



## AGENDA ITEM 6A

**MEETING:** March 19, 2014  
**TO:** Humboldt LAFCo Commissioners  
**FROM:** George Williamson, Executive Officer  
**SUBJECT:** **Status of Expiring Commissioner Terms in 2014**  
The Commission will receive an update regarding expiring terms for county, city, district and public members. This report is being presented for information only.

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### **BACKGROUND**

LAFCo is comprised of seven regular and four alternate members representing the county, cities, independent special districts, and the general public. All terms are four years and end on June 30. There are no term limits.

### **DISCUSSION**

LAFCo has a total of five (5) members with terms scheduled to expire during the 2014 calendar year and one (1) anticipated vacancy, as summarized below.

#### ***County Members:***

The Humboldt County Board of Supervisors is the appointing authority for county members on LAFCo and makes appointments for a 12-month period. On December 13, 2013, the Board of Supervisors appointed Supervisor Bass and Supervisor Fennell as regular members and Supervisor Sundberg as an alternate member on the Commission for the 2014 calendar year.

#### ***City Members:***

The Mayor City Selection Committee is the appointing authority for city members on LAFCo. LAFCo staff has prepared a *draft* letter to the committee chair requesting a special meeting of the Mayor City Selection Committee (see Attachment A). Staff requests the Commission's input on the draft letter, as necessary.

#### ***District Members:***

The Commission is required to conduct a nomination and election process to select district members on LAFCo. Staff has prepared a *draft* request for nominations to be mailed to each independent special district in Humboldt County (see Attachment B). Upon receipt of nominations, LAFCo will prepare a ballot and send it to each district. The votes will be tallied and the successful candidates will be notified prior to the July 16 LAFCo meeting.

#### ***Public Members:***

The Commission is the appointing authority for public members on LAFCo. On March 10, LAFCo staff prepared a notice of vacancy (see Attachment C) that has been posted to

the LAFCo website and sent to area newspapers. All application materials must be received at the LAFCo office on or before May 2. A special committee consisting of one county, one city, and one district member will be selected at the May 21 LAFCo meeting. The special committee will review applications, interview candidates, and make a recommendation prior to the Commission voting on the alternate public member appointment at its July 16 meeting.

#### **RECOMMENDATION**

Staff recommends the Commission receive and file this report.

#### **Attachments**

Attachment A: Letter to Mayor City Selection Committee

Attachment B: Request for Nominations to Independent Special Districts

Attachment C: Notice of Vacancy for Alternate Public Member



1125 16<sup>th</sup> Street, Suite 202, Arcata, CA 95521  
(707) 445-7508 / (707) 825-9181 fax  
www.humboldtlafo.org

Date:

To: Frank Jager, Chair  
Mayor City Selection Committee of Humboldt County  
531 K Street  
Eureka, CA 95501

From: George Williamson, Executive Officer

**Subject: Request for City Member Appointments to LAFCo**

This is to request a special meeting of the Mayor City Selection Committee to consider the following Humboldt Local Agency Formation Commission (LAFCo) appointments:

Commission Seat	Current City Member	Appointment Request
Regular Member	Mike Newman, City of Eureka	Appoint a regular member to fill a new four-year term (2014 - 2018)
Alternate Member	Michael Winkler, City of Arcata	Appoint an alternate member to fill a new four-year term (2014 - 2018)

\* The current term for regular member Mike Losey, City of Fortuna is 2012-2016.

LAFCo is comprised of seven regular and four alternate members representing the county, cities, independent special districts, and general public. The Mayor City Selection Committee is the appointing authority for city members on LAFCo, which consists of two regular and one alternate city council members or mayors. **All terms are four years and end on June 30.** There are no term limits.

LAFCo is an independent, quasi-legislative agency that reviews city annexations and the establishment of boundaries and authorized services for numerous local agencies, including fire, community service and water districts. LAFCo periodically conducts municipal service reviews and adopts spheres of influence for cities and special districts. The commission meets regularly at 9:00 a.m. on the third Wednesday of every other month in the Humboldt County Board of Supervisors Chambers, with special meetings held as needed.

