



AGENDA ITEM 6A

MEETING: May 21, 2014

TO: Humboldt LAFCo Commissioners

FROM: George Williamson, Executive Officer

SUBJECT: Status of Expiring Commissioner Terms in 2014

The Commission will receive an update regarding expiring terms for city, district and public members. The Commission will also consider appointing a special committee for purposes of interviewing alternate public member candidates.

BACKGROUND

LAFCo is comprised of seven regular and four alternate members representing the county, cities, independent special districts, and the general public. All terms are four years and end on June 30. There are no term limits.

DISCUSSION

LAFCo has a total of five (5) members with terms scheduled to expire during the 2014 calendar year and one (1) anticipated vacancy, as summarized below.

City Members:

The Mayor City Selection Committee is the appointing authority for city members on LAFCo. Staff sent a request to the committee chair on March 19, 2014 requesting a special meeting of the Mayor City Selection Committee (see Attachment A). Staff will further coordinate with the Mayor City Selection Committee to schedule this meeting prior to the July 16 LAFCo meeting.

District Members:

The Commission is required to conduct a nomination and election process to select district members on LAFCo. Staff prepared a request for nominations on March 20, 2014, that was mailed to each independent special district in Humboldt County (see Attachment B). The following nominations were received:

- Bruce Rupp, Humboldt Bay Municipal Water District
- Frank Scolari, Humboldt Community Services District
- George Wheeler, McKinleyville Community Services District
- Troy Nicolini, Samoa Peninsula Fire District (incumbent)

LAFCo staff is preparing a ballot which will be sent to each district. The votes will be tallied and the successful candidates will be notified prior to the July 16 LAFCo meeting.

Public Members:

The Commission is the appointing authority for public members on LAFCo. On March 10, LAFCo staff prepared a notice of vacancy for the alternate public member position (see Attachment C). The notice was sent to area newspapers, chambers of commerce, and posted to the LAFCo website. Applications were received from the following:

- Skip Jorgensen, McKinleyville area resident (incumbent)
- Xandra Manns, Eureka area resident

In accordance with LAFCo policy, the Commission shall designate a special committee consisting of one county, one city, and one district member. The special committee will review applications, interview candidates, and make a recommendation prior to the Commission voting on the alternate public member appointment at its July 16 meeting.

RECOMMENDATION

Staff recommends the Commission designate a special committee consisting of one county, one city, and one district member for purposes of reviewing applications, interviewing candidates, and making a recommendation for the appointment of the alternate public member.

Attachments

Attachment A: Letter to Mayor City Selection Committee

Attachment B: Request for Nominations to Independent Special Districts

Attachment C: Notice of Vacancy for Alternate Public Member



1125 16th Street, Suite 202, Arcata, CA 95521
(707) 445-7508 / (707) 825-9181 fax
www.humboldtlafo.org

Date: March 19, 2014
To: Frank Jager, Chair
Mayor City Selection Committee of Humboldt County
531 K Street
Eureka, CA 95501
From: George Williamson, Executive Officer
Subject: **Request for City Member Appointments to LAFCo**

This is to request a special meeting of the Mayor City Selection Committee to consider the following Humboldt Local Agency Formation Commission (LAFCo) appointments:

Commission Seat	Current City Member	Appointment Request
Regular Member	Mike Newman, City of Eureka	Appoint a regular member to fill a new four-year term (2014 - 2018)
Alternate Member	Michael Winkler, City of Arcata	Appoint an alternate member to fill a new four-year term (2014 - 2018)

* The current term for regular member Mike Losey, City of Fortuna is 2012-2016.

LAFCo is comprised of seven regular and four alternate members representing the county, cities, independent special districts, and general public. The Mayor City Selection Committee is the appointing authority for city members on LAFCo, which consists of two regular and one alternate city council members or mayors. **All terms are four years and end on June 30.** There are no term limits.

