



March 20, 2019  
REGULAR MEETING MINUTES

1. **CALL TO ORDER**

The meeting was called to order at 9:00 a.m. in the Board of Supervisors Chamber, Humboldt County Courthouse, Eureka, with Chair Fennell presiding.

2. **FLAG SALUTE**

3. **ROLL CALL**

Members Present: Stephen Avis, Debra Lake, Paul Pitino, Troy Nicolini, Robert McPherson, Mike Wilson\*, and Estelle Fennell  
Members Absent: Virginia Bass  
Alternates Present: Skip Jorgensen, David Couch  
Alternates Absent: Sue Long  
Staff: Colette Metz, Executive Officer  
Sarah West, Clerk/Analyst  
Ryan Plotz, Legal Counsel

*\*Alternate Member seated in the place of Regular Member*

4. **PUBLIC APPEARANCES - None**

5. **CONSENT CALENDAR**

- A) **Approval of November 14, 2019, Regular Meeting Minutes**
- B) **Approval of Meeting Calendar for 2019**

**Motion Lake/ McPherson** to approve the consent calendar. Motion passed by a voice-vote of 7-0-0.

6. **BUSINESS ITEMS**

A) **Designation of Chair and Vice Chair for 2019**

The LAFCo Commission appointed officers for the 2019 calendar year.

**Motion McPherson / Wilson** to appoint Estelle Fennell as Chair and Robert McPherson as Vice-chair. Motion passed by voice-vote 7-0-0.

B) **Amendment to Agreement with The Mitchell Law Firm, LLP for a Change in Designation of General Counsel and Assistant Counsel**

The Commission discussed approving the contract amendment with The Mitchell Law Firm, LLP to designate Russ Gans as general counsel and Ryan Plotz as assistant counsel.

**Motion Avis/ Pitino** to approve the Fourth Amendment to the Agreement with Mitchell Law Firm, LLP for a change in designation of general counsel and assistant counsel. Motion passed by voice-vote of 7-0-0.

**7. PUBLIC HEARING ITEMS**

**A) Proposed Budget and Work Plan for Fiscal Year 2019-20**

Chair Fennell opened the hearing at 9:117 AM. Executive Officer Metz reviewed the proposed budget and Work Plan. The Commission discussed and asked questions of staff. No members of the public spoke. Chair Fennell closed the hearing at 9:28 AM.

**Motion Wilson/ McPherson** to adopt Resolution No. 19-01, approving the proposed budget for fiscal year 2019-20, as provided in Attachment A, and direct the Executive Officer to distribute the proposed budget to cities, special districts and the county and schedule the final budget for a public hearing on May 15, 2019.

Motion passed by Rollcall-vote of 7-0-0.

**8. INFORMATIONAL AND CONTINUING ITEMS**

**A) Status of Current and Future Proposals**

Executive Officer Metz discussed the status of active and future proposals. As an informational item, the Commission received and filed this report as presented.

**9. EXECUTIVE OFFICER'S REPORT**

**A) CALAFCO February 28 - March 1, 2019, Strategic Planning Workshop and Board of Directors Meeting**

**B) CALAFCO Daily Legislative Report (March 2019)**

**C) CALAFCO Quarterly (December 2018)**

**A) CALAFCO CKH Guide (December 2018)**

Executive Officer Metz presented the report. Commissioner Lake reported out on the 2019 Strategic Planning Workshop and Board of Directors Meeting. As informational items, no formal action was taken by the Commission.

**10. WRITTEN CORRESPONDENCE - None**

**11. ADJOURNMENT**

The meeting was adjourned at 10:22 a.m. The next regular meeting of the Commission will be held on Wednesday, May 15<sup>th</sup>, 2019, at 9:00 a.m. in the Board of Supervisors Chamber, Humboldt County Courthouse, Eureka.