members and any open seats. In the event of a tie, the staff and Recruitment Committee member shall immediately conduct a run-off ballot of the tied candidates.
- c. Make available sufficient copies of the Committee Report for each Voting Member by the beginning of the Annual Conference.
- d. Make available blank copies of the nomination forms and resume forms to accommodate nominations from the floor at either the caucuses or the annual meeting (if an at-large election is required).
- e. Advise the Annual Conference Planning Committee to provide "CANDIDATE" ribbons to all candidates attending the Annual Conference.
- f. Post the candidate statements/resumes organized by region on a bulletin board near the registration desk.
- g. Regional elections shall be conducted as described in Section 4 below. The representative from the Recruitment Committee shall serve as the Presiding Officer for the purpose of the caucus election.
- h. Following the regional elections, in the event that there are open seats for any offices subject to the election, the Recruitment Committee Chair shall notify the Chair of the Board of Directors that an at-large election will be required at the annual membership meeting and to provide a list of the number and category of seats requiring an at-large election.

**4. ELECTRONIC BALLOT FOR LAFCO IN GOOD STANDING NOT ATTENDING ANNUAL MEETING**  
Limited to the elections of the Board of Directors

- a. Any LAFCo in good standing shall have the option to request an electronic ballot if there will be no representative attending the annual meeting.
- b. LAFCOs requesting an electronic ballot shall do so in writing no later than 30 days prior to the annual meeting.
- c. The Executive Director shall distribute the electronic ballot no later than two weeks prior to the annual meeting.
- d. LAFCo must return the ballot electronically to the executive director no later than three days prior to the annual meeting.
- e. LAFCOs voting under this provision may discard their electronic ballot if a representative is able to attend the annual meeting.
- f. LAFCOs voting under this provision may only vote for the candidates nominated by the Recruitment Committee.

**5. AT THE TIME FOR ELECTIONS DURING THE REGIONAL CAUCUSES OR ANNUAL MEMBERSHIP MEETING**

- a. The Recruitment Committee Chairman, another member of the Recruitment Committee, or the Chair's designee (hereafter called the Presiding Officer) shall:
  - i. Review the election procedure with the membership.
  - ii. Present the Recruitment Committee Report (previously distributed).
  - iii. Call for nominations from the floor by category for those seats subject to this election:
    - 1. For city member.
    - 2. For county member.
    - 3. For public member.
    - 4. For special district member.
- b. To make a nomination from the floor, a LAFCo, which is in good standing, shall identify itself and then name the category of vacancy and individual being nominated. The nominator may make a presentation not to exceed two minutes in support of the nomination.
- c. When there are no further nominations for a category, the Presiding Officer shall close the nominations for that category.
- d. The Presiding Officer shall conduct a "Candidates Forum". Each candidate shall be given time to make a brief statement for their candidacy.
- e. The Presiding Officer shall then conduct the election:
  - i. For categories where there are the same number of candidates as vacancies, the Presiding Officer shall:
    - 1. Name the nominees and offices for which they are nominated.
    - 2. Call for a voice vote on all nominees and thereafter declare those unopposed candidates duly elected.



- ii. For categories where there are more candidates than vacancies, the Presiding Officer shall:
  - 1. Poll the LAFcos in good standing by written ballot.
  - 2. Each LAFco in good standing may cast its vote for as many nominees as there are vacancies to be filled. The vote shall be recorded on a tally sheet.
  - 3. With assistance from CALAFco staff, tally the votes cast and announce the results.
- iii. Election to the Board shall occur as follows:
  - 1. The nominee receiving the majority of votes cast is elected.
  - 2. In the case of no majority, the two nominees receiving the two highest number of votes cast shall face each other in a run-off election.
  - 3. In case of tie votes:
    - a. A second run-off election shall be held with the same two nominees.
    - b. If there remains a tie after the second run-off, the winner shall be determined by a draw of lots.
  - 4. In the case of two vacancies, any candidate receiving a majority of votes cast is elected.
    - a. In the case of no majority for either vacancy, the three nominees receiving the three highest number of votes cast shall face each other in a run-off election.
    - b. In the case of no majority for one vacancy, the two nominees receiving the second and third highest number of votes cast shall face each other in a run-off election.
    - c. In the event of a tie, a second run-off election shall be held with the tied nominees. If there remains a tie after the second run-off election the winner shall be determined by a draw of lots.

