



Jul 17, 2019  
REGULAR MEETING MINUTES

1. **CALL TO ORDER**

The meeting was called to order at 9:00 a.m. in the Board of Supervisors Chamber, Humboldt County Courthouse, Eureka, with Chair Fennell presiding.

2. **FLAG SALUTE**

3. **ROLL CALL**

Members Present: Stephen Avis\*, David Couch\*\*, Paul Pitino, Virginia Bass, Robert McPherson, and Estelle Fennell  
Members Absent: Troy Nicolini, Debra Lake  
Alternates Present: Skip Jorgensen,  
Alternates Absent: Sue Long, David Couch, Mike Wilson  
Staff: George Williamson, Senior Advisor (Active Executive Officer)  
Sarah West, Clerk/Analyst  
Ryan Plotz, Legal Counsel

\*Arrived at 9:10

\*\*Alternate Member seated as a voting member

4. **PUBLIC APPEARANCES - None**

5. **CONSENT CALENDAR**

A) **Approval of, May 15, 2019, Regular Meeting Minutes**

**Motion Pitino/ Couch** to approve consent calendar. Motion passed by 6-0-0 voice vote.

6. **BUSINESS ITEMS:**

A) **Legal Counsel Services for Garberville Sanitation District Out of Agency Service Extension Application**

Acting Executive Officer Williamson presented the staff report and recommended that the Commission authorize staff to contact with Jim Underwood for legal counsel services for Garberville Sanitation District Out of Agency Service Extension Application. **Motion Bass/ Pitino** to authorize staff to contact with Jim Underwood for legal counsel services for Garberville Sanitation District Out of Agency Service Extension Application. Motion passed by 6-0-0 voice vote.

7. **PUBLIC HEARING ITEMS**

A) **City of Blue Lake Municipal Service Review and Sphere of Influence Update**

Chair Fennell opened the hearing at 9:18 AM. Senior Advisor Williamson reviewed the staff report and discussed the status of the Blue Lake MSR/SOI Update, recommending the Commission adopt the proposed Blue Lake Sphere of Influence known as the

"Levee Alternative". The Commission discussed and asked questions of staff. Jennie Short, a resident of Blue Lake spoke during public comment.

**Motion Bass/ McPherson** to adopt Resolution No. 19-03, approving the City of Blue Lake Municipal Service Review and updating the Sphere of Influence as depicted in the Levee Alternative in Staff Report Attachment A. Motion passed by 6-0-0 roll-call vote.

## **8. INFORMATIONAL AND CONTINUING ITEMS**

### **A) Garberville Sanitary District Out of Agency Water Service Connection Application Informational Presentation**

Acting Executive Officer Williamson presented the staff report. Jennie Short, representing the Garberville Sanitary District spoke on the item and answered Commission questions. Chair Fennell open the item to public comment. Kristin Vogel commented. The Commission discussed the item and asked questions of staff. As an informational item, no Commission action was taken.

### **B) Request to Waive Fees – Garberville Sanitary District Out of Agency Water Service Connection Application (Informational only)**

Acting Executive Officer Williamson presented the staff report. Carolyn Hino-Bourassa, representing the Southern Humboldt Community Park, spoke on the item. No other members of the public spoke during public comment. spoke on the item. As an informational item, no Commission action was taken.

### **C) Nominations for 2019/2020 CALAFCO Board of Directors (Informational only)**

Acting Executive Officer Williamson presented the staff report, noting that the Commission would be asked to consider nominations at its September meeting. As an informational item, no Commission action was taken.

### **D) Status of Current and Future Proposals**

Acting Executive Officer Williamson discussed the status of active and future proposals. As an informational item, the Commission received and filed this report as presented.

## **9. EXECUTIVE OFFICER'S REPORT**

The Commission received a verbal report from acting Executive Officer Williamson, discussing general staff activities.

## **10. WRITTEN CORRESPONDENCE - None**

## **11. ADJOURNMENT**

The meeting was adjourned at 10:38 a.m. The next regular meeting of the Commission will be held on Wednesday, September 18<sup>th</sup>, 2019, at 9:00 a.m. in the Board of Supervisors Chamber, Humboldt County Courthouse, Eureka.