



**JULY 16, 2014**  
**REGULAR MEETING MINUTES**

**1. CALL TO ORDER**

The meeting was called to order at 9:01 a.m. in the Humboldt County Board of Supervisors Chamber, with Chair Bass presiding.

**2. FLAG SALUTE**

**3. ROLL CALL**

Commissioners Present: Virginia Bass, Estelle Fennell, Mike Losey, Robert McPherson, Mike Newman, Troy Nicolini\*, Bruce Rupp\*, and Alternate Public Member Skip Jorgensen\*.

Commissioners Absent: None

Staff: George Williamson, Executive Officer  
Colette Metz, Administrator

\*Nicolini, Rupp and Jorgensen seated during agenda item 6A

**4. PUBLIC APPEARANCES**

None

**5. CONSENT CALENDAR**

**A) Approval of May 21, 2014 Regular Meeting Minutes**

**Motion Losey/ Newman** to approve the consent calendar. The motion passed by a vote of 5-0-0.

**6. BUSINESS ITEMS**

**A) Status of Commissioner Terms in 2014**

Executive Officer Williamson summarized the staff report and recognized Commissioner Newman's re-appointment by the Mayor City Selection Committee. The Commission discussed the special district election results and the LAFCo interview committee's recommendation for the alternate public member appointment. Commissioner Fennell commended Alternate Commissioner Jorgensen's attendance at LAFCo meetings and encouraged his participation during board deliberations.

**Motion McPherson/ Fennell** to certify the special district election results. The motion passed by a vote of 5-0-0. Nicolini and Rupp were seated at 9:08.

**Motion Fennell/ McPherson** to appoint Skip Jorgensen as the alternate public member for the 2014-2018 term. The motion passed by a vote of 7-0-0. Skip Jorgensen was seated at 9:10.

## **7. PUBLIC HEARING ITEMS**

### **A) Countywide Recreation and Park Services Municipal Service Review**

Executive Officer Williamson summarized the staff report and discussed the outcomes of a Rohner Community Recreation and Park District (RCRPD) Board Meeting that LAFCo staff attended. Mr. Williamson noted that the RCRPD made a strong case for continuing as a special district and serving the unincorporated areas surrounding Fortuna. The Commission discussed staff's recommendation to give the RCRPD more time to address needed improvements. Commissioner Nicolini expressed the need for all small organizations, including special districts, to consider succession planning when a key person leaves the organization. The Commission continued the public hearing to January 21, 2015.

### **B) Preview of Proposed Annexation of Garberville Water Company Serviced Properties to the Garberville Sanitary District**

Executive Officer Williamson summarized the staff report and provided a brief background of the Garberville Sanitary District (GSD) Annexation process to date. The Commissioners that attended the GSD tour (Losey and Fennell) noted that it was helpful to see firsthand the infrastructure challenges and facility improvements that have been addressed by the District. The public hearing was opened and public testimony was received for seven (7) items, as follows:

#### **1) Area 1: Bear Canyon Rd/ Redwood Drive**

Executive Officer Williamson summarized the proposed annexation area. The Commission discussed the Garberville Water Company 1978 PUC Service Area, parcel lines, and sewer service capacity. Ed Voice, Garberville area resident, commented that a Water Capacity Study needed to be prepared considering the commercial uses in this area require more water. The Commission took a poll for Area 1, with all Commissioners in support of approving the annexation of the Bear Canyon Road/ Redwood Drive area.

#### **2) Area 2: Connick Creek Subdivision**

Executive Officer Williamson summarized the proposed annexation area and staff's recommendation to amend the proposal and approve the Connick Creek area as an out-of-district water service extension. Mr. Williamson explained staff's recommendation is based on the method of delivery being a private waterline. The Commission discussed the out-of-district approval and the existing service agreement(s) between the GSD and the property owners served by the Connick Creek Association's private waterline. Commissioner Losey and Fennell both commented that the tour was helpful in understanding how growth would be restricted in this area due to its remote location. Ed Voice, Garberville area resident, commented on the growth inducing impacts of serving this area. Tami Moore, Garberville area resident, asked about the existing agreement between GSD and the property owners for sewer service. Jennie Short, GSD Capital Projects Manager, provided a background on the existing agreements between GSD and the property owners. There was a discussion about the possible future request for sewer service and the need for this service to be reviewed by LAFCo. The Commission took a poll for Area 2, with all Commissioners in support of conditionally approving the out-of-agency service extension for the Connick Creek Area.