## **6. ADDITIONAL PROCEDURES**

- a. For categories where there are more candidates than vacancies, names will be listed in the order nominated.
- b. The Recruitment Committee Chair shall announce and introduce all Board Members elected at the Regional Caucuses at the annual business meeting.
- c. In the event that Board seats remain unfilled after a Regional Caucus, an election will be held immediately at the annual business meeting to fill the position at-large. Nominations will be taken from the floor and the election process will follow the procedures described in Section 4 above. Any commissioner or alternate from a member LAFco may be nominated for at-large seats.
- d. Seats elected at-large become subject to regional election at the expiration of the term. Only representatives from the region may be nominated for the seat.
- e. As required by the Bylaws, the members of the Board shall meet as soon as possible after election of new board members for the purpose of electing officers, determining meeting places and times for the coming year, and conducting any other necessary business.

## 7. LOSS OF ELECTION IN HOME LAFCO

Board Members and candidates who lose elections in their home office shall notify the Executive Director within 15 days of the certification of the election.

## 8. FILLING BOARD VACANCIES

Vacancies on the Board of Directors may be filled by appointment by the Board for the balance of the unexpired term. Appointees must be from the same category as the vacancy, and should be from the same region.

*These policies and procedures were adopted by the CALAFCO Board of Directors on 12 January 2007 and amended on 9 November 2007, 8 February 2008, 13 February 2009, 12 February 2010, 18 February 2011, and 29 April 2011. They supersede all previous versions of the policies.*

## CALAFCO Regions

### FOUR REGIONS



The counties in each of the four regions consist of the following:

**Northern Region**

Butte  
Colusa  
Del Norte  
Glenn  
Humboldt  
Lake  
Lassen  
Mendocino  
Modoc  
Nevada  
Plumas  
Shasta  
Sierra  
Siskiyou  
Sutter  
Tehama  
Trinity  
Yuba

**CONTACT:** Steve Lucas  
Butte LAFCo  
slucas@buttecounty.net

**Southern Region**

Orange  
Los Angeles  
Imperial  
Riverside  
San Bernardino  
San Diego

**CONTACT:** Paul Novak  
Los Angeles LAFCo  
pnovak@lalafco.org

**Coastal Region**

Alameda  
Contra Costa  
Marin  
Monterey  
Napa  
San Benito  
San Francisco  
San Luis Obispo  
San Mateo  
Santa Barbara  
Santa Clara  
Santa Cruz  
Solano  
Sonoma  
Ventura

**CONTACT:** David Church  
San Luis Obispo LAFCo  
dchurch@slolafco.com

**Central Region**

Alpine  
Amador  
Calaveras  
El Dorado  
Fresno  
Inyo  
Kern  
Kings  
Madera  
Mariposa  
Merced  
Mono  
Placer  
Sacramento  
San Joaquin  
Stanislaus  
Tulare  
Tuolumne  
Yolo

**CONTACT:** Kris Berry, Placer LAFCo  
kberry@placer.ca.gov

## Board of Directors 2016/2017 Nominations Form

### ***Nomination to the CALAFCO Board of Directors***

In accordance with the Nominations and Election Procedures of CALAFCO,

\_\_\_\_\_ LAFCo of the \_\_\_\_\_ Region

Nominates \_\_\_\_\_

for the (check one)    ☐ City    ☐ County    ☐ Special District    ☐ Public

Position on the CALAFCO Board of Directors to be filled by election at the next Annual  
Membership Meeting of the Association.

