



AGENDA ITEM 5A

MAY 21, 2014 REGULAR MEETING MINUTES

1. CALL TO ORDER

The meeting was called to order at 9:03 a.m. in the Humboldt County Board of Supervisors Chamber, with Chair Bass presiding.

2. FLAG SALUTE

3. ROLL CALL

Commissioners Present: Virginia Bass, Estelle Fennell, Mike Losey, Robert McPherson, Mike Newman, Troy Nicolini, and Alternate Public Member Skip Jorgensen.

Commissioners Absent: None (one special district member and alternate special district member position vacant)

Staff: George Williamson, Executive Officer
Colette Metz, Administrator
Paul Brisso, Legal Counsel

4. PUBLIC APPEARANCES

None

5. CONSENT CALENDAR

A) Approval of March 19, 2014 Regular Meeting Minutes

Motion Losey/ Fennell to approve the consent calendar. The motion passed by a vote of 6-0-0.

6. BUSINESS ITEMS

A) Status of Expiring Commissioner Terms in 2014

Executive Officer Williamson summarized the staff report and reviewed expiring commissioner terms in 2014. The Commission discussed the special district election process and the options for addressing a tie vote. A special committee was appointed consisting of Commissioners Fennell, Losey and Nicolini for purposes of conducting candidate interviews and making a recommendation for the alternate public member position. The Commission received and filed the report.

B) Approval of Professional Services Contract Extensions

Executive Officer Williamson summarized the staff report. Legal Counsel Brisso expressed his appreciation for LAFCo Commissioners and staff. The Commission conveyed their appreciation to staff.

Motion Fennell/ Nicolini to approve the contract amendments with Planwest Partners Inc. and Mitchell, Brisso, Delaney, and Vrieze, LLP, as provided in the staff report. The motion passed by a vote of 6-0-0.

7. PUBLIC HEARING ITEMS

A) Final Budget for Fiscal Year 2014-2015

Chair Bass opened the public hearing. Executive Officer Williamson confirmed that no comments were received from funding agencies in response to the proposed Final Budget referral. Mr. Williamson noted that the reserves were adjusted to reflect end of year claims submitted to the County Auditor.

Motion Newman/ McPherson to adopt Resolution No. 14-04, approving the final budget for fiscal year 2014-15. The motion passed by a roll call vote of 6-0-0.

B) Countywide Recreation and Park Services Municipal Service Review

Administrator Metz reviewed the staff report and clarified staff's recommendation to continue the public hearing to allow for more time to address reorganization options for the Rohner Community Recreation and Park District (RCRPD). Commissioner Losey provided additional background information with respect to the City's relationship with the RCRPD. He noted that former City Parks and Recreation Director, John Crotty, was the driving force behind the RCRPD; the District has not been active since his retirement. Losey noted that all park facilities are within the incorporated areas of the City and that the City's sphere of influence covers the majority of the unincorporated areas of the District. In speaking with District Board President, Allan Baird, Losey noted that Mr. Baird does not have a preference on whether the District is dissolved because property taxes would be redistributed to the City of Fortuna.

The Commission discussed the options moving forward, including dissolving the District or establishing the District as a subsidiary to the City of Fortuna. Commissioner Fennell asked whether the subsidiary district board could have a county member representing the unincorporated areas. Commissioner Losey clarified that the City Council would serve as the board of directors in the subsidiary district option; however, he noted that a City Recreation and Park Commission has been established that acts in an advisory capacity to the City Council.

Commissioner Newman asked to see more detail on the subsidiary district option so that the district is not dissolved right away. Commissioner Nicolini discussed the merits of dissolution and noted that without a vision for recreation and park services in the unincorporated areas, the dissolution option seemed consistent with the spirit of LAFCo.

Commissioner Fennell requested that staff contact John Crotty to discuss reorganization options in more detail. Commissioner Nicolini expressed interest in attending an upcoming District Board meeting with staff. The Commission continued the public hearing to the next meeting scheduled for July 16, 2014.

8. INFORMATIONAL AND CONTINUING ITEMS

A) Preview of Proposed Annexation of Garberville Water Company Serviced Properties to the Garberville Sanitary District

Legal Counsel Brisso explained that his firm provides legal services to the Garberville Sanitary District and as a result would not be advising staff on the GSD annexation proposal due to a conflict of interest. Staff provided a brief history of LAFCo's involvement with the Kimtu waterline project and the MSR/SOI update process. Commissioner McPherson expressed his displeasure with the District's request for stubouts on the Kimtu waterline after it was approved as a tight line. Commissioner Fennell commented that the current board and staff has undertaken a good faith

effort to address boundary discrepancies associated with the Garberville Water Company (GWC)

GSD Capital Projects Manager, Jenny Short, provided an overview of the annexation project. The presentation included the following:

- History of the water system and boundary differences between the GWC's approved service area and the GSD's jurisdictional boundary
- Locations that GWC was serving outside of their approved service area
- Recent planning efforts by GSD to address boundary discrepancies
- Guiding principles for annexation project
- Use of 6 geographical areas and water-only service overlay
- Identification of unserved parcels and justification for why they are included in the proposed annexation
- Review of CEQA process
- Overview of GSD's request for connection to Kimtu Line

Ed Voice, Garberville area resident, noted that there has not been a water consumption study prepared by the District and expressed concern that less than 10 percent of additional water would be available after full buildout of the proposed annexation areas. Mr. Voice addressed a prior request for more time to provide public comment at the upcoming public hearing for the proposal. Kristin Vogel, Garberville area resident, described her involvement as the public member of the SOI Ad Hoc Committee established by the District in 2010.

The Commission discussed the request for more time to provide public comment during the public hearing for the proposal. Commissioner Fennell suggested that the hearing be broken up in subcategories and that 3 minute public comment be provided for each. The Commission directed staff to format the upcoming public hearing in this manner and to indicate the subcategories in the public notice.

B) Status of Current and Future Proposals

Commissioner McPherson addressed the 2212 Jacoby Creek Road Annexation to the City of Arcata and requested that staff work with the City to identify the location of the existing sewer line and the existing sewer connections outside the City boundary. The Commission received and filed this report.

9. EXECUTIVE OFFICER'S REPORT

A) LAFCo Comments to the Humboldt Community Services District on its Public Draft Sphere of Influence Recommendations

B) Certificate of Completion for Scotia Community Services District Formation

C) CALAFCO Staff Workshop Report

10. WRITTEN CORRESPONDENCE

A) CALAFCO Quarterly - May 2014

B) Interest Apportionment Letter for Fiscal Second Quarter from Humboldt County Treasurer-Tax Collector

11. ADJOURNMENT

The meeting was adjourned at 11:24 a.m. Next regular meeting: July 16, 2014.