



## AGENDA ITEM 5A

### JANUARY 15, 2014 REGULAR MEETING MINUTES

#### 1. CALL TO ORDER

The meeting was called to order at 9:00 a.m. in the Humboldt County Board of Supervisors Chamber, with Chair Bass presiding.

#### 2. FLAG SALUTE

#### 3. ROLL CALL

Commissioners Present: Virginia Bass, Estelle Fennell, Mike Losey, Robert McPherson, Mike Newman, Troy Nicolini\*, and Jeff Pauli.

Commissioners Absent: None

Staff: George Williamson, Executive Officer  
Colette Metz, Administrator

\*Commissioner Nicolini left the meeting at 10:08 a.m.

#### 4. PUBLIC APPEARANCES

None

#### 5. CONSENT CALENDAR

##### A) Approval of November 20, 2013 Regular Meeting Minutes

##### B) Approval of Meeting Schedule for 2014

**Motion McPherson/ Losey** to approve the consent calendar. The motion passed by a vote of 7-0-0.

#### 6. BUSINESS ITEMS

##### A) Review of Expiring Commissioner Terms in 2014

Executive Officer Williamson summarized the staff report, noting that a total of seven members have terms scheduled to expire during the 2014 calendar year. Commissioner Pauli indicated that March would be his last meeting due to relocation outside the boundaries of Humboldt No. 1 FPD. Commissioner Newman indicated he is running for re-election to the Eureka City Council. Commissioner Losey indicated his last meeting would be in November because he is not running for re-election to the Fortuna City Council. The Commission received and filed the report.

##### B) Designation of Chair and Vice-Chair for 2014

Executive Officer Williamson summarized the staff report.

**Motion Newman/ McPherson** to designate Commissioner Bass as Chair for the 2014 calendar year. The motion passed by a vote of 7-0-0.

**Motion Pauli/ Fennell** to designate Commissioner McPherson as Vice Chair for the 2014 calendar year. The motion passed by a vote of 7-0-0.

### **C) Approval of City of Eureka Municipal Service Review**

Executive Officer Williamson summarized the staff report and expressed appreciation for City's assistance in preparing the municipal service review. The Commission heard a presentation from the City's consultant, Randy Rouda of LACO Associates, who reviewed the MSR determinations and service delivery issues identified in the report. Rob Wall, City of Eureka Community Development Director, summarized the City's efforts to conduct a comprehensive sphere of influence review process, which dates back several years. Mr. Wall explained that the City has hired a consultant to assist with updating the City's General Plan Update, which will include a series of white papers on the feasibility of a Sphere of Influence Amendment. The process for completing the white papers will include community outreach and data-driven findings.

Commissioner Fennell expressed concern regarding the infrastructure and equipment needs for fire protection, as described in the service review. There was a discussion about the fiscal consequences if Measure O (public safety sales tax) is not passed by voters in November.

Commissioner Pauli questioned the housing projections included in the service review that are based on the California Department of Finance. Mr. Wall indicated that the City must plan for 880 new housing units according to the Regional Housing Needs Allocation (RHNA) plan adopted by the Humboldt County Association of Governments (HCAOG). However, based on historical building permits, it is anticipated that closer to 10 homes would be actually built.

Commissioner McPherson requested that "relative" be added before sea level rise on page 25 of the service review.

Commissioner Pauli noted that the City's ability to facilitate future growth and development is contingent on the sphere of influence; he expressed concern for adopting the service review without updating the sphere of influence. Staff noted that the service review will be considered prior to making sphere of influence determinations.

**Motion Fennell/ Newman** to adopt Resolution No. 14-01, approving the City of Eureka Municipal Service Review. The motion passed by a vote of 7-0-0.

## **7. PUBLIC HEARING ITEMS**

### **A) Approval of Countywide Public Cemetery Services Municipal Service Review and Sphere of Influence Updates for the Fortuna and Petrolia Cemetery Districts**

This public hearing item was continued from November 20, 2013 LAFCo meeting. Administrator Metz summarized the staff report and noted that conversations with the County Administrative Office and the County Auditor's Office confirmed that it is unlikely that the district would receive any additional property tax revenue as a result of annexing additional lands. Commissioner Nicolini expressed the need for annexation to include a sustainable funding source and therefore expressed support for staff's recommendation to reduce the Fortuna Cemetery District's sphere of influence to be coterminous with the District's boundary.

Chair Bass opened the public hearing at 9:52 a.m.

Ross Rowley, Board member of the Fortuna Cemetery District, explained how all public cemetery districts are facing financial struggles due to the cultural changes

related to burial preferences. He expressed appreciation for the LAFCo process in providing updated information on the district boundaries and service options.

**Motion Fennell/ Losey** to adopt Resolution No. 14-02, approving the Countywide Public Cemetery Services Municipal Service Review and updating the spheres of influence for the Fortuna and Petrolia Cemetery Districts to be coterminous with the Districts' boundaries. The motion passed by a vote of 7-0-0.

## **8. INFORMATIONAL AND CONTINUING ITEMS**

### **A) Report on CALAFCO Symposium Panel Participation by Commission Chair**

Chair Bass summarized her attendance and participation as a panel speaker at the CALAFCO Symposium held on December 9, 2013 in Sacramento. She passed out symposium materials to Commissioners and noted that Peter Detwiler, former Senate Local Government Committee Consultant, offered to visit Humboldt County. The report was presented for information only.

### **B) Review of Conditions Compliance for Shirley Boulevard Annexation to the City of Arcata**

The Executive Officer summarized the staff report and noted that staff anticipates the Arcata City Council to adopt a Municipal Code amendment at its January 15, 2014 meeting. The report was presented for information only.

### **C) Status of Current and Future Proposals**

Executive Officer Williamson summarized the staff report. The report was presented for information only.

\*Commissioner Nicolini left the meeting at 10:08 a.m.

## **9. EXECUTIVE OFFICER'S REPORT**

### **Water Resources Planning by the Humboldt Bay Municipal Water District**

The Executive Officer noted that the HBMWD continues its efforts to address infrastructure planning and water resource planning options.

### **Recreation and Park District Formation to support the Del Norte Fairgrounds**

The Executive Officer noted that Del Norte LAFCo will be considering the formation of a countywide recreation and park district and voter approval of a sales tax to support the ongoing operation of the Del Norte County Fairgrounds.

## **10. WRITTEN CORRESPONDENCE**

### **A) Comments from Mr. Voice on 12-17-13 regarding GSD Board meeting recording, Kimtu Waterline and Rivercrest**

The Commission received and filed the report.

## **11. ADJOURNMENT**

The meeting was adjourned at 10:16 a.m. Next regular meeting: March 19, 2014.