\_\_\_\_\_  
LAFCo Chair

\_\_\_\_\_  
Date

#### **NOTICE OF DEADLINE**

Nominations must be received by **September 26, 2016**  
to be considered by the Recruitment Committee. Send  
completed nominations to:  
CALAFCO Recruitment Committee  
CALAFCO  
1215 K Street, Suite 1650  
Sacramento, CA 95814

## Board of Directors 2016/2017 Candidate Resume Form

Nominated By: \_\_\_\_\_ LAFCo Date: \_\_\_\_\_

Region (please check one): ☐ Northern ☐ Coastal ☐ Central ☐ Southern

Category (please check one): ☐ City ☐ County ☐ Special District ☐ Public

Candidate Name \_\_\_\_\_

Address \_\_\_\_\_

Phone Office \_\_\_\_\_ Mobile \_\_\_\_\_

e-mail \_\_\_\_\_ @ \_\_\_\_\_

Personal and Professional Background:

LAFCo Experience:

CALAFCO or State-level Experience:

Availability:

Other Related Activities and Comments:

**NOTICE OF DEADLINE**

Nominations must be received by **September 26, 2016** to be considered by the Recruitment Committee. Send completed nominations to:  
CALAFCO Recruitment Committee  
CALAFCO  
1215 K Street, Suite 1650  
Sacramento, CA 95814

**Date:** 20 June 2016

**To:** LAFCo Commissioners and Staff  
CALAFCO Members  
Other Interested Organizations

**From:** CALAFCO Achievement Awards Committee

**Subject:** **2016 CALAFCO Achievement Award Nominations**



Each year, CALAFCO recognizes outstanding achievements by dedicated and committed individuals and/or organizations from throughout the state at the Annual Conference Achievement Awards Ceremony.

Recognizing individual and organizational achievements is an important responsibility. It provides visible recognition and support to those who go above and beyond in their work to advance the principles and goals of the Cortese-Knox-Hertzberg Act. We invite you to use this opportunity to nominate the individuals and organizations you feel deserve this important recognition. ***The nomination procedures have changed this year, so please review the instructions below carefully.***

To make a nomination, please use the following procedure:

1. Nominations may be made by an individual, a LAFCo, a CALAFCO Associate Member, or any other organization. There is no limit to the number of nominations you can submit.
2. Please use a separate form (attached) for each nomination. Nominations must be submitted with a completed nomination form. The form is your opportunity to highlight the most important points of your nomination.
3. Nominations must be limited to no more than 1500 words or 3 pages in length maximum. You are encouraged to write them in a clear, concise and understandable manner. If the Awards Committee members require additional information, you will be contacted with that request.
4. All supporting information (e.g. reports, news articles, etc.) must be submitted with the nomination. Please limit supporting documentation to no more than 5 pages. If the Awards Committee members require additional information, you will be contacted with that request.
5. All nomination materials must be submitted at one time and must be received by the deadline. Electronic submittals are encouraged.
6. **Nominations and supporting materials must be received no later than 5:00 p.m., Wednesday, August 31, 2016.** Send nominations via e-mail, or U.S. mail to:

Pamela Miller, Executive Director  
CALAFCO  
1215 K Street, Suite 1650  
Sacramento, CA 95814  
pmiller@calafco.org

Members of the 2016 CALAFCO Board of Directors Awards Committee are:

Larry Duncan, Committee Chair (Butte LAFCo, Northern Region)  
John Leopold, CALAFCO Board Chair (Santa Cruz LAFCo, Coastal Region)  
Cheryl Brothers (Orange LAFCo, Southern Region)  
Michael Kelley (Imperial LAFCo, Southern Region)  
William Kirby (Placer LAFCo, Central Region)

lduncan@calafco.org  
jleopold@calafco.org  
cbrothers@calafco.org  
mkelley@calafco.org  
wkirby@calafco.org

Please contact Pamela Miller, CALAFCO Executive Director, at pmiller@calafco.org or (916) 442-6536 with any questions. A list of the previous Achievement Award recipients is attached to this announcement.



