



AGENDA ITEM 6A

MEETING: March 15, 2017
TO: Humboldt LAFCo Commissioners
FROM: Colette Metz, Administrator
SUBJECT: **2017 Commission Work Plan**

BACKGROUND

At the January 18th meeting, the Commission discussed activities and priorities for 2017. Staff used the feedback to develop work plan priority areas for further discussion.

DISCUSSION

Work Plan action items, content and/or work products are as follows:

Outreach and Education

- Provide information at outreach events (American Planning Association planner brownbag, League of Women Voters Community Participation Fair, etc.)
- Send a friendly letter to member agencies about LAFCo activities, meetings, and how to contact staff for more information.
- Continue to attend City Council/District Board meetings for MSR/SOI updates.
- Continue to participate in sustainable fire planning efforts as part of Measure Z.
- Continue to provide technical assistance and information to member agencies and the public on LAFCo process (annexation, formation, extension of services).
- Look into hosting a CSDA training or other special district educational opportunities.

Website

- Review format and solicit feedback on site layout and content.
- Update agency maps.

MSRs/SOI Updates

- Complete Regional Fire MSR/SOI updates.
- Continue City MSR/SOI updates.

Policy Updates

- Prepare Policies and Procedures for Boundary Change Proposals (may include policies related to agricultural and open space, disadvantaged unincorporated communities, unincorporated islands, adequate services, boundaries, roads, application requirements, LAFCo Initiated proposals, etc.)
- Revisit policies for Extension of Services by Contract (out of agency services).

RECOMMENDATION

Staff recommends the Commission review and provide feedback on the proposed 2017 Work Plan. As directed by the Commission at the January meeting, staff will provide policy update recommendations at the May meeting.