### **3) Area 3: Hillcrest Drive**

Executive Officer Williamson summarized the proposed annexation area and noted that the Hillcrest Drive area is proposed for water and sewer service due to proximity to the downtown area. Ed Voice, Garberville area resident, commented that the addition of sewer service also increases water use. For this reason, Mr. Voice asserted that a Water Consumption Study should be required. The Commission took a poll for Area 3, with all Commissioners in support of approving the annexation of the Hillcrest Drive area.

### **4) Area 4: Kimtu Meadows Subdivision**

Executive Officer Williamson provided background on LAFCo's prior approval of an out-of-agency water service extension to the Kimtu Meadows Mutual Water Company customers in July 2010. No public comments were received. Commissioner Fennell expressed her support for formalizing the service to the subdivision through annexation. The Commission took a poll for Area 4, with all Commissioners in support of approving the annexation of the Kimtu Meadows Subdivision.

### **5) Area 5: Leino Road/ Sprowel Creek Road**

Executive Officer Williamson summarized the proposed annexation area. The Commission discussed the development constraints of the annexation area and how development potential was evaluated in the CEQA document. Ed Voice, Garberville area resident, commented on the growth potential for the 80-acre parcel and the need for a Water Consumption Study. Jennie Short, GSD Capital Projects Manager, explained that annexation of this area is not contingent on connecting these parcels to the Kimtu Waterline (item 6). The Commission took a poll for Area 5, with all Commissioners in support of approving the annexation of the Leino Road/ Sprowel Creek Road area.

### **6) Area 6: Bear Creek Rd/ Bushnell Ln/ Alderpoint Rd**

Executive Officer Williamson summarized the proposed annexation area. Ed Voice, Garberville area resident, commented on the fact that commercial uses consume more water. Mr. Voice suggested that the Commission not include parcels that don't receive water currently. Commissioner Fennell expressed support for accommodating reasonable growth to address the needs of the community. She noted that providing sewer service would improve health and safety conditions. The Commission discussed water rights and efforts by the GSD to remedy water loss from old distribution lines. The Commission took a poll for Area 6, with all Commissioners in support of approving the annexation of the Bear Creek Rd/ Bushnell Ln/ Alderpoint Rd area.

**Motion Fennell/ McPherson** to adopt Resolution No. 14-05, approving the annexation of Garberville Water Company Service Properties to the Garberville Sanitary District, as described in the staff report, subject to the recommended conditions and modifications. The motion passed by a roll call vote of 7-0-0.

**7) Background on Kimtu Waterline Approvals by LAFCo and Stub-outs**

Executive Officer Williamson provided background on the Kimtu Waterline extension and the Kimtu Waterline stub-outs approved by LAFCo in 2010 and 2012, respectively. Jennie Short, GSD Capital Projects Manager, explained that Leino Road improvements would be part of a 5-year Capital Improvement Plan. Ed Voice, Garberville area resident, expressed concerns about the Community Park and amending the 2010 resolution to allow future connections. The Commission discussed the chronology of events that led to the 2010 LAFCo approval and conditions on the Kimtu waterline. Commissioner Fennell expressed support for GSD's ability to use the Kimtu waterline to serve the community.

**Motion McPherson/ Fennell** to adopt Resolution No. 14-06, amending the conditions included in Resolution No. 10-06 for the Kimtu Waterline. The motion passed by a roll call vote of 7-0-0.

The Commission discussed next steps including protest proceedings conducted by the Executive Officer.

**8. INFORMATIONAL AND CONTINUING ITEMS**

None

**9. EXECUTIVE OFFICER'S REPORT**

None

**10. WRITTEN CORRESPONDENCE**

**A) 2014 CALAFCO Achievement Award Nominations**

**11. ADJOURNMENT**

The meeting was adjourned at 11:40 a.m. Next regular meeting: September 17, 2014.