## **Nomination Form**

**NOMINEE - Person or Agency Being Nominated:**

Name:

Organization:

Address:

Phone:

E-mail:

**NOMINATION CATEGORY** (check one – see category criteria on attached sheet)

- ☐ Outstanding CALAFCO Member
- ☐ Most Effective Commission
- ☐ Outstanding Commissioner
- ☐ Outstanding LAFCo Professional
- ☐ Outstanding LAFCo Clerk
- ☐ Outstanding CALAFCO Associate Member
- ☐ Project of the Year
- ☐ Distinguished Service Award
- ☐ Government Leadership Award
- ☐ Legislator of the Year (must be approved by the full CALAFCO Board)
- ☐ Mike Gotch Courage and Innovation in Local Government Award
- ☐ Lifetime Achievement Award

**NOMINATION SUBMITTED BY:**

Name:

Organization:

Address:

Phone:

E-mail:





## **2016 Achievement Award Nominations**

### **ACHIEVEMENTS**

Please indicate the reasons why this person or agency deserves to be recognized (Remember to keep this portion to 1500 words or 3 pages maximum and use additional sheets as needed):



## 2016 Achievement Award Nominations

### CALAFCO ACHIEVEMENT AWARD CATEGORIES

CALAFCO recognizes excellence within the LAFCo community and the full membership by presenting the *Achievement Awards* at the CALAFCO Annual Conference. Nominations are being accepted until ***Wednesday, August 31, 2016***, in the following categories:

<b>Outstanding CALAFCO Member</b>	Recognizes a CALAFCO Board Member or staff person who has provided exemplary service during the past year.
<b>Distinguished Service Award</b>	Given to a member of the LAFCo community to recognize long-term service by an individual.
<b>Most Effective Commission</b>	Presented to an individual Commission to recognize innovation, streamlining, and/or initiative in implementing LAFCo programs; may also be presented to multiple Commissions for joint efforts.
<b>Outstanding Commissioner</b>	Presented to an individual Commissioner for extraordinary service to his or her Commission.
<b>Outstanding LAFCo Professional</b>	Recognizes an Executive Officer, Staff Analyst, or Legal Counsel for exemplary service during the past year.
<b>Outstanding LAFCo Clerk</b>	Recognizes a LAFCo Clerk for exemplary service during the past year.
<b>Outstanding CALAFCO Associate Member</b>	Presented to an active CALAFCO Associate Member (person or agency) that has advanced or promoted the cause of LAFCos by consistently producing distinguished work that upholds the mission and goals of LAFCos, and has helped elevate the roles and mission of LAFCos through its work. Recipient consistently demonstrates a collaborative approach to LAFCo stakeholder engagement.
<b>Project of the Year</b>	Recognition for a project-specific program that involved complex staff analysis, community involvement, or an outstanding solution.
<b>Government Leadership Award</b>	Presented to a decision-making body at the city, county, special district, regional or state level which has furthered good government efforts in California.
<b>Legislator of the Year</b>	Presented to a member of the California State Senate or Assembly in recognition of leadership and valued contributions in support of LAFCo goals. Selected by CALAFCO Board.
<b>Mike Gotch Courage and Innovation in Local Government Award</b>	Presented to an individual who has taken extraordinary steps to improve and innovate local government. This award is named for Mike Gotch: former Assembly Member, LAFCo Executive Officer and CALAFCO Executive Director responsible for much of the foundations of LAFCo law and CALAFCO. He is remembered as a source of great inspiration for staff and legislators from throughout the state.
<b>Lifetime Achievement Award</b>	Recognizes any individual who has made extraordinary contributions to the LAFCo community in terms of longevity of service, exemplary advocacy of LAFCo-related legislation, proven leadership in approaching a particular issue or issues, and/or demonstrated support in innovative and creative ways of the goals of LAFCos throughout California. At a minimum, the individual should be involved in the LAFCo community for at least ten years.

