



**MARCH 18, 2015**  
**REGULAR MEETING MINUTES**

**1. CALL TO ORDER**

The meeting was called to order at 9:00 a.m. in the Humboldt County Board of Supervisors Chamber, with Chair Bass presiding.

**2. FLAG SALUTE**

**3. ROLL CALL**

Commissioners Present: Virginia Bass, Estelle Fennell, Gordon Johnson, Sue Long, Robert McPherson, Troy Nicolini, Bruce Rupp and Alternate Public Member Skip Jorgensen

Commissioners Absent: None

Staff: George Williamson, Executive Officer  
Colette Metz, Administrator  
Paul Brisso, Legal Counsel

**4. PUBLIC APPEARANCES**

None

**5. CONSENT CALENDAR**

**A) Approval of January 21, 2015 Special Meeting Minutes**

**Motion Rupp / McPherson** to approve the consent calendar. The motion passed by a vote of 7-0-0.

**6. BUSINESS ITEMS**

None

**7. PUBLIC HEARING ITEMS**

**A) Humboldt Community Services District Sphere of Influence Update**

This hearing item was continued from the January 21, 2015 meeting. Executive Officer Williamson presented the staff report and draft sphere of influence (SOI) conditions crafted to encourage interagency coordination and address service needs prior to an annexation proposal or service extension requests to LAFCo. The Commission discussed the proposed SOI conditions relative to seismic ground shaking, water and sewer capacity, and infrastructure needs. David Hull, HCSD General Manager discussed the shared wastewater treatment plant capacity between the District and City. Alternate Commissioner Jorgensen expressed concerns regarding future water supply and rising bay elevations, and while speculative, the need to envision how to best accommodate future growth and development. The Commission discussed the opportunity for addressing infrastructure and service needs in the Indianola area via a Memorandum of Agreement between the District, City and County.

**Motion Fennell/ Rupp** to adopt Resolution No. 15-01, making determinations and updating the Sphere of Influence for the Humboldt CSD. The motion passed by a roll call vote of 7-0-0.

**B) Formation of the Fruitland Ridge Fire Protection District**

Administrator Metz summarized the staff report and discussed the proposal to form the Fruitland Ridge Fire Protection District (FPD). The Commission discussed the request from Rolling Meadows Ranch to be included in the proposed district boundary. Mike Lake, Fire Chief of the Fruitland Volunteer Fire Company (VFC), explained that it would take the VFC an additional hour to access this remote area and place undue wear and tear on the department's only water tender. Legal Counsel Brisso noted that the formation would not preclude the Commission to consider expansion of boundaries in the future.

Chair Bass opened the public hearing at 10:05 a.m. Tom Waltz, District Manager for Sierra Pacific Industries (SPI), discussed the need for the special tax to have a rolling rate or cost differentiation based on the number of parcels or whether the land is improved or unimproved. The Commission discussed the possibility of including a contiguous parcel clause similar to Bridgeville FPD and requested staff to coordinate with both parties to find a possible exemption framework that doesn't negatively impact the total proposed budget for the proposed Fruitland Ridge FPD.

The Commission discussed the need to make a formal decision regarding the Rolling Meadows Ranch request to amend the proposed boundary.

**Motion Nicolini/ McPherson** to exclude the requested expansion area from further consideration by the Commission. The motion was passed by a vote of 7-0-0.

The public hearing was continued to the May 20, 2015 regular meeting.

**C) Proposed Budget for Fiscal Year 2015-16**

Administrator Metz summarized the proposed budget for FY 2015-16, including the increase in application fees anticipated for the coming year. Commissioner Johnson noted that the insurance expense for FY 2013-14 looked high and asked for staff to confirm accuracy. Chair Bass asked about the fee schedule for applications. Administrator Metz explained that the fee schedule is used to collect initial deposits for applications and is flexible relative to the complexity of the application.

**Motion Fennell/ Nicolini** to adopt Resolution No. 15-02, approving the proposed budget for fiscal year 2015-16, directing staff to distribute the proposed budget to member agencies, and scheduling a final budget for public hearing on May 20, 2015. The motion passed by a roll call vote of 7-0-0.

**8. INFORMATIONAL AND CONTINUING ITEMS**

None

**9. EXECUTIVE OFFICER'S REPORT**

None

**10. WRITTEN CORRESPONDENCE**

**A) Notice of Nominations for the SDRMA Board of Directors 2015 Election**

Received and filed

**B) Correspondence from the Humboldt County Office of Education**  
Received and filed

**11. ADJOURNMENT**

The meeting was adjourned at 10:50 a.m. Next regular meeting: May 20, 2015.