



**JANUARY 21, 2015
REGULAR MEETING MINUTES**

1. CALL TO ORDER

The meeting was called to order at 9:00 a.m. in the Humboldt County Board of Supervisors Chamber, with Chair Bass presiding.

2. FLAG SALUTE

3. ROLL CALL

Commissioners Present: Virginia Bass, Estelle Fennell, Gordon Johnson, Sue Long, Robert McPherson, Troy Nicolini, Bruce Rupp and Alternate Public Member Skip Jorgensen

Commissioners Absent: None

Staff: George Williamson, Executive Officer
Colette Metz, Administrator
Russ Gans, Legal Counsel

4. PUBLIC APPEARANCES

Kiriki Delany, property owner of 2212 Jacoby Creek Road in Bayside, provided the Commission with documentation pertaining to the provision of sewer services in the Bayside area. Mr. Delaney expressed concern that the City of Arcata is pursuing a single-parcel annexation when additional properties are receiving sewer services outside the City Limits and Urban Services Boundary. He suggested that the annexation be broadened to annex all serviced properties in the Bayside area.

5. CONSENT CALENDAR

A) Approval of December 17, 2014 Special Meeting Minutes

B) Approval of Meeting Calendar for 2015

Motion McPherson/ Rupp to approve the consent calendar. The motion passed by a vote of 7-0-0.

6. BUSINESS ITEMS

A) Designation of Chair and Vice Chair for 2015

Executive Officer Williamson summarized the staff report and requested nominations for both chair and vice chair.

Motion McPherson/ Fennell to nominate Virginia Bass for chair. The motion passed by a vote of 7-0-0.

Motion Rupp/ Long to nominate Estelle Fennell for vice chair. The motion passed by a vote of 7-0-0.

B) Fiscal Year 2014-2015 Mid-Year Budget Report

Executive Officer Williamson summarized the staff report and noted that all current expenses are within the expected mid-year budget range. Commissioner Fennell noted that she spoke with Phillippsville CSD and believes that the LAFCo membership reimbursement can be resolved. Fennell also asked about Palmer Creek CSD

application fees and requested final cost accounting. The commission received and filed the report.

7. PUBLIC HEARING ITEMS

A) Humboldt Community Services District Sphere of Influence Update

Executive Officer Williamson summarized HCSD's proposal to expand its current sphere of influence (SOI) and staff's recommendation to continue the public hearing to the March meeting. The Commission discussed the SOI expansion proposal and had questions concerning the city and district sphere overlap areas, the inclusion of the community forest and other resource lands in the SOI, the ability to address community separators and other policies included in General Plans, the consistency of proposed SOI boundaries with fire service boundaries, and the timing and capacity of water and wastewater systems.

David Hull, HCSD General Manager, explained that the proposed sphere areas are a culmination of requests for service received over a 30-year period. Mr. Hull explained that growth in the proposed sphere areas will happen slowly over time and that the majority of the sphere expansion areas are for water-only services.

Mike Foget, SHN Project Consultant, clarified that the Indianola area is the only proposed overlap area with the City of Eureka. Mr. Foget explained that the District and City have a good working relationship, including an existing Memorandum of Agreement (MOA) for services in the Cutten area. He explained that the main difference between a City vs. District annexation is that the City would provide a full range of city services. The Commission discussed the need to reduce potential conflicts with the City and County, as well as the possibility of addressing existing sphere overlap as part of the City General Plan Update process. Commissioner Long asked about the need to continue the hearing. The Commission discussed the merits of considering the item in two parts and continued the hearing to March 18, 2015.

8. INFORMATIONAL AND CONTINUING ITEMS

A) Status of Current and Future Proposals

Administrator Metz summarized the staff report, which was presented for information only.

*Chair Bass left the room at 10:08 a.m. and Vice Chair Fennell assumed chair duties.

9. EXECUTIVE OFFICER'S REPORT

Executive Officer Williamson reported on staff and commissioner activities, including participation in a CALAFCO University course titled "Legal Interpretations of Cortese-Knox-Hertzberg." Staff to provide course materials to the Commission.

10. WRITTEN CORRESPONDENCE

None

11. ADJOURNMENT

The meeting was adjourned at 10:15 a.m. Next regular meeting: March 18, 2015.