## **CALAFCO ACHIEVEMENT AWARD RECIPIENTS**

### **2015**

Mike Gotch Courage & Innovation in Local Government Leadership Award	<b>Yuba County Water Agency</b>
Distinguished Service Award	<b>Mary Jane Griego, Yuba LAFCo</b>
Most Effective Commission	<b>Butte LAFCo</b>
Outstanding CALAFCO Member	<b>Marjorie Blom, formerly of Stanislaus LAFCo</b>
Outstanding Commissioner	<b>Matthew Beekman, formerly of Stanislaus LAFCo</b>
Outstanding LAFCo Professional	<b>Sam Martinez, San Bernardino LAFCo</b>
Outstanding LAFCo Clerk	<b>Terri Tuck, Yolo LAFCo</b>
Project of the Year	<b>Formation of the Ventura County Waterworks District No. 38 (Ventura LAFCo) and 2015 San Diego County Health Care Services five-year sphere of influence and service review report (San Diego LAFCo)</b>
Government Leadership Award	<b>The Cities of Dublin, Pleasanton, Livermore and San Ramon, the Dublin San Ramon Services District and the Zone 7 Water Agency</b>
CALAFCO Associate Member of the Year	<b>Michael Colantuono of Colantuono, Highsmith &amp; Whatley</b>
Legislators of the Year Award	<b>Assembly member Chad Mayes</b>
Lifetime Achievement Award	<b>Jim Chapman (Lassen LAFCo) and Chris Tooker (formerly of Sacramento LAFCo)</b>

### **2014**

Mike Gotch Courage & Innovation in Local Government Leadership Award	<b>David Church, San Luis Obispo LAFCo</b>
Distinguished Service Award	<b>Kate McKenna, Monterey LAFCo</b>
Most Effective Commission	<b>Santa Clara LAFCo</b>
Outstanding CALAFCO Member	<b>Stephen Lucas, Butte LAFCo</b>
Outstanding Commissioner	<b>Paul Norsell, Nevada LAFCo</b>
Outstanding LAFCo Professional	<b>Kate McKenna, Monterey LAFCo</b>
Outstanding LAFCo Clerk	<b>Paige Hensley, Yuba LAFCo</b>
Project of the Year	<b>LAFCo Procedures Guide: 50<sup>th</sup> Year Special Edition, San Diego LAFCo</b>
Government Leadership Award	<b>Orange County Water District, City of Anaheim, Irvine Ranch Water District, and Yorba Linda Water District</b>
Legislators of the Year Award	<b>Assembly member Katcho Achadjian</b>
Lifetime Achievement Award	<b>Susan Wilson, Orange LAFCo</b>

### **2013**

Mike Gotch Courage & Innovation in Local Government Leadership Award	<b>Simón Salinas, Commissioner, Monterey LAFCo</b>
Distinguished Service Award	<b>Roseanne Chamberlain, Amador LAFCo</b>
Most Effective Commission	<b>Stanislaus LAFCo</b>
Outstanding CALAFCO Member	<b>Harry Ehrlich, San Diego LAFCo</b>



## 2016 Achievement Award Nominations

Outstanding Commissioner  
Outstanding LAFCo Professional  
LAFCo Outstanding LAFCo Clerk  
Project of the Year  
Government Leadership Award  
  
Legislators of the Year Award  
Lifetime Achievement Award

**Jerry Gladbach**, Los Angeles LAFCo  
**Lou Ann Texeira**, Contra Costa  
**Kate Sibley**, Contra Costa LAFCo  
**Plan for Agricultural Preservation**, Stanislaus LAFCo  
**Orange County LAFCo Community Islands Taskforce**,  
Orange LAFCo  
**Senators Bill Emmerson and Richard Roth**  
**H. Peter Faye**, Yolo LAFCo; **Henry Pellissier**, Los Angeles  
LAFCo; **Carl Leverenz**, Butte LAFCo; **Susan Vicklund-Wilson**,  
Santa Clara LAFCo.

### 2012

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Mike Gotch Courage & Innovation in  
Local Government Leadership Award  
Distinguished Service Award  
Most Effective Commission  
Outstanding CALAFCO Member  
  
Outstanding Commissioner  
LAFCo Outstanding LAFCo Professional  
Outstanding LAFCo Clerk  
Project of the Year  
  
Government Leadership Award  
Lifetime Achievement Award

**Bill Chiat**, CALAFCO Executive Director  
  
**Marty McClelland**, Commissioner, Humboldt LAFCo  
**Sonoma LAFCo**  
**Stephen A. Souza**, Commissioner, Yolo LAFCo and  
CALAFCO Board of Directors  
**Sherwood Darington**, Monterey  
**Carole Cooper**, Sonoma LAFCo  
**Gwenna MacDonald**, Lassen LAFCo  
**Countywide Service Review & SOI Update**, Santa Clara  
LAFCo  
**North Orange County Coalition of Cities**, Orange LAFCo  
**P. Scott Browne**, Legal Counsel LAFcos