LAFCo is an independent, quasi-legislative agency that reviews city annexations and the establishment of boundaries and authorized services for numerous local agencies, including fire, community service and water districts. LAFCo periodically conducts municipal service reviews and adopts spheres of influence for cities and special districts. The commission meets regularly at 9:00 a.m. on the third Wednesday of every other month in the Humboldt County Board of Supervisors Chambers, with special meetings held as needed.

Thank you for your assistance in scheduling a special meeting of the Mayor City Selection Committee. Should you have any questions, please contact LAFCo staff at 707-445-7508.



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Date: March 20, 2014
 To: Board of Directors of Independent Special Districts
 From: George Williamson, Executive Officer
Subject: Request for Nominations for District Members to serve on LAFCo

The Humboldt Local Agency Formation Commission (LAFCo) is seeking nominations to fill several special district member vacancies. The expiring and vacant seats are as follows:

Commission Seat	Current District Member	Term of Office (ends on June 30)
Regular Member	Jeff Pauli, Humboldt No. 1 Fire Protection District	2012 - 2016 (unexpired 2-year term)
Regular Member	Troy Nicolini, Samoa Peninsula Fire District	2014 - 2018 (new 4-year term)
Alternate Member	Mike Harvey, Blue Lake Fire Protection District	2014 - 2018 (new 4-year term)

LAFCo is comprised of seven regular and four alternate members representing the county, cities, independent special districts, and general public. LAFCo conducts a nomination and election process to select district members on LAFCo, which consists of two regular and one alternate district board member. **All terms are four years and end on June 30.** There are no term limits.

LAFCo is an independent, quasi-legislative agency that reviews city annexations and the establishment of boundaries and authorized services for numerous local agencies, including fire, community service and water districts. The commission meets regularly at 9:00 a.m. on the third Wednesday of every other month in the Humboldt County Board of Supervisors Chambers, with special meetings held as needed.

The nomination and election procedures are as follows:

1. This request for nominations is sent to each independent special district in Humboldt County.
2. Each district may nominate one person; Nominees must be board members, not staff. Nominations must be approved by the district's governing body.
3. All nominations must be accompanied with a nomination form and candidate information sheet. These forms are enclosed and are also available in electronic format at www.humboldtlafo.org. **The deadline for receiving nominations is May 2, 2014.** Nominations and supporting documentation may be mailed to 1125 16th Street, Suite 202, Arcata, CA 95521, or faxed 707-825-9181.
4. Upon receipt of nominations, LAFCo will prepare a ballot and send it to each district. The ballot must be returned to LAFCo no later than the date stated on the ballot. The votes will be tallied and the successful candidates will be notified.

If you have any questions, please contact LAFCo staff at 707-445-7508.



**NOTICE OF POSITION AVAILABILITY:
ALTERNATE PUBLIC MEMBER**

The Humboldt Local Agency Formation Commission (LAFCo) is currently accepting applications from members of the public interested in serving on the commission as an alternate public member.

LAFCo is an independent, quasi-legislative agency that reviews city annexations and the establishment of boundaries and authorized services for numerous local agencies, including fire, community service and water districts. LAFCo periodically conducts municipal service reviews and adopts spheres of influence for all cities and special districts. The commission meets regularly at 9:00 a.m. on the third Wednesday of every other month in the Humboldt County Board of Supervisors Chambers, with special meetings held as needed.

Members of the public interested in serving on the commission must complete an application form and submit a resume detailing applicable experience and service. The four-year term for the alternate public member runs through June 2018.

Applicants must be residents of Humboldt County, be able to regularly attend LAFCo meetings, and not be current public officers, either elected or appointed, or employees of the county, any city or special district in the county.

LAFCo's regular and alternate public members are considered public officials, and are consequently required to file standard financial disclosure statements annually with the California Fair Political Practices Commission.

All application materials must be received at the LAFCo office, 1125 16th Street, Suite 202, Arcata, CA 95521, on or before May 2. Interviews of candidates will be held prior to the commission voting on the alternate public member appointment at its July 16 meeting.

Application forms are available at the LAFCo office or online at www.humboldtlafco.org. For more information, call 707-445-7508 or e-mail administrator@humboldtlafco.org.