If you have any questions, please contact LAFCo staff at 707-445-7508.



**HUMBOLDT**  
*Local Agency Formation Commission*  
 1125 16<sup>th</sup> Street, Suite 202, Arcata, CA 95521  
 (707) 445-7508 / (707) 825-9181 fax  
 www.humboldtlaaco.org

Date:

To: Board of Directors of Independent Special Districts

From: George Williamson, Executive Officer

**Subject: Request for Nominations for District Members to serve on LAFCo**

The Humboldt Local Agency Formation Commission (LAFCo) is seeking nominations to fill several special district member vacancies. The expiring and vacant seats are as follows:

Commission Seat	Current District Member	Term of Office (ends on June 30)
Regular Member	Jeff Pauli, Humboldt No. 1 Fire Protection District	2012 - 2016 (unexpired 2-year term)
Regular Member	Troy Nicolini, Samoa Peninsula Fire District	2014 - 2018 (new 4-year term)
Alternate Member	Mike Harvey, Blue Lake Fire Protection District	2014 - 2018 (new 4-year term)

LAFCo is comprised of seven regular and four alternate members representing the county, cities, independent special districts, and general public. LAFCo conducts a nomination and election process to select district members on LAFCo, which consists of two regular and one alternate district board member. **All terms are four years and end on June 30.** There are no term limits.

LAFCo is an independent, quasi-legislative agency that reviews city annexations and the establishment of boundaries and authorized services for numerous local agencies, including fire, community service and water districts. The commission meets regularly at 9:00 a.m. on the third Wednesday of every other month in the Humboldt County Board of Supervisors Chambers, with special meetings held as needed.

The nomination and election procedures are as follows:

1. This request for nominations is sent to each independent special district in Humboldt County.
2. Each district may nominate one person; Nominees must be board members, not staff. Nominations must be approved by the district's governing body.
3. All nominations must be accompanied with a nomination form and candidate information sheet. **The deadline for receiving nominations is May 2, 2014.** Nominations and supporting documentation may be mailed (1125 16<sup>th</sup> Street, Suite 202, Arcata, CA 95521) or faxed (707-825-9181).
4. Upon receipt of nominations, LAFCo will prepare a ballot and send it to each district. The ballot must be returned to LAFCo no later than the date stated on the ballot. The votes will be tallied and the successful candidates will be notified.

If you have any questions, please contact LAFCo staff at 707-445-7508.



**NOTICE OF POSITION AVAILABILITY:  
ALTERNATE PUBLIC MEMBER**

The Humboldt Local Agency Formation Commission (LAFCo) is currently accepting applications from members of the public interested in serving on the commission as an alternate public member.

LAFCo is an independent, quasi-legislative agency that reviews city annexations and the establishment of boundaries and authorized services for numerous local agencies, including fire, community service and water districts. LAFCo periodically conducts municipal service reviews and adopts spheres of influence for all cities and special districts. The commission meets regularly at 9:00 a.m. on the third Wednesday of every other month in the Humboldt County Board of Supervisors Chambers, with special meetings held as needed.

Members of the public interested in serving on the commission must complete an application form and submit a resume detailing applicable experience and service. The four-year term for the alternate public member runs through June 2018.

Applicants must be residents of Humboldt County, be able to regularly attend LAFCo meetings, and not be current public officers, either elected or appointed, or employees of the county, any city or special district in the county.

LAFCo's regular and alternate public members are considered public officials, and are consequently required to file standard financial disclosure statements annually with the California Fair Political Practices Commission.

All application materials must be received at the LAFCo office, 1125 16th Street, Suite 202, Arcata, CA 95521, on or before May 2. Interviews of candidates will be held prior to the commission voting on the alternate public member appointment at its July 16 meeting.

Application forms are available at the LAFCo office or online at [www.humboldtlafco.org](http://www.humboldtlafco.org). For more information, call 707-445-7508 or e-mail [administrator@humboldtlafco.org](mailto:administrator@humboldtlafco.org).