### 2011

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Mike Gotch Courage & Innovation in  
Local Government Leadership Award  
Distinguished Service Award  
LAFCo Most Effective Commission  
Outstanding CALAFCO Member  
Outstanding Commissioner  
Outstanding LAFCo Professional  
Outstanding LAFCo Clerk  
Project of the Year  
  
Government Leadership Award

**Martin Tuttle**, Deputy Director for Planning, Caltrans  
**Mike McKeever**, Executive Director, SACOG  
**Carl Leverenz**, Commissioner and Chair, Butte  
**San Bernardino LAFCo**  
**Keene Simonds**, Executive Officer, Napa LAFCo  
**Louis R. Calcagno**, Monterey LAFCo  
**June Savala**, Deputy Executive Officer, Los Angeles LAFCo  
**Debbie Shubert**, Ventura LAFCo  
**Cortese-Knox-Hertzberg Definitions Revision**  
Bob Braitman, Scott Browne, Clark Alsop, Carole Cooper,  
and George Spiliotis  
**Contra Costa Sanitary District**  
**Elsinore Water District and Elsinore Valley Municipal Water**  
**District**

### 2010

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Mike Gotch Courage & Innovation in  
Local Government Leadership Award  
Distinguished Service Award

**Helen Thompson**, Commissioner, Yolo LAFCo  
  
**Kathleen Rollings-McDonald**, Executive Officer, San  
Bernardino LAFCo  
**Bob Braitman**, Executive Officer, Santa Barbara LAFCo



## 2016 Achievement Award Nominations

Most Effective Commission  
Outstanding CALAFCO Member  
Outstanding Commissioner  
Outstanding LAFCo Professional  
Outstanding LAFCo Clerk

Project of the Year

Government Leadership Award

Special Achievement

### Tulare LAFCo

**Roger Anderson, Ph.D.**, CALAFCO Chair, Santa Cruz LAFCo  
**George Lange**, Ventura LAFCo  
**Harry Ehrlich**, Government Consultant, San Diego LAFCo  
**Candie Fleming**, Fresno LAFCo

### Butte LAFCo

Sewer Commission - Oroville Region Municipal Service Review

### Nipomo Community Services District and the County of San Luis Obispo

**Chris Tooker**, Sacramento LAFCo and CALAFCO Board of Directors

## 2009

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Mike Gotch Courage & Innovation in Local Government Leadership Award

Distinguished Service Award

Most Effective Commission

Outstanding CALAFCO Member

Outstanding Commissioner

Outstanding LAFCo Professional

Outstanding LAFCo Clerk

Project of the Year

Government Leadership Award

Legislator of the Year Award

**Paul Hood**, Executive Officer, San Luis Obispo LAFCo

**William Zumwalt**, Executive Officer, Kings LAFCo

### Napa LAFCo

**Susan Vicklund Wilson**, CALAFCO Vice Chair  
**Jerry Gladbach**, CALAFCO Treasurer

**Larry M. Fortune**, Fresno LAFCo

**Pat McCormick**, Santa Cruz LAFCo Executive Officer

**Emmanuel Abello**, Santa Clara LAFCo

**Orange LAFCo** Boundary Report

**Cities of Amador City, Jackson, Ione, Plymouth & Sutter Creek; Amador County; Amador Water Agency; Pine Grove CSD** – Countywide MSR Project

