

**JULY 10, 2017
SPECIAL MEETING MINUTES**

1. CALL TO ORDER

The meeting was called to order at 9:00 a.m. in the Board of Supervisors Chamber, Humboldt County Courthouse, Eureka, with Chair Fennell presiding.

2. FLAG SALUTE

3. ROLL CALL

Members Present: Estelle Fennell, Virginia Bass, Gordon Johnson, Debra Lake, Sue Long, Robert McPherson, and Troy Nicolini*
Members Absent: None
Alternates Present: Skip Jorgensen
Alternates Absent: Frank Jager, Frank Scolari, and Ryan Sundberg
Staff: George Williamson, Executive Officer
Colette Metz, Administrator
Paul Brisso, Legal Counsel

**Commissioner Nicolini left the meeting at 9:20 a.m.*

4. PUBLIC APPEARANCES

None

5. CONSENT CALENDAR

A) Approval of May 15, 2017 Special Meeting Minutes

Motion Bass/Long to approve the consent calendar. The motion was passed by a vote of 7-0-0.

6. BUSINESS ITEMS

A) Approval of Conducting Authority Proceedings for the Reorganization of the Samoa Peninsula Fire Protection District to a Community Services District

Executive Officer Williamson summarized the staff report and discussed protest threshold needed to terminate reorganization proceedings. Staff noted that upon closing of the protest hearing held on June 28th, a total of four (4) written protests were submitted out of a total of 222 registered voters in the affected territory. Subsequent to the protest hearing, a total of 9 protests and 77 form letters of support were received (including 47 letters of support hand delivered by Chief Unea at the LAFCo meeting).

Commissioner McPherson asked about the "tenor" of the opposition. Commissioner Nicolini explained that most of the misinformation and concerns are related to the Town of Samoa Subdivision, but that overall the response has been favorable from the broader community. Staff noted that the written letters referenced in the protest hearing summary were inadvertently left out of the packet; staff will follow-up and send after the meeting.

As requested by the Humboldt Bay Municipal Water District at the protest hearing, staff discussed proposed modifications to LAFCo Resolution No. 17-06, including adding a clause to clarify HBMWD's willingness to negotiate the ownership and management of water infrastructure within the boundaries of the proposed CSD. Staff recommended Resolution No. 17-06 be replaced with Revised Resolution No. 17-08 to include this clause and several other minor amendments.

In addition, based on the determination that insufficient written protests were received at the protest hearing, staff presented Resolution No. 17-09, which confirms the protest hearing results, requests the Board of Supervisors consolidate the election, includes the ballot question, and directs staff to prepare the impartial analysis for the measure. The Commission discussed the election calendar and next steps.

Motion Johnson/McPherson to adopt Revised Resolution No. 17-08, rescinding prior Resolution No. 17-06. Motion passed by roll call vote of 7-0-0.

Motion Bass/Johnson to adopt Resolution No. 17-09, confirming conducting authority proceedings and ordering the reorganization subject to an election. Motion passed by roll call vote of 7-0-0.

**Commissioner Nicolini left the meeting at 9:20 a.m.*

B) Proposed Annexation of 1705 Buttermilk Lane to the City of Arcata

Executive Officer Williamson summarized the staff report and noted the Commission's previous authorization to extend sewer services to the subject property due to health and safety concerns arising from a septic failure. Mr. Williamson noted that the proposal has 100% property owner consent, meaning that protest proceedings can be waived. Staff recommended the annexation be approved, with standard conditions incorporated.

Commissioner McPherson asked who is paying for the annexation. Mr. Williamson noted that the City is the applicant with their costs being reimbursed by the property owner.

Motion McPherson/Johnson to adopt Resolution No. 17-10, approving the annexation of 1705 Buttermilk Lane to the City of Arcata, as described in the staff report, subject to the recommended conditions. Motion passed by roll call vote of 6-0-0.

7. PUBLIC HEARING ITEMS

None

8. INFORMATIONAL AND CONTINUING ITEMS

A) CALAFCO Annual Conference Items

Administrator Metz discussed the CALAFCO Annual Conference to be held on October 25-27 at Bahia Mission Bay in San Diego. Commissioners Bass, Johnson, Lake, Long, and McPherson expressed interest in attending, as did Executive Officer Williamson. The Commission discussed the available budget and ways to augment travel expenses. The Commission also discussed possible nominations for two open seats (County and District) on the CALAFCO Board of Directors. Fennell expressed her interest in the County seat; nominations are due by September 25th. Lastly, CALAFCO Achievement Awards were discussed. The Commission discussed submitting a

nomination directed towards staff work on various applications, fire services planning efforts (Avenues and regional MSRs), and reorganizations. Commissioners Fennell and Lake volunteered to be on a subcommittee to review any award nominations prepared by staff.

B) Status of Current and Future Proposals

Administrator Metz summarized the staff report. By order of the Chair, the Commission received and filed the report.

9. EXECUTIVE OFFICER'S REPORT

None

10. WRITTEN CORRESPONDENCE

None

11. ADJOURNMENT

The meeting was adjourned at 9:45 a.m. The next regular meeting of the Commission will be held on Wednesday, September 20, 2017, at 9:00 a.m. in the Board of Supervisors Chamber, Humboldt County Courthouse, Eureka.