



STRATEGIC PLANNING WORKSHOP and BOARD MEETING AGENDA PACKET

February 28 – March 1, 2019
Irvine, California

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CALAFCO Board of Directors

2019 STRATEGIC PLANNING WORKSHOP AGENDA



Thursday, February 28, 2019 ♦ 9:00 a.m. – 5:00 p.m.
Irvine Ranch Water District Facilities
21 Riparian View ♦ Learning Center Building ♦ Irvine

Times are Approximate (except for start/end times for the day)

9:00 **Call to order and welcoming comments from the Chair, Josh Susman**

Introduction of Board Members, Staff and Guests

Comments from Executive Director, Pamela Miller

- ❖ Overview of the day
- ❖ Expected outcomes

Introduction of Facilitator, Tim Dunkin

- ❖ Norms for participation
- ❖ Comments from guests

9:20 **Connection activity**

A BRIEF LOOK AT 2018

10:00 **Review and discussion of 2018**

- 1) *Small group discussion of 2018:*
 - a. *What did we do well – what are we proud of?*
 - b. *What did not work well?*
- 2) *Large group report-out*

10:30 **BREAK**

**THE FINANCIAL STATE OF CALAFCO
TODAY AND TOMORROW**

10:40 **Discussion**

- 1) *What led us to this point*
- 2) *Where are we at today – midyear review*
- 3) *What does this mean for the rest of the 2018/19 FY*

11:30 **Discussion and consideration of report and recommendations from the ad hoc finance committee**

- 1) *Recap and summary of the work of the committee to this point*
- 2) *Consider recommendations related to closing the structural deficit*
- 3) *Consider recommendations related to the dues structure*

12:30 **LUNCH** (working lunch if necessary)

- 1:15 **Continue discussion**
- 2:30 **BREAK**
- 2:45 **The value and relevancy of CALAFCO to our membership**
 1) *Do we see what they see?*
 2) *How do we work with and support underperforming/noncompliant LAFCos?*
 3) *What can CALAFCO do to increase our value?*
- 4:15 **Critical action steps [Based on the day's discussion]:**
 1) *Learnings about working effectively together as a Board and Staff*
 2) *Review of Parking Lot items*
 3) *Review assignments – the “who”, “what” and “when”*
 4) *Items for consideration at tomorrow’s Board meeting*
- 4:45 **Closing comments**
- 5:00 **ADJOURN** to CALAFCO Board of Directors Meeting at 8:30 a.m. on Friday,
 March 1, 2019 at the BBK offices located at 18101 Von Karman Ave., Suite 1000, Irvine,
 CA, 92612

Board of Directors Meeting

Friday, March 1, 2019

8:30 a.m. to 12:00 p.m.

Best Best & Krieger

18101 Von Karman, Suite 1000

Irvine, California

MEETING AGENDA

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Call to Order and Establish Quorum	Chair Susman	
CONSENT		
1. Minutes, 7 December, 2018*	C. Crawford	43
ACTION		
2. FY 2018-19 CALAFCO Quarterly Financial Report*	S. Lucas	51
3. Investment and Bank Account Report*	S. Lucas	57
4. 2017-18 Strategic Plan Annual Review*	Chair Susman/ P. Miller	59
5. CALAFCO FY 2019-20 Member Dues*	P. Miller	67
6. Legislative Committee Report*	P. Miller	69
7. Strategic Plan and Action Items from Strategic Retreat	Chair Susman/ P. Miller	
INFORMATION		
8. 2018 Annual Conference Final Report*	P. Miller	73
9. 2019 Conflict of Interest Reports*	P. Miller/C. Alsop	77
10. 2019 Staff Workshop Update	K. Simonds	
11. 2019 CALAFCO U Update	M. Poyatos	
12. 2019 CALAFCO Biennial Survey Update	S. Lucas/M. Poyatos	
13. 2019 Annual Conference Update	A. Paque/C. Crawford/ K. Simonds	
14. Board Member Reports and Announcements		
15. Executive Director's Report	P. Miller	

Adjourn to 10 May 2019 Board of Directors Meeting in Sacramento at 10:00 a.m.

* Staff Report included in agenda packet. The remaining reports will be given orally at the meeting. If you have any questions or desire additional information please call Pamela Miller at (916) 442-6536.