**Assembly Member Jim Silva**

## 2008

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Distinguished Service Award

Most Effective Commission

Outstanding Commissioner

Outstanding LAFCo Professional

Outstanding LAFCo Clerk

Project of the Year

Government Leadership Award

Legislator of the Year Award

**Peter M. Detwiler**, Senate Local Government Committee Chief Consultant

### Yuba LAFCo

**Dennis Hansberger**, San Bernardino LAFCo

**Michael Ott**, San Diego LAFCo Executive Officer  
**Martha Poyatos**, San Mateo Executive Officer

**Wilda Turner**, Los Angeles LAFCo

### Kings LAFCo

City and Community District MSR and SOI Update

**San Bernardino Board of Supervisors**

**Assembly Member Anna M. Caballero**

## 2007

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Outstanding CALAFCO Member

Distinguished Service Award

Counsel Most Effective Commission

Outstanding Commissioner

**Kathy Long**, Board Chair, Ventura LAFCo

**William D. Smith**, San Diego Legal

### Santa Clara LAFCo

**Gayle Uilkema**, Contra Costa LAFCo



## 2016 Achievement Award Nominations

Outstanding LAFCo Professional  
Outstanding LAFCo Clerk  
Project of the Year

Government Leadership Award  
Lifetime Achievement

Joyce Crosthwaite, Orange LAFCo Executive Officer  
Debby Chamberlin, San Bernardino LAFCo  
San Bernardino LAFCo and City of Fontana  
Islands Annexation Program  
City of Fontana - Islands Annexation Program  
John T. "Jack" Knox

### 2006

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Outstanding CALAFCO Member  
  
Distinguished Service Award  
Most Effective Commission Award  
Outstanding Commissioner Award  
  
Outstanding LAFCo Professional Award  
Outstanding LAFCo Clerk Award  
  
Project of the Year Award  
  
Outstanding Government Leadership Award  
  
Legislator of the Year Award

Everett Millais, CALAFCO Executive Officer and Executive  
Officer of Ventura LAFCo  
Clark Alsop, CALAFCO Legal Counsel  
Alameda LAFCo  
Ted Grandsen, Ventura LAFCo  
Chris Tooker, Sacramento LAFCo  
Larry Calemine, Los Angeles LAFCo Executive Officer  
Janice Bryson, San Diego LAFCo  
Marilyn Flemmer, Sacramento LAFCo  
Sacramento Municipal Utility District Sphere of Influence  
Amendment and Annexation; Sacramento LAFCo  
Cities of Porterville, Tulare, and Visalia and Tulare LAFCo  
Island Annexation Program  
Senator Christine Kehoe

### 2005

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Outstanding CALAFCO Member  
Distinguished Service Award  
Most Effective Commission Award  
Outstanding Commissioner Award  
  
Outstanding LAFCo Professional Award  
Outstanding LAFCo Clerk Award  
Project of the Year Award  
  
Outstanding Government Leadership Award

Peter Herzog, CALAFCO Board, Orange LAFCo  
Elizabeth Castro Kemper, Yolo LAFCo  
Ventura LAFCo  
Art Aseltine, Yuba LAFCo  
Henri Pellissier, Los Angeles LAFCo  
Bruce Baracco, San Joaquin LAFCo  
Danielle Ball, Orange LAFCo  
San Diego LAFCo  
MSR of Fire Protection and Emergency Medical Services  
Sacramento Area Council of Governments (SACOG)

### 2004

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Outstanding CALAFCO Member  
Distinguished Service Award  
Most Effective Commission Award  
Outstanding Commissioner Award  
Outstanding LAFCo Professional Award  
Project of the Year Award

Scott Harvey, CALAFCO Executive Director  
Julie Howard, Shasta LAFCo  
San Diego LAFCo  
Edith Johnsen, Monterey LAFCo  
David Kindig, Santa Cruz LAFCo  
San Luis Obispo LAFCo  
Nipomo CSD SOI Update, MSR, and EIR



## 2016 Achievement Award Nominations

### 2003

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Outstanding CALAFCO Member  
Distinguished Service Award  
Most Effective Commission Award  
Outstanding Commissioner Award  
Outstanding LAFCo Professional Award  
Outstanding LAFCo Clerk Award  
Project of the Year Award  
  
Special Achievement Award

**Michael P. Ryan**, CALAFCO Board Member  
**Henri F. Pellissier**, Los Angeles LAFCo  
**San Luis Obispo LAFCo**  
**Bob Salazar**, El Dorado LAFCo  
**Shirley Anderson**, San Diego LAFCo  
**Lori Fleck**, Siskiyou LAFCo  
**Napa LAFCo**  
Comprehensive Water Service Study  
**James M. Roddy**

