



**SEPTEMBER 17, 2014  
REGULAR MEETING MINUTES**

**1. CALL TO ORDER**

The meeting was called to order at 9:02 a.m. in the Humboldt County Board of Supervisors Chamber, with Chair Bass presiding.

**2. FLAG SALUTE**

**3. ROLL CALL**

Commissioners Present: Virginia Bass, Estelle Fennell, Mike Losey, Robert McPherson, Mike Newman, Bruce Rupp, and Alternate Public Member Skip Jorgensen

Commissioners Absent: Troy Nicolini

Staff: George Williamson, Executive Officer  
Colette Metz, Administrator  
Paul Brisso, Legal Counsel

**4. PUBLIC APPEARANCES**

None

**5. CONSENT CALENDAR**

**A) Approval of July 16, 2014 Regular Meeting Minutes**

**Motion McPherson/ Losey** to approve the consent calendar. The motion passed by a vote of 6-0-0.

**6. BUSINESS ITEMS**

**A) Appointment of Voting Delegates for CALAFCO Annual Conference**

Executive Officer Williamson summarized the staff report. The Commission requested advance notice for all CALAFCO activities so that travel arrangements and accommodations can be made. The Commission discussed the conference sessions and expressed particular interest in the groundwater and water supply sessions. There was discussion about availability to attend the conference and ability to appoint two alternate voting delegates. Executive Officer Williamson was requested to assist with registration and hotel accommodations for the delegate(s) that attends.

**Motion Losey/ McPherson** to appoint Commissioner McPherson as the voting delegate and Commissioners Fennell and Rupp as the alternate delegates for the CALAFCO Annual Conference and Business Meeting. The motion passed by a vote of 6-0-0.

**7. PUBLIC HEARING ITEMS**

None

## 8. INFORMATIONAL AND CONTINUING ITEMS

### A) Approval of Conducting Authority Proceedings for the Annexation of Garberville Water Company Serviced Properties to the Garberville Sanitary District

Executive Officer Williamson summarized the staff report and noted that protest hearing notices were mailed to property owners and registered voters within the annexation area, as well as published in the local newspaper. Commissioner Fennell asked if staff received inquiries on whether you had to be a property owner or registered voter in the annexation area to protest. Executive Officer Williamson noted that only one protest was received demonstrating the community's support for the annexation. Mr. Williamson commented on a Redwood Times article covering the hearing and agreed to forward to the Commission after the meeting.

**Motion McPherson/ Fennell** to adopt Resolution No. 14-07, ordering the Annexation of Garberville Water Company Serviced Properties to the Garberville Sanitary District without election, subject to the satisfaction of the terms and conditions in Resolution No. 14-05, as adopted by the Commission on July 16, 2014. The motion passed by a roll call vote of 6-0-0.

### B) Status of Current and Future Proposals

The Commission discussed the following active and/or future proposals:

Palmer Creek CSD Out of Area Service Extension – Mr. Williamson noted that staff is coordinating with the Palmer Creek CSD and property owners on addressing the immediate need for water services to three properties along Palmer Boulevard and Shirman Way, while also addressing the long-term directive of annexing those properties within the district. The Commission discussed the preference for district-initiated annexation compared to property owner petition.

Humboldt CSD Sphere Update – Administrator Metz noted that staff reviewed and commented on HCSD's draft Initial Study. The Commission asked whether there had been a meeting recently with HCSD and the City of Eureka to coordinate proposed sphere changes. Ms. Metz responded that staff requested a meeting be convened among LAFCo, District, City and County staff to further address needs related to spheres of influence and future growth areas prior to the HCSD submitting its application.

Samoa Peninsula Fire District Reorganization – Mr. Williamson noted that the SPFD is continuing its review of administrative draft documents, such as the plan for service, being prepared for the reorganization proposal. Chair Bass asked about the timeline for the reorganization. Mr. Williamson explained that once an application is submitted, staff has an obligation to process the application in an orderly fashion. Commissioner Fennell asked whether the formation would require an election. Commissioner Williamson responded that an election would be required if, for instance, a special tax was proposed or if a certain protest threshold was exceeded.

City of Fortuna Upper 9<sup>th</sup> Street Annexation – Commissioner Losey commented that he anticipates that staff will receive a revised application by the November LAFCo meeting.

**9. EXECUTIVE OFFICER'S REPORT**

Samoa Peninsula Fire District Fundraiser – Executive Officer Williamson noted that a Labor Day potluck fundraiser was held for the SPFD held at a privately owned picnic area in Fairhaven. Mr. Williamson acknowledged Chair Bass' contribution to the auction.

Shelter Cove Resort Improvement District – Executive Officer Williamson commented on a recent inquiry from the Shelter Cove RID about converting into a community services district. Mr. Williamson explained that he connected the district with Peter Detwiler, past staff director of the Senate Legislative Committee on Local Government who was instrumental in passing legislation for RIDs in 2010. Chair Bass expressed interest in having Mr. Detwiler visit Humboldt County.

**10. WRITTEN CORRESPONDENCE**

None

**11. ADJOURNMENT**

The meeting was adjourned at 9:51 a.m. Next regular meeting: November 19, 2014.