



SEPTEMBER 19, 2018  
REGULAR MEETING MINUTES

1. **CALL TO ORDER**

The meeting was called to order at 9:00 a.m. in the Board of Supervisors Chamber, Humboldt County Courthouse, Eureka, with Vice Chair McPherson presiding.

2. **FLAG SALUTE**

3. **ROLL CALL**

Members Present: Gordon Johnson, Debra Lake, Robert McPherson, Sue Long, and Troy Nicolini  
Members Absent: Virginia Bass, Estelle Fennell, and Frank Jager  
Alternates Present: Skip Jorgensen and David Couch  
Alternates Absent: Ryan Sundberg  
Staff: Colette Metz, Executive Officer  
Sarah West, Administrator  
Paul Brisso, Legal Counsel

4. **PUBLIC APPEARANCES**

None

5. **CONSENT CALENDAR**

**A) Approval of July 18, 2018 Regular Meeting Minutes**

**Motion Johnson/ Lake** to approve the consent calendar. Motion passed by a voice vote of 5-0-0.

6. **BUSINESS ITEMS**

**A) Time Extension Request for Samoa Peninsula FPD Reorganization to Peninsula CSD**

Executive Officer Metz summarized the staff report and discussed the ongoing progress of the reorganization process. The proposal was conditionally approved by the HumboldtLAFCo, subject to confirmation by registered voters within the affected territory. The Peninsula CSD formation election was approved by voters on November 7, 2017. LAFCo staff continues to proceed with conditions compliance, including detailed long-range financial planning, rate studies, and asset transfer agreements. The Commission asked if staff thought a year extension was enough, and staff replied that a year should be sufficient to complete the conditions compliance.

**Motion Johnson/ Long** to adopt Resolution No. 18-14, authorizing a one-year time extension for the SPFPD reorganization, effective November 7, 2018 and extending to November 7, 2019. Motion passed by a roll-call vote of 5-0-0.

## **B) Year-End Financial Report for Fiscal Year 2017-18**

Executive Officer Metz presented the staff report. Humboldt LAFCo's adopted FY 2017-18 budget for staffing and services/supplies totaled \$164,360, with actual expenses totaling \$211,211.53. Executive Officer Metz noted that application expenses were higher than projected. Although all applications are tracked separately on a 100% cost-recovery basis, over \$30,000 in application deposits were pending at the end of FY 2017-18 which affected the reported "operating difference" at year-end. She explained that recent application deposits will bring the fund balance back to approximately \$80,000 at the beginning of FY 2018-19. The Commission asked clarifying questions. As an informational item, the Commission received and filed this report as presented.

## **7. PUBLIC HEARING ITEMS**

### **A) City of Ferndale Municipal Service Review and Sphere of Influence Update**

Vice Chair McPherson opened the public hearing at 9:13 am. Executive Officer Metz presented the staff report and discussed the document, which recommended maintaining the current SOI as coterminous with the City's boundary. Executive Officer Metz also requested additional time to receive city comments, and that the Commission consider continuing the public hearing to November 14<sup>th</sup> for final adoption. Commissioners asked questions and provided minor edits. Specifically, Alternate Commissioner Couch noted local response to state groundwater regulation which designated the Eel River Valley Groundwater Basin as a medium priority basin. Executive Officer Metz responded that staff will include information on the Sustainable Groundwater Management Act and regional coordination efforts in the Final Draft MSR. The hearing was closed at 9:20 am.

**Motion Lake/ Nicolini** to continue the hearing on the City of Ferndale MSR/SOI Update to the November 14<sup>th</sup> meeting. Motion passed by a voice vote of 5-0-0.

## **8. INFORMATIONAL AND CONTINUING ITEMS**

### **A) Status of Current and Future Proposals**

Executive Officer Metz discussed the status of active and future proposals. As an informational item, the Commission received and filed this report as presented.

## **9. EXECUTIVE OFFICER'S REPORT**

### **A) CALAFCO Annual Conference October 3-5th (Yosemite)**

Executive Officer Metz discussed the upcoming CALAFCO conference, noting that both Commissioner Lake and Senior Advisor Williamson will be attending. As an informational item, no formal action was taken by the Commission.

### **B) CALAFCO Daily Legislative Report (September 2018)**

Executive Officer Metz presented the report. Commissioners and staff discussed various items on the report. Commissioner Lake noted that SB 929 was signed into law on September 14<sup>th</sup>, which will require every independent special district to maintain an internet website unless they claim an annual hardship exemption. Executive Officer Metz noted that staff will bring forward a future agenda item to explore how Humboldt LAFCo can support special districts in complying with SB 929

implementation. As an informational item, no formal action was taken by the Commission.

**C) Letter Requesting Governor's Signature on AB 2258**

Executive Officer Metz presented the letter that was sent to the Governor on September 10, 2018 in support of AB 2258 (Caballero), which would establish a grant program for LAFCos. Commissioner Lake noted that AB 2258 was unfortunately vetoed by the Governor on September 18<sup>th</sup>; however, CALAFCO may decide to bring forward another version of the bill in the coming year. As an informational item, no formal action was taken by the Commission.

**10. WRITTEN CORRESPONDENCE**

**A) Letter from Dane Wadle, CSDA Public Affairs Field Coordinator regarding Humboldt Area Chapter status and activities**

Executive Officer Metz reviewed the letter. Commissioner Couch noted that having a local chapter offers local training opportunities for special districts. As an informational item, no formal action was taken by the Commission.

**B) Letter from Ed Voice regarding GSD Annexation MND, APN 032-141-010**

Executive Officer Metz reviewed the letter. Jeni Short of Garberville Sanitary District was on hand to answer Commission questions. The Commission asked questions of LAFCo staff and Ms. Short. The Commission discussed LAFCo's role in overseeing boundary changes, and noted that the County has principal land use authority related to all discretionary approvals and site development. As an informational item, no formal action was taken by the Commission.

**11. ADJOURNMENT**

The meeting was adjourned at 9:45 a.m. The next regular meeting of the Commission will be held on Wednesday, November 14<sup>th</sup>, 2018, at 9:00 a.m. in the Board of Supervisors Chamber, Humboldt County Courthouse, Eureka.