### 2002

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Outstanding CALAFCO Member  
Most Effective Commission Award  
Commissioner Award  
Outstanding LAFCo Professional Award  
Outstanding LAFCo Clerk Award  
Project of the Year Award  
Outstanding Government Leadership Award

**Ken Lee**, CALAFCo Legislative Committee Chair  
**San Diego LAFCo** Outstanding  
**Ed Snively**, Imperial LAFCo  
**Paul Hood**, San Luis Obispo LAFCo  
**Danielle Ball**, Orange LAFCo  
**San Luis Obispo LAFCo**  
**Napa LAFCo**, **Napa County Farm Bureau**, **Napa Valley Vintners Association**, **Napa Valley Housing Authority**, **Napa County Agricultural Commissioner's Office**, **Napa County Counsel Office**, and **Assembly Member Patricia Wiggins**

### 2001

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Outstanding CALAFCO Member  
Distinguished Service Award  
  
Outstanding Commissioner Award  
Outstanding LAFCo Professional Award  
Project of the Year Award  
Outstanding Government Leadership Award  
  
Legislator of the Year Award

**SR Jones**, CALAFCO Executive Officer  
**David Martin**, Tax Area Services Section, State Board of Equalization  
**H. Peter Faye**, Yolo LAFCo  
**Ingrid Hansen**, San Diego LAFCo  
**Santa Barbara LAFCo**  
**Alameda County Board of Supervisors**, **Livermore City Council**, **Pleasanton City Council**  
**Senator Jack O'Connell**

### 2000

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Outstanding CALAFCO Member  
Distinguished Service Award  
  
Most Effective Commission Award  
Outstanding Commissioner  
Outstanding LAFCo Professional Award  
Outstanding LAFCo Clerk Award  
Project of the Year Award  
Legislator of the Year Award

**Ron Wootton**, CALAFCO Board Chair  
**Ben Williams**, Commission on Local Governance for the 21st Century  
**Yolo LAFCo**  
**Rich Gordon**, San Mateo LAFCo  
**Annamaria Perrella**, Contra Costa LAFCo  
**Susan Stahmann**, El Dorado LAFCo  
**San Diego LAFCo**  
**Robert Hertzberg**, Assembly Member





## 2016 Achievement Award Nominations

### 1999

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Distinguished Service Award	Marilyn Ann Flemmer-Rodgers, Sacramento LAFCo
Most Effective Commission Award	Orange LAFCo
Outstanding Executive Officer Award	Don Graff, Alameda LAFCo
Outstanding LAFCo Clerk Award	Dory Adams, Marin LAFCo
Most Creative Solution to a Multi-Jurisdictional Problem	San Diego LAFCo
Outstanding Government Leadership Award	Assembly Member John Longville
Legislator of the Year Award	Assembly Member Robert Hertzberg

### 1998

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Outstanding CALAFCO Member	Dana Smith, Orange LAFCo
Distinguished Service Award	Marvin Panter, Fresno LAFCo
Most Effective Commission Award	San Diego LAFCo
Outstanding Executive Officer Award	George Spiliotis, Riverside LAFCo
Outstanding Staff Analysis	Joe Convery, San Diego LAFCo Joyce Crosthwaite, Orange LAFCo
Outstanding Government Leadership Award	Santa Clara County Planning Department

### 1997

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Most Effective Commission Award	Orange LAFCo
Outstanding Executive Officer Award	George Finney, Tulare LAFCo
Outstanding Staff Analysis	Annamaria Perrella, Contra Costa LAFCo
Outstanding Government Leadership Award	South County Issues Discussion Group
Most Creative Solution to a Multi-Jurisdictional Problem	Alameda LAFCo and Contra Costa LAFCo
Legislator of the Year Award	Assembly Member Tom Torlakson

Please join us for the CALAFCO Annual Conference  
October 26 – 28, 2016  
Santa Barbara, California

